

Date of issue: Friday, 9 November 2018

MEETING:	CABINET	
	Councillor Swindlehurst	Leader of the Council and Cabinet Member for Regeneration & Strategy
	Councillor Hussain	Deputy Leader of the Council and Cabinet Member for Transformation & Performance
	Councillor Anderson	Environment & Leisure
	Councillor Carter	Planning & Transport
	Councillor Mann	Regulation & Consumer Protection
	Councillor Nazir	Corporate Finance & Housing
	Councillor Pantelic	Health & Social Care
	Councillor Sadiq	Children & Education
DATE AND TIME:	MONDAY, 19TH NOVEMBER, 2018 AT 6.30 PM	
VENUE:	VENUS SUITE 2 - ST MARTIN'S PLACE, 51 BATH ROAD, SLOUGH, SL1 3UF	
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	NICHOLAS PONTONE	01753 875120

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



JOSIE WRAGG
Chief Executive

AGENDA

PART I

**AGENDA
ITEM**

REPORT TITLE

PAGE

WARD

Apologies for absence.

1. Declarations of Interest

All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 4 paragraph 4.6 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed.

The Chair will ask Members to confirm that they do not have a declarable interest. All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.

2. Minutes of the Meeting held on 15th October 2018 1 - 10

To approve the minutes of the last meeting.

3. Performance & Projects Report Quarter 2 2018/19 11 - 56 All

4. Quarterly Financial Update - Revenue, Quarter 2 2018/19 57 - 88 All

5. Quarterly Financial Update - Capital, Quarter 2 2018/19 89 - 112 All

6. Local Welfare Provision Policy Progress Report 113 - 128 All

7. **Chalvey Regeneration Strategy Update** 129 - 140 Chalvey

8. References from Overview & Scrutiny To Follow All

9. Notification of Forthcoming Decisions 141 - 152 All

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

Note:-

Bold = Key decision

Non-Bold = Non-key decision

Cabinet – Meeting held on Monday, 15th October, 2018.

Present:- Councillors Swindlehurst (Chair), Anderson, Carter (until 7.21pm), Mann, Nazir, Pantelic and Sadiq (from 6.37pm)

Also present under Rule 30:- Councillor Ali

Apologies for Absence:- Councillor Hussain

PART 1

51. Declarations of Interest

No declarations were made.

52. Minutes of the Meeting held on 17th September 2018

Resolved – That the minutes of the meeting of the Cabinet held on 17th September 2018 be approved as a correct record.

53. Medium Term Financial Strategy Update

The Service Lead Finance introduced a report that updated on changes to the Medium Term Financial Strategy (MTFS) 2018-2022 since the previous report to Cabinet in July 2018.

The MTFS set out the Council's updated financial plans and the context for the 2019/20 revenue budget, incorporating the guiding principles that had been agreed including seeking to increase financial reserves to the unitary average of circa £30m over the next four years and using Slough Urban Renewal profits firstly to increase reserves and then to fund one off growth initiatives.

The key changes since the July report were summarised which included an increase to the Council taxbase following a review of households deemed 'long term empty'; an increase in costs due to the new local government pay spine regulations; and a review of the directorate growth and pressures for 2019/20. A initial series of Star Chambers for each directorate had being held to identify further growth and savings which would impact on the MTFS. The current funding gap for the 2019/20 revenue budget was £3.2m and further work was being undertaken with proposals due to come back to Cabinet in December 2018.

The Leader commented on the scale of budget pressures given the ongoing financial challenges facing local authorities and welcomed the detailed ongoing work to close the financial gap in a balanced and well managed way. At the conclusion of the discussion, the report was noted.

Resolved – That the latest position on the Council's Medium Term Financial Strategy for 2018-2022 as set out in the report be noted.

54. Treasury Management Annual Report

The Service Lead Finance introduced a report that summarised treasury activity in 2017-18 and the first part of 2018-19 since the approval of the Treasury Management Strategy by Council in February 2018.

(Councillor Sadiq joined the meeting)

The total external debt of the Council had risen by £84m to a total of £366m at the end of March 2018, due to additional short term borrowing to meet cashflow obligations and fund the capital programme. It was noted that these loans had been with other local authorities and due to the very low rates between 0.38% and 0.95% they were more cost effective than long term borrowing. However, it was recognised that the use of significant short term borrowing was not sustainable, particularly as a further £128m borrowing for capital purposes was agreed by full Council in June 2018, and the options for future borrowing would be considered carefully in conjunction with the treasury advisors, Arlingclose. Any adjustments to the treasury management strategy would be considered by Members in February 2019.

The Cabinet discussed a number of issues, including the fact that the increased borrowing was to fund strategic asset purchases which were expected to generate strong yields which supported the Council's revenue position. The Council remained one of the best performing authorities in the country in terms of treasury management performance and it was confirmed that it remained compliant with its Prudential Indicators for 2018/19.

At the conclusion of the discussion, the report was noted.

Resolved – That the Treasury Management activities for 2017/18 and Quarter 1 of 2018/19, as set out in the body of the report, be noted.

55. Community Investment Fund Annual Report 2017-18 and 2018-19 Update

The Service Lead Finance introduced a report that updated the Cabinet on the Community Investment Fund (CIF) outturn for 2017-18 and the latest position for 2018-19.

The CIF budget in 2017-18 was all for capital schemes identified by ward Members across the borough and £0.12m of the £1.05m budget had been spent with a further £0.77m committed and carried forward to fund a wide range of schemes as detailed in Appendix A to the report. The Cabinet had previously agreed that the unspent £0.165m would be allocated to schemes to improve the primary shopping areas in Slough in High Street, Farnham Road and Langley. This would be used for new signs, replacement benches and public realm improvements.

The 2018-19 CIF included some revenue funding for the first time and a pot available for the Cabinet to allocate. Approval was sought for the £210k capital and revenue for the Cabinet designated schemes which included walking tracks, a pop-up stage in the town centre, replacement shrubs and trees, publication of Citizen magazine and Disabled Go. Lead Members welcomed the proposals and agreed the allocation as set out in paragraph 5.3.3 of the report.

A sum of £0.67m was currently unallocated from the revised 2018-19 CIF budget and it was highlighted that the Deputy Leader was working with ward Members to bring forward their proposals. The Cabinet noted the update and welcomed the wide range of excellent local schemes that had been delivered or planned.

Resolved –

- (a) That the expenditure made to date from the Community Investment Fund during 2017/18 be noted;
- (b) That the expenditure made to date from the Community Investment Fund during 2018/19 be noted;
- (c) That the Cabinet expenditure items, for 2018/19, outlined at paragraph 5.3.3 of the report be agreed.

56. HQ Town Centre Relocation Update

The Director of Regeneration introduced a report that updated the Cabinet on the progress of the HQ relocation to 25 Windsor Road. Significant progress had been made in a number of areas and the project was being led by an Accommodation & Assets Board with several workstreams leading work on key aspects of the programme.

The Cabinet noted the progress that had been made including:

- That major contractors had been engaged including Bouygues who were providing overall project support and fit out.
- Kier would be rectifying some defects, under warranties, identified by due diligence.
- Arvato would be carrying out IT work and Ameresco on energy efficiency measures.
- The relocation had provided an opportunity to review the use of the town centre assets at 25 Windsor Road, The Curve, Cornwall House, Landmark Place and St Martins Place.
- Work was ongoing on the options for the travel strategy, staff car parking and Fleet Challenge.
- The Council had also begun work on a new customer experience strategy and the appropriate flexibility would be put in place in terms of the asset strategy to ensure they were aligned.

The Cabinet welcomed the progress that had been made and discussed a number of matters including the importance of making sure the fit out was well designed to ensure it was inclusive and accessible, including to those with disabilities. The travel strategy was raised and Members highlighted the importance of engaging staff to maximise the opportunity to promote sustainable travel given the central location of the building. The relocation also provided an opportunity to make a step change in the energy efficiency of Council buildings which Lead Members agreed was a priority. The Cabinet also discussed the links to the customer strategy and the project timetable. As the Customer Service Strategy was at an earlier stage it was agreed to move ahead with the HQ relocation project whilst ensuring there was flexibility to respond to the customer strategy. The target date to occupy 25 Windsor Road was therefore May 2019.

At the conclusion of the discussion, the recommendations were agreed and a further report on progress would be considered in February 2019.

Resolved –

- (a) That it be noted that the Accommodation & Assets Board had been established and was responsible for the delivery of the HQ move.
- (b) That it be noted that the following major contracts and contractors required for the office move had been appointed and engaged:
 - Bouygues
 - Kier
 - Arvato
 - Ameresco
- (c) That it be noted that Bouygues had already commenced preparatory works in 25 Windsor Road and were working towards a target of providing occupation of the building commencing in May 2019.
- (d) That the assets now in scope of the town centre campus project included:
 - 25 Windsor Road;
 - The Curve;
 - Cornwall House;
 - Landmark Place (until May 2020); and
 - St Martins Place
- (e) That it be noted that Arvato had instructed Virgin Media to supply the required fibre optic connectivity to 25 Windsor Road and that the installation of this crucial infrastructure was currently ahead of programme.
- (f) That additional resources had been identified and engaged to enable the delivery of the required ICT infrastructure.

Cabinet - 15.10.18

- (g) That solar panels would be installed on the roof of the building as a result of the energy efficiency surveys that had been conducted.
- (h) That a further report on progress of the workstreams be presented to Cabinet in February 2019.

57. Cashier's Service

The Director of Finance & Resources introduced a report on the Council's ambition to be "cashless" by December 2019 and to approve the next steps via an options appraisal to be considered by a further report in January 2019.

The Council currently provided a front line Cashier's Service for residents to pay for services, currently with MyCouncil in Landmark Place. The town centre relocation project provided an opportunity to review the arrangements as part of the wider transformation programme and development of a new customer strategy. Many other Councils had already moved to cashless transactions and evidence suggested this was the right way forward for the authority with an increasing number of cashless payments. A total of only 6.35% of all payments made to the Council were made by cash.

The Cabinet recognised that there were significant issues to consider to ensure payment methods remained inclusive to Slough residents and that strong IT and communications plans were in place. It was proposed and agreed that the ambition to become cashless be agreed and that further investigative work take place with an options appraisal presented to Cabinet in January 2019.

Resolved –

- (a) That the Council's ambition to be "cashless" by December 2019 be agreed.
- (b) That the commencement of further investigative work be approved which would incorporate detailed consultation, appropriate impact assessments, and appropriate subsequent support for vulnerable residents who are currently making cash transactions; to ensure a smooth transition to Slough becoming a 'cashless Authority' by December 2019.
- (c) That a more detailed report providing informed recommendations be presented to Cabinet in January 2019.

58. Proposed Disposal Assets

The Project Manager, Regeneration, introduced a report regarding the disposal of assets to offset the Council's future borrowing requirement following the decision to increase borrowing to invest in the town centre HQ and other strategic assets.

Cabinet - 15.10.18

The information contained in the Part II appendices 1, 2, 3 and 10 was noted without disclosing any of the exempt information.

The report recommended the disposal of the sites deemed surplus as set out in paragraph 5.5 of the report which included a range of property transactions between the General Fund and Housing Revenue Account. In addition to generating a capital receipt for the General Fund, the disposals would release the land for the development of new social housing.

After due consideration, the recommended disposals were agreed.

Resolved –

- (a) That it be reaffirmed that all properties and land detailed in section 5.5 of the report are declared surplus.
- (b) That it be noted that the financial implications and estimated sales prices detailed in confidential Appendix One.
- (c) That it be agreed to dispose of land at Alpha Street, land at 150-160 Bath Road, a wedge of former public space Mercian Way, the site of the former Maria Cowland centre and land at Belfast Avenue (see sections 5.4 – 5.6) as shown in Appendix Four to Appendix Eight to the Housing Revenue Account (“HRA”) for full market value to assemble land to develop a pipeline of up to 152 social and/or affordable housing properties within 4 years.
- (d) That subject to (c) above, agree that the total price should be reduced by the value of land at Trelawney Avenue (see sections 5.7 – 5.8), which will be transferred to the General Fund to develop the proposed health-led hub.
- (e) That delegated authority be given to the Director of Regeneration, following consultation with the Director of Finance & Audit and the Leader of the Council to agree final valuations in relation to the proposed disposals described in (c) above and the proposed land swap in section 2.4.
- (f) That delegated authority be given to the Director of Regeneration, following consultation with the Director of Finance & Audit and the Leader of the Council to approve any non-financial terms for the proposed disposals.
- (g) That in the event that the HRA decides that it would not purchase some or all of the sites, delegate authority to the Director of Regeneration, following consultation with the Director of Finance & Audit and the Leader of the Council, to take all appropriate action to dispose of the assets listed above for the best consideration reasonably available.

- (h) That delegated authority be given to the Director of Regeneration following consultation with the Council's section 151 Officer to seek the determination of the current SUR option agreement over land at Weekes Drive and Alpha Street. This delegated approval will include authority to agree all terms, including (but not limited to) the removal of SUR's charge over the sites and (where appropriate), agree and pay SUR's abortive costs and approve the final disposal.
- (i) That approval be provided for Asset Management to liaise with and agree draft terms with the third parties who are likely to have a special interest in the various assets referred to in Confidential Appendix Two.
- (j) That it be noted that Asset Management will present an update report on the Asset Disposal Programme to Cabinet by February 2019 regarding sites with a third party interest and/or regenerative benefit.

59. Fees for the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018

The Lead Member for Regulation & Consumer Protection and the Licensing Manager introduced a report that sought approval of the proposed fees for new licenses under the Animal Welfare Licensing Regulations.

The new legislation came into effect on 1st October 2018 and the fees had been calculated in line with national guidance. The fees needed to be approved in order for existing operators to submit their application with the new fee before 31st December 2018. Members discussed the fee structure and it was noted that the level of fees had been set to recover the anticipated costs and would be reviewed in the future. The new fees were approved.

Resolved – That the new animal licensing fees as set out at Appendix A to the report be approved.

(Councillor Carter left the meeting)

60. Purchase of Talent Management System

The Director of Finance & Resources introduced a report that sought approval to commence tendering for a talent management system for the Council to support the implementation of the Slough Academy. It was noted that an updated report and recommendation had been published in a Supplementary Agenda which superseded the report circulated in the main agenda pack.

The Slough Academy aimed to grow and develop staff, including Modern Apprenticeships and the system was an important element of managing the process. In the first year the set up cost of the system would be £47,500 and the annual licence fee was £52,500. The ongoing service contract meant that the total contract would exceed £250,000 which required Cabinet approval prior to the commencement of tendering.

After due consideration, the Cabinet agreed that competitive tendering could begin.

Resolved – That competitive tendering be commenced to purchase a talent management system, the cost of which would exceed £250,000 after 3 years.

61. References from Overview & Scrutiny

The Cabinet considered the following recommendation from the Health Scrutiny Panel made on 11th September 2018:

“That Cabinet encourages members and representatives from Public Health, and other Council departments, to work closely with Solutions4Health in developing future integrated models for prevention and behaviour change that will continue to benefit and improve the health of Slough residents beyond 2020.”

The Cabinet agreed with the Panel that the Council funded public health programmes played an important role in tackling issues such as obesity and promoting healthy lifestyles. It was noted that Solutions4Health currently delivered a range of public health campaigns. The Cabinet agreed to endorse the good work being undertaken and supported the development of future integrated models, noting that all public health contracts would be kept under review.

Resolved – That members and representatives from Public Health, and other Council departments, be encouraged to work closely with Solutions4Health in developing future integrated models for prevention and behaviour change that would continue to benefit and improve the health of Slough residents beyond 2020.

62. Notification of Forthcoming Decisions

The Cabinet considered and endorsed the Notification of Key Decisions published on 13th September 2018 which set out the key decisions expected to be taken by the Cabinet over the next three months.

Resolved – That the published Notification of Key Decisions for the period between October to December 2018 be endorsed.

63. Exclusion of Press and Public

Resolved – That the press and public be excluded from the meeting during the consideration of the item in Part II of the agenda as it involved the likely disclosure of exempt information relating to the financial and business affairs of any particular person (including the authority holding that information) as defined in paragraph 3 of Part 1 the Schedule 12A the Local Government Act 1972.

Cabinet - 15.10.18

Below is a summary of the matters considered during Part II of the agenda.

64. Proposed Disposal Assets - Appendices 1, 2, 3 and 10

Resolved – That Appendices 1, 2, 3 and 10 be noted.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 7.29 pm)

This page is intentionally left blank

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 19th November 2018

CONTACT OFFICER: Dean Tyler, Service Lead - Strategy & Performance

(For all enquiries) (01753) 87 5217

WARD(S): All

PORTFOLIO: Councillor Hussain, Lead Member for Transformation and Performance

PART I
NON-KEY DECISION

PERFORMANCE & PROJECTS REPORT: QUARTER 2 2018/19**1 Purpose of Report**

To provide Cabinet with the latest performance information for the 2018-19 financial year as measured by:

- The corporate balanced scorecard indicators to date during 2018-19.
- An update on the progress of the 25 projects on the portfolio, which are graded according to project magnitude as gold (6), silver (12) or bronze (7).
- An update on the progress of the current manifesto commitments.

2 Recommendation(s)/Proposed Action

Cabinet is requested to note the Council's current performance as measured by the performance indicators within the balanced scorecard, the progress status of the gold projects and the manifesto commitments.

3 The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan**(a) Slough Joint Wellbeing Strategy Priorities**

The report supports the Slough Joint Wellbeing Strategy by detailing how the Council has performed against its priority outcomes as follows:

- Protecting vulnerable children
- Increasing life expectancy by fostering on inequalities
- Improving mental health and wellbeing
- Housing

(b) Five Year Plan Outcomes

The report supports each of the Five Year Plan outcomes by detailing how the Council has performed against its priority outcomes, as evidenced in the performance balanced scorecard and gold projects reporting. The outcomes are:

- Slough children will grow up to be happy, healthy and successful
- Our people will be healthier and manage their own care needs
- Slough will be an attractive place where people choose to live, work and stay
- Our residents will live in good quality homes
- Slough will attract, retain and grow businesses and investment to provide opportunities for our residents

4 Other Implications

(a) Financial

There are no financial implications.

(b) Risk Management

Risk	Mitigating action	Opportunities
Legal	N/A	N/A
Property	N/A	N/A
Human Rights	N/A	N/A
Health and Safety	N/A	N/A
Employment Issues	N/A	N/A
Equalities Issues	N/A	N/A
Community Support	N/A	N/A
Communications	N/A	N/A
Community Safety	N/A	N/A
Financial	N/A	N/A
Timetable for delivery	N/A	N/A
Project Capacity	N/A	N/A
Other	N/A	N/A

(c) Human Rights Act and Other Legal Implications

There are no Human Rights Act or other legal implications.

(d) Equalities Impact Assessment

There is no identified need for the completion of an EIA.

5 Supporting Information

5.1. This is the quarter two report to Cabinet reporting on the 2018-19 financial year in respect of the performance position of the Council.

5.2. Please refer to the attached corporate performance report (Appendix A) which summarises progress against the Council's priorities in quarter 2 of the financial year 2018/19.

5.3. The report comprises of the following three sections:

- The high-level performance indicators of the corporate balanced scorecard;
- The summary of highlight reports from the Council's Project Management Office (PMO);
- A summary of the current manifesto commitments.

6 **Comments of Other Committees**

None. The report will also be reviewed by Overview and Scrutiny Committee on 10th January 2019.

7 **Conclusion**

7.1. 53% (9 of 17) of the selected performance indicators are achieving desired target results with current near-misses in child protection plans, targeted health checks, adults managing their care and support through direct payments, number of people active, overall crime rates and access to employment rates.

7.2. Key improvements were achieved this quarter for the following:

- Slough's overall NEET rate has continually improved year on year from 3.7% in 2016/17 to 3.2% in 2017/18 and is well below the national rate of 6.0%.
- Level of street cleanliness. The overall inspection EPA grade improved from B to A- this quarter, with only 4% of inspection sites being below target grade and 27% of inspections revealed no litter, refuse or detritus present at all.
- Business rate income. By end of second quarter we had collected 56.61% of the expected in-year total, which is 1.01% above the profile target of 55.60% expected at this point. The amount collected of £61.7m is slightly above the amount collected this period last year of £61.1m.
- This is the first time in over a year that we have seen a decline in the number of households accommodated in temporary accommodation, currently stands at 446 compared to 464 last quarter.

7.3. Progress continues on all major schemes and projects. Across all projects on the portfolio 60% (15 of 25) were rated overall as on target. The portfolio is regularly reviewed to ensure that the projects deliver strategic objectives, including the Five Year Plan, Manifesto and Service Plans. The Council's PMO maintains oversight of all projects included in the portfolio to ensure that risks and issues are managed and progress maintained. The PMO routinely carries out Lessons Learned and Benefits reviews for key projects which is helpful to project managers implementing projects of a similar nature.

7.4. Over 82% (47 of 57) of the manifesto pledges are reported as on target. The following Manifesto pledge was rated overall as Red this quarter (The RAG status previously was Amber)

- Plan and prepare designs to transform Cippenham Community Centre into a multi-use hub; with a new extension plus more services and facilities
As the hub is on flood land the council is looking again at how this is delivered and further information will be fed back as part of the Community Hubs report being presented to Cabinet later in the year.

8 **Appendices Attached (if any)**

- 'A' - Corporate Performance Report, September 2018
'B' - Manifesto Commitments, September 2018

9 **Background Papers**

Please email programme.managementoffice@slough.gov.uk for a copy of Project Highlight reports for this reporting period.

Slough Borough Council

Corporate Performance Report

2018/19 – Quarter 2

(July to September 2018)

Strategy and Performance Service

Contents

Introduction	1
Executive summary.....	2
Corporate balanced scorecard	3
Performance indicator key	3
Performance indicator scorecard	4
Corporate balanced scorecard overview.....	5
Progress towards outcome 1 indicators	8
Progress towards outcome 2 indicators	9
Progress towards outcome 3 indicators	10
Progress towards outcome 4 indicators	11
Progress towards outcome 5 indicators	12
Project portfolio	13
Project portfolio overview.....	13
Status of gold projects	14
Key achievements, issues and lessons learnt	15
Manifesto commitments	17
Manifesto commitments overview	18
Progress towards manifesto pledges.....	19

Introduction

Slough Borough Council uses a variety of performance indicators and evidence bases to monitor how well our services are performing in meeting the needs of our residents and businesses, and to monitor their efficiency and value for money. This report describes performance during the second quarter of the current year (July to September 2018) against the ambitions set out in Slough's Five Year Plan, and the pledges made in the Labour Party Manifesto.

The report looks first at the 'top line' set of our key performance indicators, which measure performance across a wide range of council activities including: school support, child safeguarding, youth services, adult social care services, public health, leisure services, street cleaning and waste management, crime reduction, communications, housing services, planning department, employment support, and traffic management. Many of these outcomes involve active joint working by the council with its partners, particularly schools, the health service, and the police.

Further information is provided to evidence how well we are progressing against the range of projects currently undertaken and monitored by the Council and the number of pledges we made to deliver within the current performance year. The individual pledges made in the ruling Labour administration's 2018 Manifesto are also explicitly addressed.

Page 17

This report is intended to provide a rounded and easily digested view of the councils overall performance across the totality of our services and across our corporate priority outcomes which are:

1. **Slough children will grow up to be happy, healthy and successful**
2. **Our people will be healthier and manage their own care needs**
3. **Slough will be an attractive place where people choose to live, work and stay**
4. **Our residents will live in good quality homes**
5. **Slough will attract, retain and grow businesses and investment to provide opportunities for our residents**

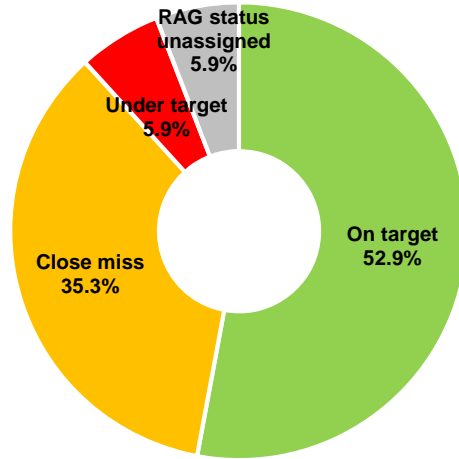
These 5 priority areas are described in the Slough 5 Year Plan:

(<http://www.slough.gov.uk/council/strategies-plans-and-policies/five-year-plan.aspx>)

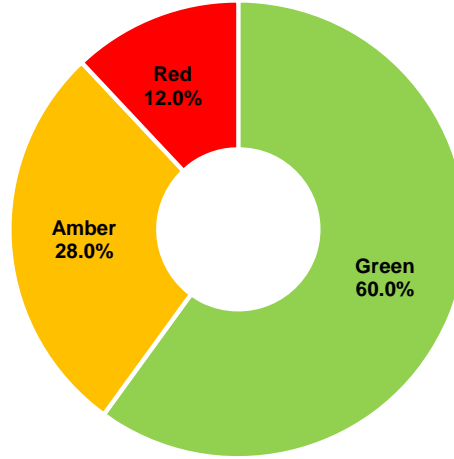
Performance against target (RAG)

The latest position at the end of quarter 2, an overview of the Council's performance was as follows:

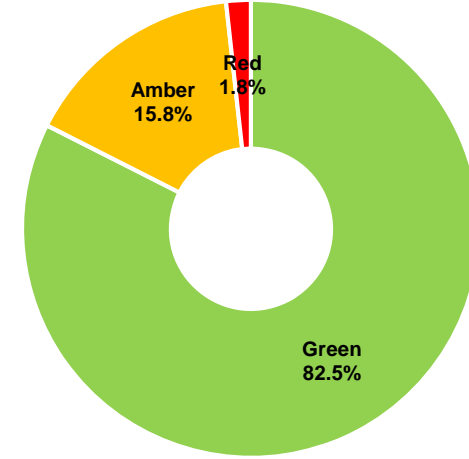
Key Performance Indicators



All Projects: Overall Status

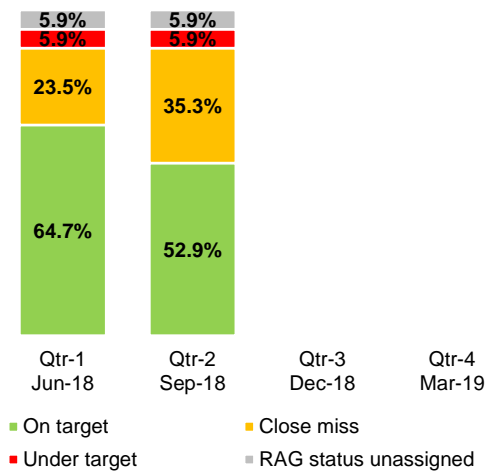


Manifesto Pledges: Overall Status

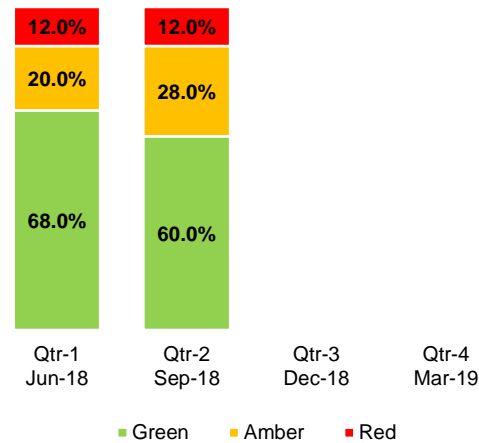


Comparison with previous quarter

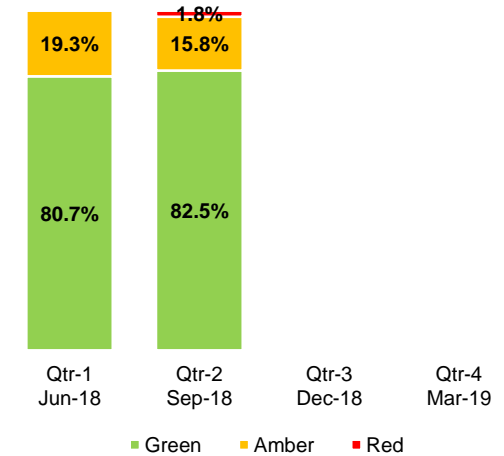
Key Performance Indicators



All Projects: Overall Status



Manifesto Pledges: Overall Status



Performance Indicator Key

Direction of travel

The *direction* of the arrows shows if performance has improved, declined, or been maintained relative to the previous quarter or same period in previous year.

↑	↔	↓
Performance improved	Performance remained the same	Performance declined

For example for overall crime rate indicator where good performance is low:

- A decline in the crime rate would have an upwards arrow ↑ as performance has improved in the right direction.
- An increase in the crime rate would have a downwards arrow ↓ as performance has declined.

Page 19

Performance against target

The *colour* of the arrow indicates performance against target for each KPI.

Black arrows are used for indicators where performance has changed but no target has been defined.

GREEN	AMBER	RED	GREY
Met or exceeded target	Missed target narrowly	Missed target significantly	No target assigned

Targets and criteria for RAG status are shown for each indicator.

Benchmarking rankings compared to other councils are shown below each chart, where comparisons are available:

Dark Green	Local performance is within the top quartile
Green	Local performance is within the 2nd quartile
Amber	Local performance is within the 3rd quartile
Red	Local performance is within the bottom quartile

Quarter 2: Performance Indicator Scorecard

Slough children will grow up to be happy, healthy and successful

Attainment gap between all children and bottom 20% at Early Years (annual)

 **29.7 %**

Attainment gap between disadvantaged children and all others at Key Stage 2 (annual)

 **20.0 %**

* Attainment gap between disadvantaged children and all others at Key Stage 4 (annual)

.. 24.6 %

Percentage of Child Protection Plans started in year that were repeat plans within 2 years (quarterly)

 **12.0 %**

Proportion of young people not in education, training or employment (annual)

 **3.2 %**

Our people will be healthier and manage their own care needs

Number of adults receiving a Direct Payment (quarterly)

 **470**

Uptake of targeted NHS health checks (quarterly)

 **1.85 %**

Number of people inactive (annual)

 **34.8 %**

Our residents will live in good quality homes

Number of homeless households in temporary accommodation (quarterly)

 **446**

Number of permanent dwellings completed during the year (annual)

 **846**

Number of mandatory licensed HMOs (quarterly)

 **84**

Slough will be an attractive place where people choose to live, work and stay

Average level of street cleanliness (quarterly)

 **A- (2.52)**

Total crime rate per 1,000 population (quarterly)

 **94.83**

** Residents' perception survey (annual)

.. tbc

Slough will attract, retain and grow businesses and investment to provide opportunities for

Business rate in year collection rate (quarterly)

 **56.61 %**

Access to employment: unemployment rate (quarterly)

 **1.7 %**

Average journey time from Heart of Slough to M4 Junction 6, morning rush hour (quarterly)

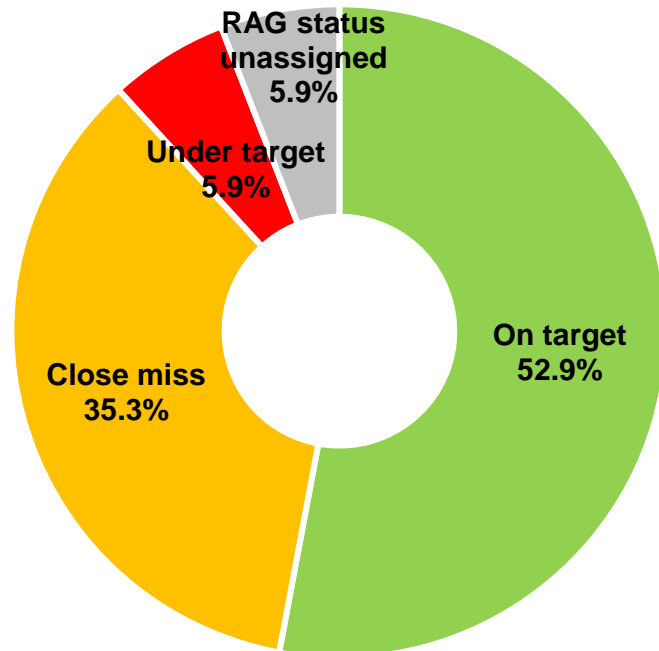
 **7 min 33s**

* This measure is new for 2016/17 due to a change in national marking criteria. Therefore only one year of data is available to report on.

** This is a new measure. A large-scale Residents survey will be conducted in autumn 2018.

The latest position of the Council's key performance indicators at the end of quarter 2 was as follows:

Key Performance Indicators



Page 21

Quarter 2 updates are not yet available for the following measures:

- Crime rates
- Uptake of targeted health checks

Of the 17 indicators reported, one indicator (residents' perception survey) has no agreed target value. This is a new indicator under outcome 3 which will be conducted in autumn 2018.

For the remaining 16 indicators with agreed target levels, one was rated as significantly under the desired performance level (**Red**), six were rated as **Amber**, signifying a near miss to desired performance level, and nine were rated **Green** as achieving or exceeding target performance.

Key areas of noteworthy concerns flagged as **Red** status are:

Number of homeless households accommodated by SBC in temporary accommodation

This is the first time in over a year that we have seen a decline in the number of households accommodated in temporary accommodation. This is likely due to the annual decrease in approaches that occurs in August but also due to the James Elliman Homes properties which have been offered to residents as settled homes. The average monthly increase of households in TA is now 1.75% per month, as opposed to last year's 2.45%

Please refer to the Corporate Balanced Scorecard (page 11) for further details of the initiatives in place to tackle the homeless households accommodated in temporary accommodation by SBC.

Key areas of performance improvement are:

Percentage of 16 to 17 year olds not in education, employment or training (NEETs)

The RAG status remained as **Green**

Measured once a year, involving local establishment of school leaver destinations.

Slough's overall NEET rate has continually improved year on year from 3.7% in 2016/17 to 3.2% in 2017/18 and is well below the national rate of 6.0%.

Level of street cleanliness:

Average score for graded inspections of Gateway sites
(Grade options from best to worst are: A to D)

The RAG status remained as **Green**

[EPA grade improved from B to A-]

Throughout each quarter, SBC officers conduct inspections of nineteen Gateway sites, and award a score and EPA Grade based on the level of cleanliness encountered.

This measure averages the scores of all inspections and produces an EPA Grade for that mean average.

All inspected sites are subsequently cleaned and restored to grade A status ('No litter or refuse in the street') with the more heavily littered sites being cleaned with more immediate urgency.

The latest quarter saw an improvement in overall average grade, with only 4% of inspection sites being below target grade; 27% of inspections revealed no litter, refuse or detritus present at all.

Business rate income

The RAG status has dropped from **Amber** to **Green**

Business rates are collected throughout the year; hence this is a cumulative measure.

By end of second quarter we had collected 56.61% of the expected in-year total, which is 1.01% above the profile target of 55.60% expected at this point. The amount collected of £61.7m is slightly above the amount collected this period last year of £61.1m.

Key areas of performance deterioration are:

Percentage of Child Protection Plans started in the past year that were repeat plans within 2 years

The RAG status has dropped from **Green** to **Amber**.

The percentage of child protection plans at the end of Sept 2018 equates to 12.0% which increased by 5.9% from 6.1% at the end of Q1. However this is lower than Q2 from last year at 21.4%.

Uptake of targeted health checks

The percentage of the eligible population aged 40-74 who received a NHS Health Check

The RAG status has dropped from **Green** to **Amber**.

There was a substantial increase in NHS Health Checks (HCs) in Q4 2017/18 and then a decrease in the following quarter. There are a number of possible reasons for this increase in Q4 and Public Health is looking to understand these better in order to replicate this success.

We would like to continue to see an improvement in NHS HCs offered by GPs. In light of this, Public Health is working with the Slough GP Members to make it easier for each practice to be able to offer HCs or to partner within GP Networks, ensuring full coverage across Slough. Early indication suggests that GPs would be interested in this approach. We will also continue to promote NHS HCs to residents throughout the year and particularly in the New Year when people are feeling most ready for positive change.

Crime rates per 1,000 population: All crime

The RAG status remained as **Amber**

Measure derives from a validated total count of all police recorded crimes reported in the borough, and represents a total in the past 12 months to date.

Slough rates are compared particularly to a 'Most Similar Group' (MSG) of 15 local authorities, as well as the national position.

Year to date, the total crime rate per 1,000 population has increased by 6.62 between March and June, which is higher than the national increase of 1.71.

It is important to note, an increased crime rate may in part reflect improved reporting and/or recording, as well as an actual increase in reported crimes.

Please refer to the Corporate Balanced Scorecard (page 10) for further details of the initiatives in place to tackle crime rates.

Access to employment

Proportion of resident population of area aged 16-64 claiming JSA and NI or Universal credits

The RAG status has dropped from **Green** to **Amber**.

Data is released by Department for Work and Pensions each month. Slough's claimant rate for Sept 2018 of 1.7% comprises 1,665 people.

Local unemployment rate is historically better than nationally but usually lags behind the South East of England.

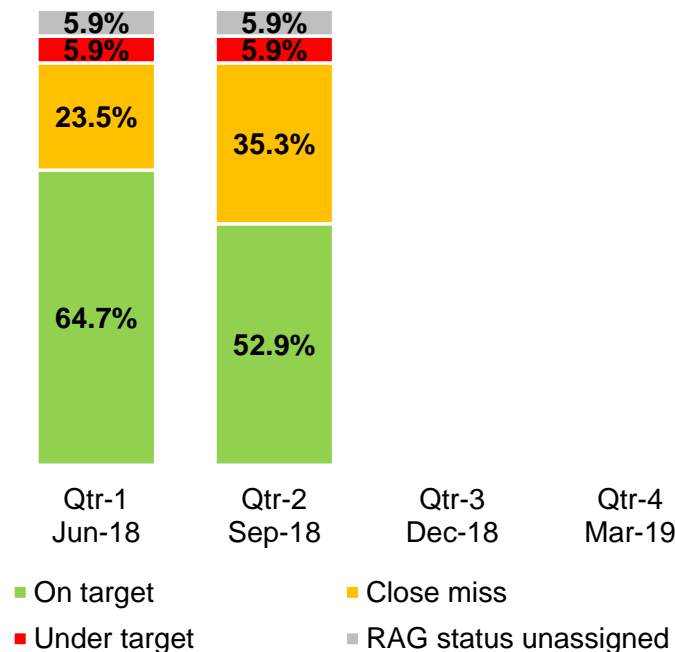
The Council is carrying out a number of activities to support and provide employment opportunities. These include mapping all current providers of employment services and the

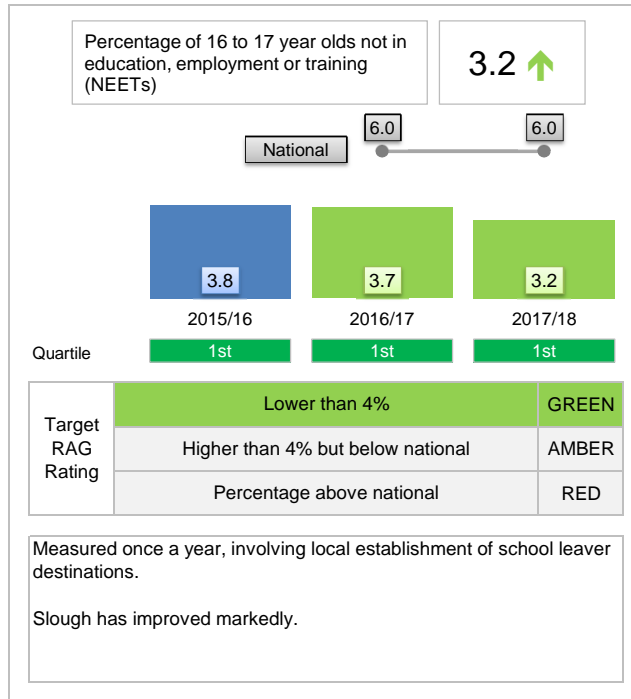
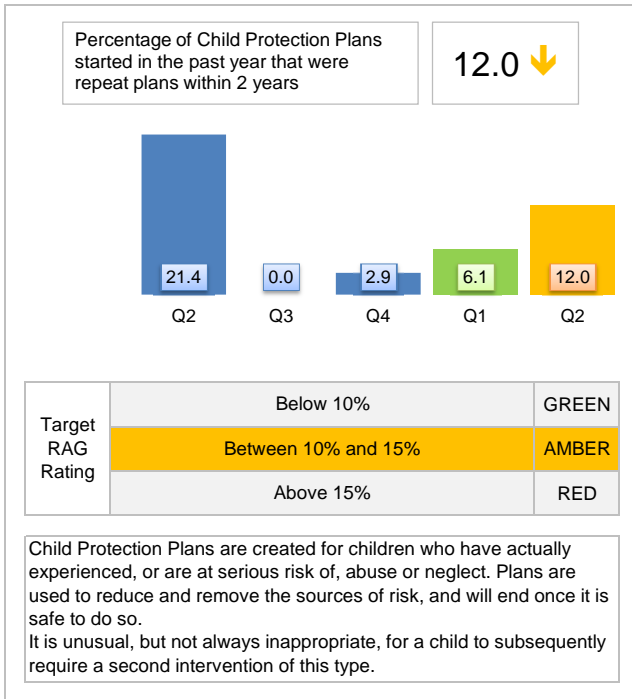
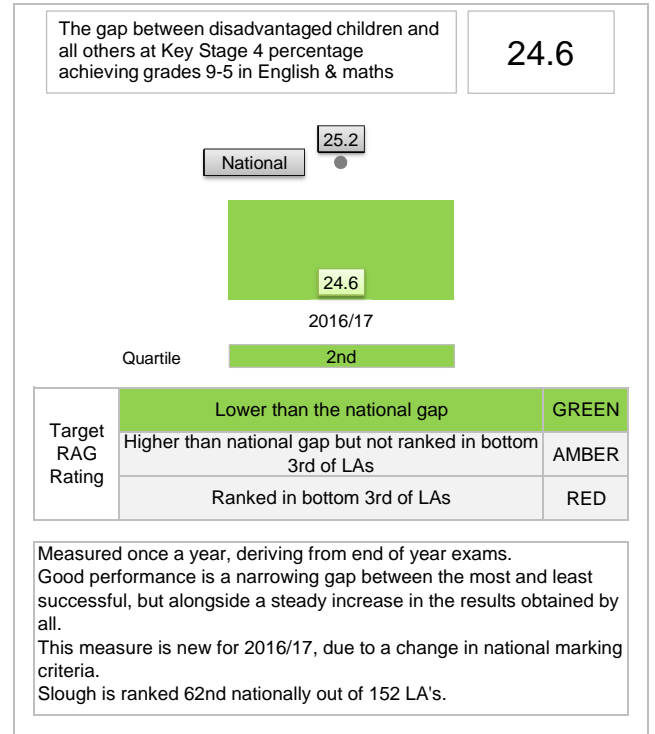
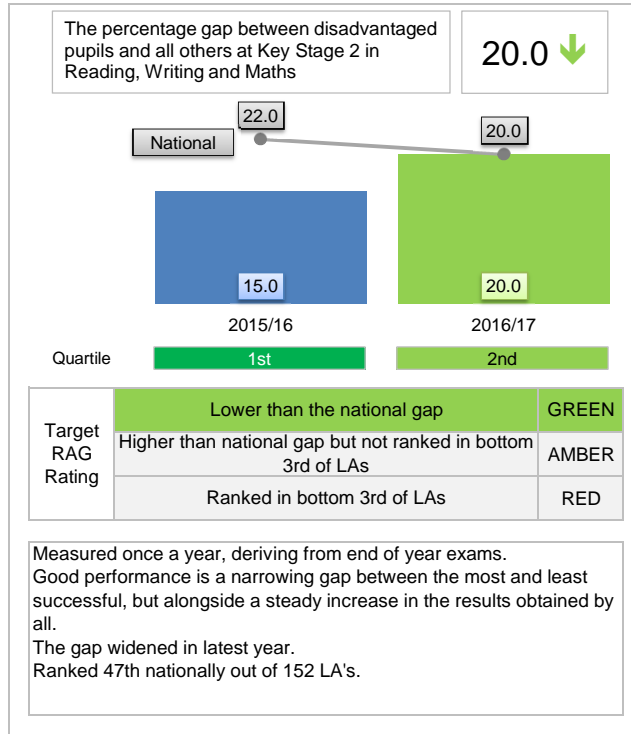
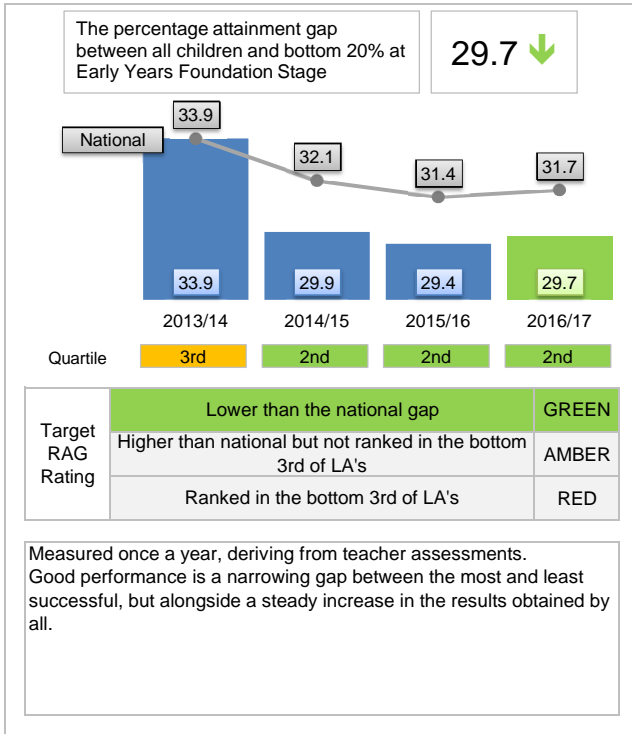
creation of a portal based website to ensure easier access to support.

Comparison with previous quarter:

The bar chart below compares the proportion of performance indicators assigned a RAG status at quarterly intervals.

Key Performance Indicators

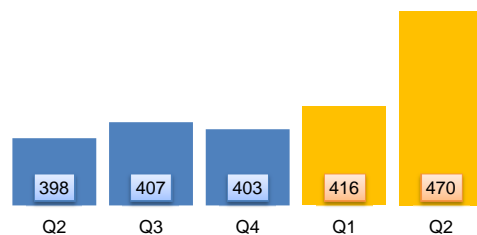






Number of adults managing their care and support via a direct payment

470 ↑



	Q2	Q3	Q4	Q1	Q2
Carers	150	160	159	165	210
Clients	248	247	244	251	260

Target RAG Rating	More than 500 recipients	GREEN
	Between 410 and 500 recipients	AMBER
	Less than 410 recipients	RED

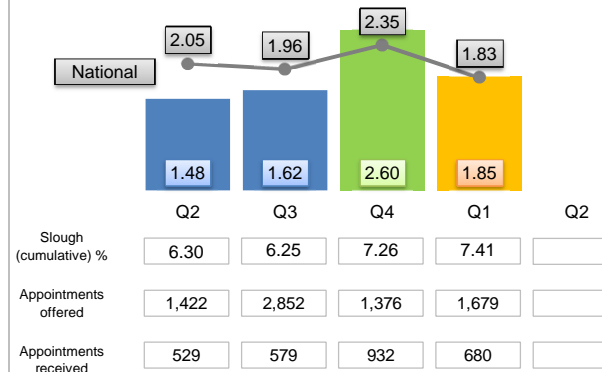
Direct Payments are a way of enabling those eligible for social care support to control the commissioning and procurement of support themselves. This leads to more personalised and controlled support, which evidence shows will deliver better outcomes.

Our primary strategy is to increase the use of Direct Payments by service users and carers, and to use this as the default position when providing services.

We have taken several steps to make DPs easier to manage and use including pre-payment cards, contracting a Personal Assistant Matching and Employment Support service, and reissuing staff guidance. We are specifically targeting Carers who we feel would benefit from a Direct Payment to support them in their caring role.

Uptake of targeted health checks
The percentage of the eligible population aged 40-74 who received a NHS Health Check

1.85 ↓



Target RAG Rating	More than 1.90%	GREEN
	Between 1.50% and 1.90%	AMBER
	Less than 1.50%	RED

The NHS Health Check is a health check-up for adults aged 40-74, designed to spot early signs of conditions such as stroke, kidney disease, heart disease, type 2 diabetes and dementia, and to offer ways to reduce the risk of developing these conditions.

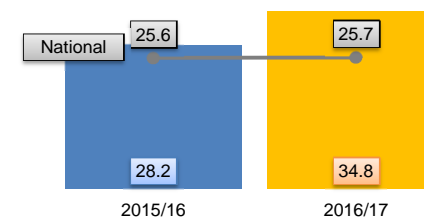
Health Checks are offered by GPs and the local authority, and Slough is seeking to promote a greater engagement amongst residents in taking up this offer.

There was a substantial increase in NHS health checks in Q4 2017/18 and then a decrease in the following quarter. There are a number of possible reasons for this increase in Q4 and Public Health is looking to understand these better in order to replicate this success.

<https://www.nhs.uk/conditions/nhs-health-check/>

Number of people inactive
The percentage of people aged 16 and over who do not participate in at least 30 minutes of sport at moderate intensity at least once a week

34.8 ↓



	2015/16	2016/17
Number of residents contacted	1,045	974

Target RAG Rating	Less than 34.4%	GREEN
	Between 34.4% and 34.8%	AMBER
	More than 34.8%	RED

This measure is an estimate of physical inactivity amongst adults aged 16 or older, and derives from a nationwide survey (the 'Active Lives Survey') conducted and reported annually by Sports England.

In the latest results, one in three residents locally (34.8%) compared to one in four nationally (25.7%) were reported as not participating in at least 30 mins of sport at moderate intensity at least once a week. With only two full years of data it is too early to meaningfully review trends over time.

Physical inactivity is associated with poor physical and mental health, and the council is working actively to make it easier for residents to benefit from increased participation in sport and exercise, including the provision of significant investment in leisure facilities and open air green gyms, trim trails and multi use games areas ('MUGAs') in our parks.



Level of street cleanliness:
Average score for graded inspections of Gateway sites (Grade options from best to worst are: A, A-, B, B-, C, C-, D)

A- (2.52) ↑

Grade	Q2	Q3	Q4	Q1	Q2
No. of Inspections	93	86	103	119	99

Target RAG Rating	Criteria	Rating
Average EPA grade B or above		GREEN
Average EPA grade B- to C-		AMBER
Average EPA grade D		RED

Throughout each quarter, SBC officers conduct inspections of nineteen Gateway sites, and award a score and EPA Grade based on the level of cleanliness encountered. This measure averages the scores of all inspections and produces an EPA Grade for that mean average.

All inspected sites are subsequently cleaned and restored to grade A status ('No litter or refuse in the street') with the more heavily littered sites being cleaned with more immediate urgency.

The latest quarter saw an improvement in overall average grade, with only 4% of inspection sites being below target grade; 27% of inspections revealed no litter, refuse or detritus present at all.

Crime rates per 1,000 population: All crime (cumulative from April)

94.83 ↓

Year	Q2	Q3	Q4	Q1	Q2
MSG	94.07	95.25	95.33	96.52	
National	78.53	80.82	82.00	83.71	
Slough	86.99	87.34	88.21	94.83	

Target RAG Rating	Criteria	Rating
Lower than MSG average AND lower rate of increase over past year		GREEN
1. Lower than MSG average & higher rate of increase over past year 2. Higher than MSG average & lower rate of increase over past year		AMBER
Higher than MSG average and higher rate of increase over past year		RED

Measure derives from a validated total count of all police recorded crimes reported in the borough, and represents a total in the past 12 months to date.

Slough rates are compared particularly to a 'Most Similar Group' (MSG) of 15 local authorities, as well as the national position.

Year to date, the total crime rate per 1,000 population has increased by 6.62 between March and June, which is higher than the national increase of 1.71.

It is important to note, an increased crime rate may in part reflect improved reporting and/or recording, as well as an actual increase in reported crimes.

Residents' perception survey

Target RAG Rating	Criteria	Rating
TBC		GREEN
TBC		AMBER
TBC		RED

New indicator: A large-scale Residents survey will be conducted in autumn 2018, following the same methodology used in a survey conducted in 2008.

The precise nature of questions to be asked, and the selection of one primary response to serve as the key performance indicator here is in the late stages of formal agreement.

Supporting commentary for crime rates per 1,000 population (all crime):

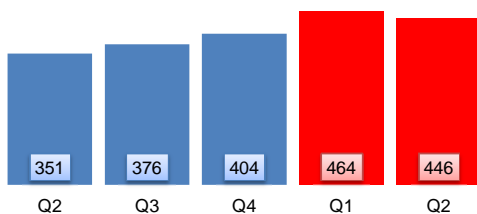
Through partnership actions, we continue to focus on projects to target crimes against the person, which includes 'violence without injury'. In an endeavour to improve victim identification, the Safer Slough Partnership has launched a modern slavery public awareness campaign across buses, bus stops, and social media. Further to this, training sessions for SBC Regulatory and Enforcement Services, as well as partner agencies, have been delivered, with information provided regarding identification of potential victims, working with Immigration, and how to share intelligence. The Safe Car Wash app was publicized in Grapevine, Streets Ahead, and Citizen, with the latter also including information on the Unseen app. Strictly anonymised data from the modern slavery helpline will be monitored to assess the effect of the awareness campaign.

The Safer Slough Partnership will continue to monitor data relating to criminal activity, to inform a partnership response to new and ongoing challenges in particular will look at the potential causes for the key increases in this period.



Number of homeless households accommodated by SBC in temporary accommodation

446 ↑



Target RAG Rating	Less than or equal to 396	GREEN
	Between 397 and 436 households	AMBER
	More than 437 households	RED

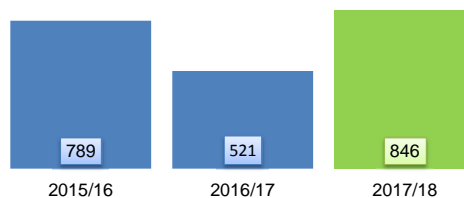
Measure is a count of homeless households in temporary accommodation on final day of each quarter.

This is the first time in over a year that we have seen a decline in the number of households accommodated in temporary accommodation. This is likely due to the annual decrease in approaches that occurs in August but also due to the James Elliman Homes properties which have been offered to residents as settled homes. The average monthly increase of households in TA is now 1.75% per month, as opposed to last years 2.45%

The housing allocations policy was amended in May 2018 to enable more homeless households to be offered a settled home in social housing. Households that do not qualify for the housing register are offered suitable accommodation in the private rented sector. There is a severe shortage of affordable accommodation and sourcing this can be expensive in terms of paying landlords and agents incentives. Our subsidiary housing company James Elliman Homes has started offering affordable private rented accommodation to this group and there are several additional homes in the pipeline.

Number of permanent dwellings completed in the borough during the year

846 ↑



Target RAG Rating	550 dwellings or more	GREEN
	Between 495 and 549 dwellings	AMBER
	Under 494 dwellings	RED

Measure is a net count of all new dwellings added to Slough's housing stock each year.

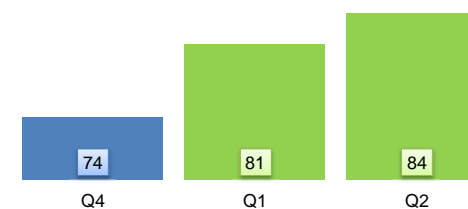
861 new dwellings were built in 2017/18 but 15 were lost through demolitions and changes of use; net completions were therefore 846.

At 31st March 2018, there were 865 new dwellings already under construction. Planning permission was in place for a further 1,140 homes although construction of these had not commenced.

The council and its partners are actively encouraging new home construction at several sites across the borough, as well as a programme of building additional stock ourselves.

Number of licenced mandatory Houses in Multiple Occupation (HMOs)

84 ↑



Target RAG Rating	Within 10% of target: 67 or above	GREEN
	11-15% of target: 64-66	AMBER
	Under 15% of target: Less than or equal to 63	RED

Measure is a count of total licenced HMO properties at end of quarter.

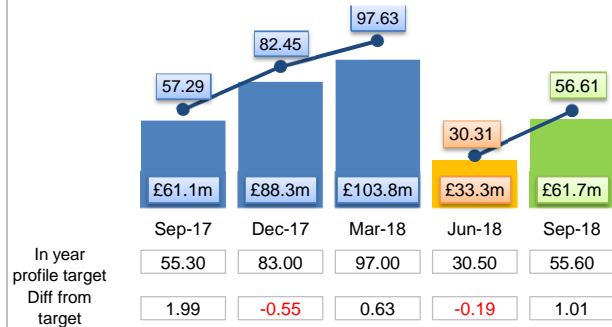
From the 1st of October, the extended mandatory licensing scheme came into force. It is expected that a reasonable number of additional new applications will come through from this date. However, until some enforcement action is taken, it is not expected that all those licensable HMOs will come forward. To address this and to clarify the HMO licensing as whole, a proposal has been made of a borough-wide HMO Licensing scheme to cover all types and sizes of HMOs. This will remove the ambiguity and include all the smaller HMOs (majority in Slough) in the scheme. In addition to this, the team is currently working to develop and implement an Online App system which will help the process.



Business rate income

Business rate in year collection
(amount & percentage rate accrued)

£61.7M
56.61% ↑



Target RAG Rating	Inline or above the profiled target	GREEN
	Up to 0.5% below the profiled target	AMBER
	More than 0.5% below the profiled target	RED

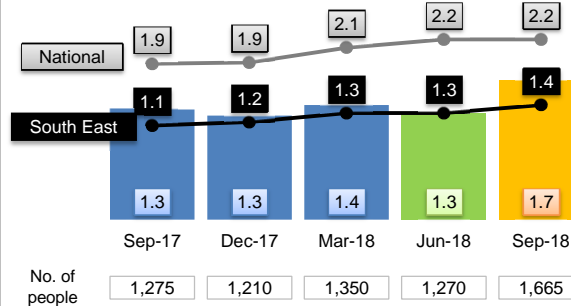
Business rates are collected throughout the year, hence this is a cumulative measure.

By end of second quarter we had collected 56.61% of the expected in-year total, which is 1.01% above the profile target of 55.60% expected at this point. The amount collected of £61.7m is slightly above the amount collected this period last year of £61.1m.

Access to employment

Proportion of resident population of area aged 16-64 claiming JSA and NI or Universal credits

1.7 ↓



Target RAG Rating	Below the national value and no more than 0.2% above South East value	GREEN
	Below the national value and between 0.3% - 0.5% above South East value	AMBER
	Below the national value and more than 0.5% above South East value	RED

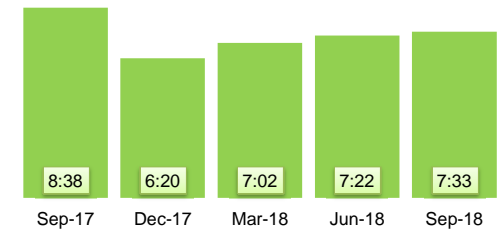
Data is released by Department for Work and Pensions each month. Slough's claimant rate for Sept 2018 of 1.7% comprises 1,665 people. Local unemployment rate is historically better than nationally but usually lags behind the South East of England.

The Council is carrying out a number of activities to support and provide employment opportunities. These include mapping all current providers of employment services and the creation of a portal based website to ensure easier access to support.

Journey times

Average journey time from Heart of Slough to M4 J6 (M-F 16:30-18:30)

7m 33s ↓



Target RAG Rating	Under 10 mins	GREEN
	Between 10-13 mins	AMBER
	Over 13 mins	RED

The average journey time from the Heart of Slough to M4 J6 during evening peak time (Mon-Fri 16:30-18:30) as at the end of Jun-18 was 7 min 22 seconds. This is marginally slower than the previous quarter of 7 min 22 seconds, however is quicker than this time last year of 8:38 mins.

The following initiatives are in place to improve the flow of traffic:

- Upgrade of Ledgers Road/A4
- Review and consolidation of signals between Tuns Junction and Ledgers Road.
- Further adjustments to the Copthorne Roundabout to manage congestion in Chalvey.

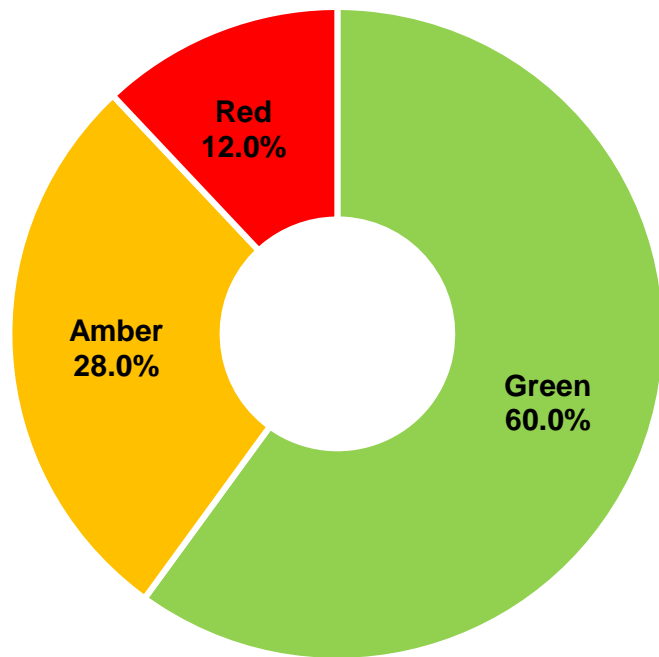
2018/19 Quarter 2: Project Portfolio

This section of the report provides a summary of progress on the range of projects currently being undertaken and monitored by the Performance Management Office.

The council runs a large number of projects throughout the year to deliver against the objectives laid out in our corporate plans. We grade these projects according to magnitude, taking into account a number of conditions including political importance, scale and cost.

The project portfolio has been reviewed and projects have been graded as Gold, Silver and Bronze (instead of Gold, High, Medium and Low). All Directors and Service Leads have been consulted to ensure that the projects on the Portfolio represent key activity at the Council to deliver its strategic objectives including delivery of the Five Year plan.

All Projects: Overall Status



At the end of Quarter 2 there were 25 live projects on the portfolio, graded as follows:

	Gold	Silver	Bronze	Total
Qtr-1	6	12	7	25
Qtr-2	6	12	7	25

Each project reports monthly on progress towards target deliverables, and a summary RAG judgement of status is provided for each to describe compliance with project timescale, budget, and any risks and issues, as well as an 'overall' RAG status.

Across all projects on the portfolio, 60% were rated overall as **Green** (15 projects), 28% were rated overall as **Amber** (7 projects) and 12% were rated overall as **Red** (3 projects).

The 3 projects rated overall as **Red** were:

- Grove Academy
- Haybrook College
- Slough Half Marathon

A fully comprehensive report which details the status of each individual project, including reference to the key risks, issues and interdependencies is available as background papers.

Further details on the status of Gold projects (the most important ones) at end of Quarter 2 are set out below.

Arrows demonstrate whether the status is the same (⇔), has improved (↑) or worsened (↓) since the previous highlight report:

Gold Project title	Timeline	Budget	Risks & Issues	Overall Status	Comments
Grove Academy	Amber ⇔	Amber ↓	Red ⇔	Red ⇔	A Contractor has been appointed by the Education and Skills Funding Agency to build the new school and hub.
Haybrook College	Amber ⇔	Red ⇔	Amber ⇔	Red ⇔	Slough is working on 3 projects with Haybrook College. Works are currently being tendered by the school for 323 High Street. Budget has been approved to build the annex at the Thomas Grey Centre which will allow Rotunda users to relocate. Work to finalise the brief for the Haybrook Annex is underway and this will form the basis of a Pre-Contract Service Agreement with Slough Urban Renewal.
Leisure Capital Programme	Green ⇔	Green ⇔	Green ⇔	Green ⇔	Centre Leisure works are ongoing and on track. External signage now installed at Salt Hill Activity Centre.
Housing Strategy – Homelessness Reduction	Green ⇔	Green ⇔	Green ↑	Green ⇔	The draft homelessness strategy has been presented to stakeholders. A draft out of area placement report for cabinet has been completed. Working in partnership with Shelter and some internal partners has commenced.
Highways and Transport Programme	Green ⇔	Green ⇔	Green ⇔	Green ⇔	No update received.
Building Compliance	Green ⇔	Green ⇔	Amber ↓	Green ⇔	The RSM action plan has been updated to reflect progress made on each of the recommendations made following the Building Compliance Audit.

Page 30

Background Papers:

Email programme.managementoffice@slough.gov.uk for a copy of Gold Project Highlight reports for this reporting period.

Key achievements this quarter:

Project achievements

Clean, Safe & Vibrant

HOME Slough lease has been agreed for the old 'Top Shop' site. A deep clean of the town centre has been completed and the team are planning for future deep cleans and spot cleaning.

Key issues to be aware of:

Budget

Haybrook College

Planning delays have increased budget cost for the refurbishment of the Thomas Grey and Milan Centre. When the full cost implications are established then a budget increase will be sought from the Strategic Finance Board.

Grove Academy

A Contractor has been appointed by the Education and Skills Funding Agency to build the new school and hub. Measures are being put in place to reduce risks of costs rising above the agreed budget.

Resources

Slough Half Marathon

There was a change of contractor to undertake the traffic management function and ongoing risks associated with securing enough volunteers for marshalling and operations are being addressed.

Key lessons from projects reviewed this quarter:

The council's Programme Management Office (PMO) routinely carries out 'End Project', 'Lessons Learned' and 'Benefits' reviews for key projects. This learning has been helpful to project managers implementing projects of a similar nature.

In the last quarter, the PMO undertook an End Project Review and Lessons Learned review and recommendations included:

- The need to ensure there are long lead times for project handover should a Project Manager change part way through the project.
- The positive impact of strong working relationships with external suppliers has on a project.
- The need to build transition to Business As Usual as a stage in the project plan.

Comparison with previous quarter:

The bar chart compares the proportion of projects assigned a RAG status at quarterly intervals.

In comparison with the previous quarter the following two projects slipped from overall RAG status of **Green** to **Amber**.

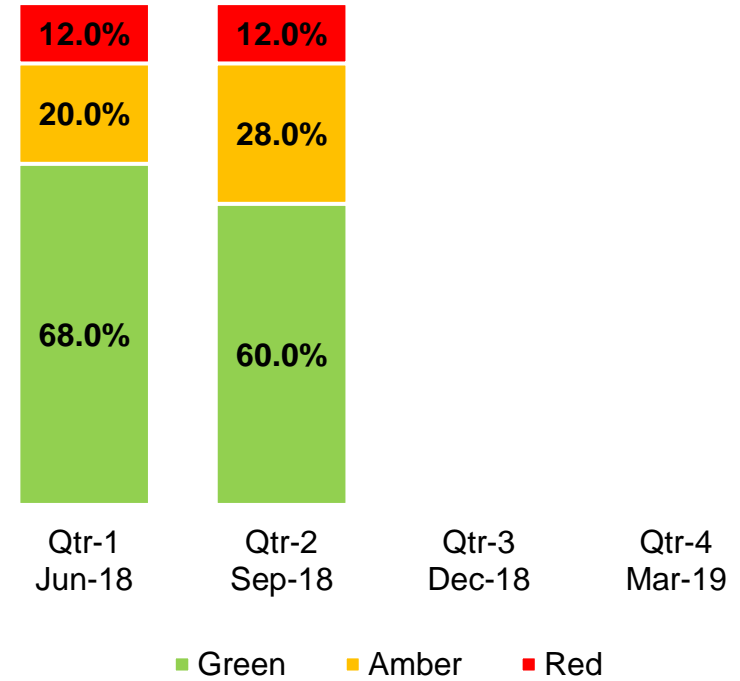
Slough Academy

The Talent Management System needs Cabinet approval which will delay the anticipated purchase date.

Telephony

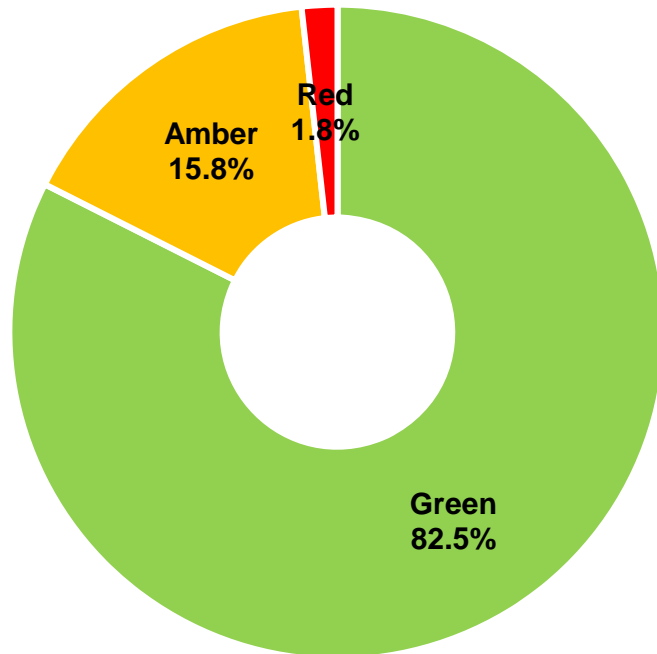
Delay in implementation due to technical issues with proposed solution. Virgin Media Business are working to address these issues

All Projects: Overall Status



The final section of the report provides a summary of progress against the Manifesto pledges made in advance of the Slough local elections, May 2018. Position stated is as at the end of Quarter 2 i.e. 30th September 2018.

Manifesto Pledges: Overall Status



Page 33

There are 57 Manifesto pledges across the key areas.

At the end of quarter 2, 82.5% (47 pledges) were rated overall as **Green** as achieving or on schedule and 15.8% (9 pledges) were rated overall as **Amber**, signifying as working towards. One of the pledges was rated overall as **Red**.

Key achievements this quarter:

The following Manifesto pledge RAG status improved in comparison to the previous quarter.

Make £17 million in improvements to our existing council stock - fitting homes with new kitchens, bathrooms and more energy-efficient boilers

The RAG status has improved from **Amber** to **Green**

The HRA Asset Management Strategy has a planned 5-year programme of works. This year's commitment of £17 million has targeted substantive investment including replacement of 600 energy efficient boilers, 100 new bathrooms, 90 new kitchens, 250 new individual entrance doors, 220 properties having new energy efficient double glazed windows, 200 pre 1940s houses having new roofs including enhanced insulation, fire risk works to flatted blocks, refurbishment of Broom House and Poplar House, works to garage sites to address ASB, create parking and improvements

Key issues to be aware of:

The following Manifesto pledge was rated overall as **Red** this quarter (The RAG status previously was **Amber**)

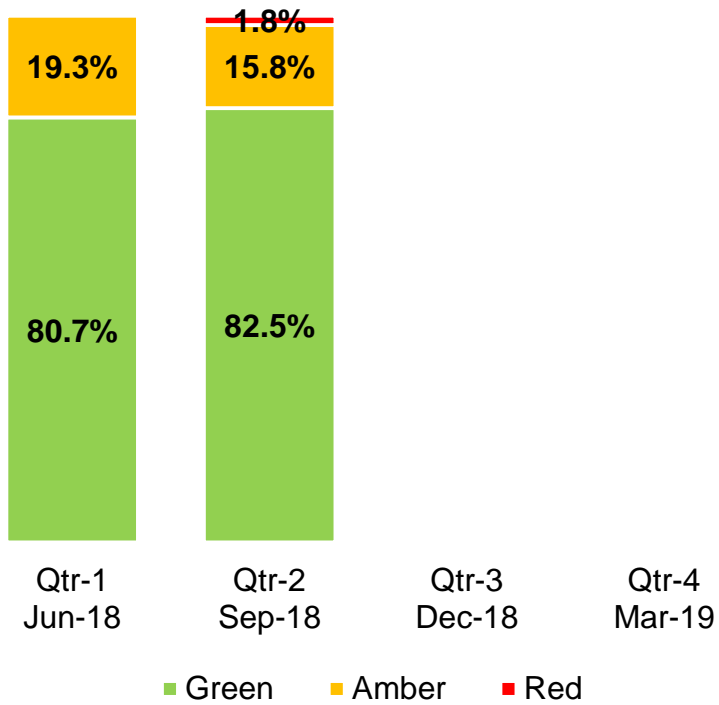
Plan and prepare designs to transform Cippenham Community Centre into a multi-use hub; with a new extension plus more services and facilities

As the hub is on flood land the council is looking again at how this is delivered and further information will be fed back as part of the Community Hubs report being presented to Cabinet later in the year.

Comparison with previous quarter:

The bar chart compares the proportion of Manifesto pledges assigned a RAG status at quarterly intervals.

Manifesto Pledges: Overall Status



The table beneath summarises progress against the Manifesto pledges made in advance of the Slough local elections, May 2018. Position stated is as at the end of Quarter 2 i.e. 30th September 2018.

Further details on the actions taken can be found in the Appendix.

HOUSING AND REGENERATION

Manifesto Pledge	Date for Delivery	RAG
Working with partners, start construction of 150 new social and affordable homes this year.	March 2022	GREEN
Replace every property lost in the past 12 months through Right-to-Buy with a new social home	March 2019	AMBER
Invest £18 million in buying homes to increase the supply of genuinely affordable housing for Slough families	March 2019	GREEN
Make £17 million in improvements to our existing council stock - fitting homes with new kitchens, bathrooms and more energy-efficient boilers	March 2019	GREEN
Bring forward plans to regenerate the Canal Basin and TVU site with enhanced open space, and new homes, retail and community facilities		AMBER
Deliver the next steps of the Chalvey regeneration by transforming the site currently occupied by Tower and Ashbourne Houses; providing new high-quality social homes	March 2022	GREEN

Page 35

THE ENVIRONMENT AND NEIGHBOURHOODS

Manifesto Pledge	Date for Delivery	RAG
Ensure all Slough's neighbourhoods reach the standard of the best	March 2019	GREEN
Install measures to protect green verges from over-parking	Winter 2018/19	GREEN
Step up parking regulation; introducing the next stages of our pavement-parking scheme	Winter 2018/19	GREEN
Protect our residents from poor air quality by planning and preparing the launch of a Clean Air Zone across our worst-polluted areas	Winter 2019 (feasibility) Summer 2021 (implementation)	GREEN
Continue our alley-gating programme to help tackle anti-social behaviour	Ongoing	GREEN
Take action against fly-tipping by seeking prosecutions against serious and prolific offenders	Ongoing	GREEN
Use our new in-house waste service to keep our streets cleaner; roll out more bins across Slough; and reduce charges for bulky waste collection	Ongoing	GREEN
Spread the benefit of regeneration from central Slough to local neighbourhoods	December 2019	AMBER

PARKING AND TRANSPORT

Manifesto Pledge	Date for Delivery	RAG
Deliver a new frequent, rapid "SMaRT" bus service along the A4	Autumn 2018	GREEN
Increase the number of cycle hire points, putting them where people want them; plus improve and expand walking routes across Slough	Summer 2018	GREEN

Improve our bus network by working with new partners to deliver better buses, reduced fares and a more accessible bus network	Winter 2018	AMBER
Increase the number of electric and hybrid vehicles in Slough by offering benefits to residents who switch from diesel and petrol	Summer 2019 (1st phase)	GREEN
Keep our highways and pavements to a good standard, and continue taking action to fill potholes more quickly than surrounding boroughs	Winter 2018/19	GREEN
Invest over £2 million in our highway network; resurfacing roads and footpaths, improving pavements and landscaping the environment	Autumn 2018	GREEN
Run a competition with industry and local business to find innovative ways to help people move around the Borough quicker and more cheaply		GREEN

COMMUNITY FACILITIES AND CUSTOMER CARE

Manifesto Pledge	Date for Delivery	RAG
Plan and prepare designs to transform Cippenham Community Centre into a multi-use hub; with a new extension plus more services and facilities		RED
Re-provide a new and improved Community Hub in Chalvey, as part of the enabling works for a brand new school in Chalvey		GREEN
Relocate Slough Council's Headquarters to a site within the town centre, to support the regeneration of Slough High Street		GREEN
Continue the improvement of Slough Cemetery and Crematorium, with a £300,000 investment in on-site facilities	End of 2021	GREEN
Make significant improvement to digital services, and make it easier for the Borough's residents to access Council services online		GREEN
Improve and expand online payments, making it easier for residents to transact with the Council, and working to 'get the right solution first time		GREEN

LEISURE AND OPEN SPACES

Manifesto Pledge	Date for Delivery	RAG
Open the refurbished and extended Langley Leisure Centre and open a brand new Family Activity Centre in Salt Hill Park	COMPLETED	GREEN
Increase free sports facilities in our parks and install more green gyms	Ongoing	GREEN
Bring back the Slough Half Marathon and 5k Family Fun Run	October 2018	GREEN
Work to introduce more licenced wedding venues across Slough by seeking licences for Arbour Park and the Baylis House Hotel	COMPLETED	GREEN
Continue to provide flagship parks, allotments and public spaces; to help people manage their own health and wellbeing	Ongoing	GREEN
Plant 1 million bulbs and 200 trees across Slough, with the support of community groups	Ongoing, spring 2019	GREEN
Complete the construction of Slough's new main Leisure Centre building on Farnham Road, ready for opening in Spring 2019	Spring 2019	GREEN

OPPORTUNITY AND THE LOCAL ECONOMY

Manifesto Pledge	Date for Delivery	RAG
Introduce a 'Slough Card' to give Slough residents priority and cheaper access to our services and facilities	Spring 2019	AMBER

Work with employers to expand apprenticeships for local young people	September 2018 and ongoing	GREEN
Support businesses to start, grow and locate in Slough	September 2018 and ongoing	GREEN
Continue to support the expansion of Heathrow; working with Heathrow Airport and local business to maximise the training, employment and travel opportunities available to local people	Ongoing: Colnbrook and Poyle Masterplan 'Dec 18	GREEN
Ensure that Slough benefits from Crossrail and Heathrow's expansion; with new hotel and event facilities, and investment in our transport infrastructure	Summer 2018 onwards	GREEN

HEALTH AND SOCIAL CARE

Manifesto Pledge	Date for Delivery	RAG
Work with partners to increase the availability of health checks	March 2019	GREEN
Construct new specialist housing for residents with learning disabilities on the former Rochfords Hostel site		GREEN
Work with schools to ensure all children can access mental health services	September 2019	GREEN
Make the Council an exemplar for Slough, by working to become a disability friendly and Stonewall-accredited organisation	March 2020	GREEN
Increase the number of people managing their own care and support via direct payment	Ongoing	AMBER
Increase the number of local people supported by the community and voluntary sector	Ongoing	GREEN
Work with the NHS to try and co-locate more local health services within our neighbourhood-based hubs and other multi-use public buildings		GREEN

Page 37

SLOUGH HIGH STREET AND THE TOWN CENTRE

Manifesto Pledge	Date for Delivery	RAG
Carry out a town survey to gather residents' views on how best to improve the High Street	Autumn 2018	GREEN
Improve the immediate offer in the High Street, with street markets and community events - while longer-term major regeneration is prepared	September 2018 and ongoing	GREEN
Create a fit for purpose town centre; delivering the homes our residents need, and the quality jobs to match the ambitions of our young people	Phased stages, July 2018 onwards	GREEN
Seek 'Purple Flag' accreditation for the town centre - having worked to ensure that it is able to 'provide an entertaining, diverse, safe and enjoyable night out'	Phased stages, July 2018 October 2018 October 2019	GREEN

CHILDREN AND YOUNG PEOPLE

Manifesto Pledge	Date for Delivery	RAG
Invest over £40 million to expand and improve local schools; delivering adequate places, better sports provision and facilities	By March 2021	GREEN

for Slough children		
Give all school-starters a free book and library card, to help improve literacy		AMBER
Work to bring a higher education facility back to Slough	Ongoing	GREEN
Increase post-16 skills and job training for young people with disabilities and special educational needs		AMBER
Support the great work of Slough's Youth Parliament and champion the needs of Slough's Young People	Ongoing	GREEN
Create at least 400 new early years places across the Borough	By March 2023	AMBER
Keep open all our Borough's Children Centres	Ongoing	GREEN

Manifesto commitments

HOUSING AND REGENERATION

Manifesto Pledge	Date for Delivery	Actions taken	RAG
Working with partners, start construction of 150 new social and affordable homes this year.	March 2019	The Council is working with Slough Urban Renewal ('SUR'), registered housing providers and private developers to identify sites and other opportunities to start construction of 150 new homes before end of March 2019. The projections are: 43 new build affordable housing completions in Slough (32 for rent and 10 for shared ownership). This includes the 6 new build James Elliman (JE) s106 purchases. Please note this does not include ex-RTB buybacks or JE second-hand acquisitions. 188 affordable housing 'Starts' are possible however this is a very cautionary figure. All the listed sites have Planning consent and developers have indicated they wish to commence construction, however there are many constraints beyond the council's control which could lead to delays or mothballing of any site on the list.	GREEN
	March 2022	Identified 511 new dwellings for development on former garage sites to be delivered over next 3 year period. Bids have been submitted to central government for funding to support the building programme. The initial government bid to allow for borrowing has been superseded by the government's removal of the borrowing cap thus allowing those schemes that have been identified to proceed. The team is in process of submitting pre-planning applications for a range of sites.	
Replace every property lost in the past 12 months through Right-to-Buy with a new social home	March 2019	In addition to the work to build new homes, the council will also continue with its policy of buying back properties from leaseholders. We have a target of 12 buybacks this year. Year to date, there have been 11 RTB sales (2 in Q2) and 3 new council build completions. 1 buyback was completed in Q2 (1 YTD).	AMBER
Invest £18 million in buying homes to increase the supply of genuinely affordable housing for Slough families	March 2019	The £18m for 2018/19 has been spent and we have received agreement to bring forward a proportion of the 2019/20 allocation. This will likely be about £7m. 67 units have been bought although 14 have been let so far.	GREEN

<p>Make £17 million in improvements to our existing council stock - fitting homes with new kitchens, bathrooms and more energy-efficient boilers</p>	<p>March 2019 £17m Investment</p>	<p>The HRA Asset Management Strategy has a planned 5-year programme of works. This years commitment of £17 million has targeted substantive investment including replacement of 600 energy efficient boilers, 100 new bathrooms, 90 new kitchens, 250 new individual entrance doors, 220 properties having new energy efficient double glazed windows, 200 pre 1940s houses having new roofs including enhanced insulation, fire risk works to flatted blocks, refurbishment of Broom House and Poplar House, works to garage sites to address ASB, create parking and improvements</p> <p>Included within the programme is investment due to significant statutory compliance related work, particularly fire and asbestos risks. For technical reasons some of the delivery of these works will take time and not all can be completed in this financial year, budgets have therefore been adjusted to bring forward other works to ensure investment improvements are achieved</p> <p>This year's programme is the first year of a five-year programme with a new service partner Osborne Property Services Ltd, Osborne have been instructed to undertake all programmes, pre contract surveys and costs are now agreed and programmes for roofs, boilers, garage sites, Broom and Poplar are now onsite, with kitchens and bathrooms, windows and doors to follow shortly.</p> <p>There is as expected a slow start to delivery of the programme with a new service partner, completion of work and spend per month will increase steadily through Quarter 3.</p> <p>The Capital Investment Programme for 2019/20 will continue with works already on site in April and be delivered relatively evenly throughout the year.</p>	<p>GREEN</p>
<p>Bring forward plans to regenerate the Canal Basin and TVU site with enhanced open space, and new homes, retail and community facilities</p>		<p>Slough Urban Renewal are proposing a residential development of around 240 new homes, situated adjacent to the Slough Canal Basin, to be delivered jointly by SUR and a specialist waterside developer, Waterside Places. Plans for the proposal are 6 month behind the last reported schedule. The updated programme now assumes that the planning application will be submitted by June 2019, with construction anticipated to commence around the end of 2019.</p> <p>The new homes will be of mixed tenure and set within large areas of open space, with walkways from the development to the canal incorporated throughout, encouraging active use of the water, and the broader area will be enhanced with large areas of public realm.</p>	<p>AMBER</p>

Deliver the next steps of the Chalvey regeneration by transforming the site currently occupied by Tower and Ashbourne Houses; providing new high-quality social homes	2022	The council's vision for the site currently occupied by Tower and Ashbourne Houses is the demolition of the two towers and redevelopment of the site to provide circa 200 new homes in total. During Quarter 2 we have held the 1st public consultation, met with the LPA and also presented the design to the South East Design Panel. A number of surveys such as: topographical, arboriculture, ecological, ground conditions, daylight and sunlight have already been completed, with others being undertaken in Q3. The Service Lead, Neighbourhoods has signed off key design requirements such as sprinklers, CCTV and for all lifts to be fire-fighting lifts. Further refinement of the design is on going, prior to the intended submission of a planning application in December 2018.	GREEN
---	------	---	-------

THE ENVIRONMENT AND NEIGHBOURHOODS

Manifesto Pledge	Date for Delivery	Actions taken	RAG
Ensure all Slough's neighbourhoods reach the standard of the best	March 2019	The government has produced a green paper that draws reference to service standards. These are currently been reviewed alongside wider estate and neighbourhood standards which have previously been circulated to cabinet members. The intention is to develop the service standards in consultation with residents by the end of the financial year.	GREEN
Install measures to protect green verges from over-parking	Winter 2018/19	CIF projects underway to introduce more parking bays and more verge protection measures.	GREEN
Step up parking regulation; introducing the next stages of our pavement-parking scheme	Winter 2018/19	Collating list of worst affected streets in the borough from ward members. Scheme feasibility in progress. Further discussions required with leader to understand process for full roll out.	GREEN
Protect our residents from poor air quality by planning and preparing the launch of a Clean Air Zone across our worst-polluted areas	Winter 2019 (feasibility) Summer 2021 (implementation)	<p>This manifesto pledge is a long-term project.</p> <p>The Low Emission Strategy was approved by Full Council on 27th September 2018.</p> <p>A feasibility assessment for a Clean Air Zone will be undertaken by Winter 2019 that will consider different categories of CAZ and non-charging and charging CAZ. If the assessment concludes that a CAZ would be effective in improving air quality and complying with air quality standards, an economic viability assessment will be undertaken. A CAZ will require a full public consultation and an application to the Secretary of State for Transport. We are currently on track for full implementation by summer 2021.</p>	GREEN

Continue our alley-gating programme to help tackle anti-social behaviour	Ongoing	The council will continue to work with our community to tackle anti-social behaviour, including installing gates, railings and fencing where this is required. The programme will be reviewed annually and budget forecast submitted for approval.	GREEN
Take action against fly-tipping by seeking prosecutions against serious and prolific offenders	Ongoing	Fly-tipping is the illegal dumping of waste on land that doesn't have a licence to receive it. Waste can only be deposited at officially authorised sites. During Quarter 1, proposals were made that the council charges for Bulk Waste Collection be reduced in an attempt to bypass illegal fly tipping, with proposals that the charge policy and impact then be reviewed closely throughout the year. The council will investigate all instances of fly-tipping and attempt to identify those responsible, and will seek prosecutions.	GREEN
Use our new in-house waste service to keep our streets cleaner; roll out more bins across Slough; and reduce charges for bulky waste collection	Ongoing	New and additional bins are being placed on request. Proposal for reducing Bulk Waste Charges has been made to Neighbourhoods and Community Services Scrutiny Panel. The cost for Bulk Waste Collection has now reduced to £5 per item. Previously it was £30.75 for up to 5 items and £30.75 for every 5 items increment after that. In addition payment for these collections have been made easier as we now accept credit card payments over the phone which saves residents having to come to the Chalvey office to pay by either cash or cheque. Gateway site inspections assure us that streets are generally maintained to a high standard of cleanliness, and results improved in Q2.	GREEN
Spread the benefit of regeneration from central Slough to local neighbourhoods	December 2019	The council is developing proposals for a number of housing-led sites throughout the borough, including General Fund and Housing Revenue Account sites. Options appraisal of the HRA estates is currently near completion and is being led by the Neighbourhood Services Lead which to date has identified over and above the garages site and a potential further 300 units that could be gained from remodelling or top hatting.	AMBER

PARKING AND TRANSPORT

Manifesto Pledge	Date for Delivery	Actions taken	RAG
-------------------------	--------------------------	----------------------	------------

<p>Deliver a new frequent, rapid "SMaRT" bus service along the A4</p>	<p>Autumn 2018</p>	<p>The A4 Slough Mass Rapid Transit ('SMaRT') scheme is a programme of works to improve the A4 public transport corridor to enable dedicated bus lanes along its length.</p> <p>Highway construction works for Phase 1 (Slough Trading Estate to Slough Railway station) have been completed. The A4 has been widened at key points, and service roads utilised as bus lanes, to provide a bus service that is quicker, more frequent and more reliable. Through reducing congestion, the scheme also aims to improve the daily journeys of the 20,000+ vehicles that use this stretch of road.</p> <p>The council now aims to introduce an electric bus route on the A4 Slough Mass Rapid Transit ('SMaRT') dedicated bus lane, and has partnered with Thames Valley Buses to trial the first fully electric bus. The state-of-the-art electric bus has been operating from the Slough depot along the Green Line 703 service.</p> <p>A closed service commenced on 2nd July and will continue into the New Year before a new public service will come into operation with new buses and branding. http://www.slough.gov.uk/parking-travel-and-roads/slough-mass-rapid-transit-smart.aspx</p>	<p>GREEN</p>
<p>Increase the number of cycle hire points, putting them where people want them; plus improve and expand walking routes across Slough</p>	<p>Summer 2018</p>	<p>Slough has expanded the cycle hire scheme to 17 docks placed strategically across the borough. Two are yet to go live, after which the entire scheme will be promoted and incentivised. Currently the cycle hire scheme is transitioning to new management.</p> <p>Over 7,248 hires since the scheme went "Live" equating to 34.29 uses/day. 370 registered users who will transition to the new, easier to use system which allows users to pay and pedal model that will also permit easier sign-up.</p> <p>For more details on the scheme please visit https://www.cycleslough.com/</p> <p>Brunel Way Cycle Hub has been decommissioned. Options being considered to bring this aspect in-house to reduce costs, including re-negotiating new hub space with Network Rail and Great Western Railway.</p> <p>Walking routes are being reviewed via the Access Fund programme, to include improved signage around schools.</p>	<p>GREEN</p>

Improve our bus network by working with new partners to deliver better buses, reduced fares and a more accessible bus network	Winter 2018	Thames Valley Buses are now located in Slough serving services 4, 5 and 6. The service 5 is now being registered by Reading Buses as commercial with support from Slough on areas which do not have sufficient demand. HAL to lead on procuring a service to T5 and will engage with members and officers over the coming months.	AMBER
Increase the number of electric and hybrid vehicles in Slough by offering benefits to residents who switch from diesel and petrol	Summer 2019 (1st phase)	Procurement for EV/ULEV car club partner will be complete by end of 2018/19 with phase 1 of EV/ULEV car club set up by summer 2019. We are slightly behind schedule. Slough council provides free electricity and parking at 10 charging points in Slough. http://www.slough.gov.uk/parking-travel-and-roads/electric-cars.aspx	GREEN
Keep our highways and pavements to a good standard, and continue taking action to fill potholes more quickly than surrounding boroughs	Winter 2018/19	Additional funding for pothole repairs underway.	GREEN
Invest over £2 million in our highway network; resurfacing roads and footpaths, improving pavements and landscaping the environment	Autumn 2018	The council completed a consultation on the resurfacing programme for footways and carriageways earlier in the year, to inform a programme of planned works for the current year and beyond. Carriage programme completed and footway programme commencing October 18.	GREEN
Run a competition with industry and local business to find innovative ways to help people move around the Borough quicker and more cheaply		A commuter challenge is being devised and procured, working with local businesses to allow employees to compete against each other using various sustainable modes. In addition, a new carshare supplier is being procured to work with twenty businesses in Slough. Once established, a competitive element will be introduced into this carshare scheme as an annual event.	GREEN

COMMUNITY FACILITIES AND CUSTOMER CARE

Manifesto Pledge	Date for Delivery	Actions taken	RAG
Plan and prepare designs to transform Cippenham Community Centre into a multi-use hub; with a new extension plus more services and facilities		As the hub is on flood land the council is looking again at how this is delivered and further information will be fed back as part of the Community Hubs report being presented to Cabinet later in the year.	RED

<p>Improve and expand online payments, making it easier for residents to transact with the Council, and working to 'get the right solution first time</p>		<p>Council Tax, Business rates, housing rents, rechargeable repairs, support payments, invoices, housing benefits, venue and pitch hire fees can all be paid online at: https://www.civicaepay.co.uk/Slough/Webpay_Public/Webpay/Default.aspx</p> <p>Four service areas are in the process of moving to online payments, and a further programme of online payment expansion will be developed as part of the Customer Strategy Delivery plan.</p> <p>Food safety payments and library payments are now available online. Chip & Pin devices installed in 4 main children centres and more devices are due to be installed in the library branches in October. Testing is still ongoing for online school attendance payments with go live scheduled for October.</p>	<p>GREEN</p>
---	--	---	--------------

LEISURE AND OPEN SPACES

Manifesto Pledge	Date for Delivery	Actions taken	RAG
<p>Open the refurbished and extended Langley Leisure Centre and open a brand new Family Activity Centre in Salt Hill Park</p>	<p>Autumn 2018 & June 2018</p>	<p>Manifesto Pledge has been met. The new Family Activity Centre was opened during Quarter 1, and the refurbished Langley Leisure Centre opened early in Quarter 2. http://www.slough.gov.uk/leisure-parks-and-events/leisure-centres.aspx</p>	<p>✓</p>
<p>Increase free sports facilities in our parks and install more green gyms</p>	<p>Ongoing</p>	<p>Slough now has 16 Green Gyms installed in parks across the borough (the latest opened in July). The council also provides and maintains 2 basketball courts, a bowling green, 5 Multi Use Games Areas ('MUGAs'), 4 skateboard parks, 3 tennis courts, 2 Trim Trails, cricket nets and football pitches.</p> <p>Quarter 1 saw the opening of Manor Park's newly installed MUGA and cricket nets. http://www.slough.gov.uk/leisure-parks-and-events/outdoor-gym-locations.aspx</p> <p>£150k funding secured from capital board and this added to CIF commitments will ensure roll out of next set of green gyms. However a full impact assessment will be undertaken prior to any additional commitments post these.</p>	<p>GREEN</p>

Bring back the Slough Half Marathon and 5k Family Fun Run	October 2018	Planning is well underway for the Slough Half Marathon and 5K Family Fun Run. The events are scheduled to take place on Sunday 14 October. 750 runners have already signed up to the Half Marathon and 300 for the 5K fun run. http://www.slough.gov.uk/leisure-parks-and-events/slough-half-marathon.aspx	GREEN
Work to introduce more licenced wedding venues across Slough by seeking licences for Arbour Park and the Baylis House Hotel		Manifesto Pledge has been met , with both Arbour Park and Baylis House now licensed as “approved venues” for marriages and civil partnerships. Slough now has five approved venues: Arbour Park, The Venue (in The Curve), Baylis House Hotel, Heathrow and Windsor Marriott Hotel, and Hilton London Heathrow Airport Terminal Five. http://www.slough.gov.uk/births-marriage-deaths/weddings-at-approved-venues.aspx	✓
Continue to provide flagship parks, allotments and public spaces; to help people manage their own health and wellbeing	Ongoing	The council manages more than 254 hectares of public parks, open green space and play areas, and more than 900 allotment plots on 12 sites throughout the borough. Three of our parks meet the international standard of quality for parks and green spaces, and have been recognised again in July 2018 with Green Flag awards. New refurbished raised beds were installed at Cherry Orchard allotments site in May, to help mobility-restricted plot holders grow their own produce.	GREEN
Plant 1 million bulbs and 200 trees across Slough, with the support of community groups	Spring 2019 and ongoing	The parks service work with a range of community groups to engage local residents in the design and maintenance of their parks. We have planted 600 thousand bulbs so far this year with the 450 thousand more being planted in the autumn and the 200 trees in the winter tree planting season. Autumn bulb planting has now started and the million bulbs in Slough will be exceeded. Plans to replace the diseased horse chestnuts in Upton Court Park are underway with the replacement avenue to be planted this winter.	GREEN
Complete the construction of Slough's new main Leisure Centre building on Farnham Road, ready for opening in Spring 2019	Spring 2019	Construction work on the new main Leisure Centre is well underway and on track, with an expected opening in early 2019. http://www.slough.gov.uk/business/regenerating-slough/the-centre.aspx	GREEN

OPPORTUNITY AND THE LOCAL ECONOMY

Manifesto Pledge	Date for Delivery	Actions taken	RAG
------------------	-------------------	---------------	-----

Introduce a 'Slough Card' to give Slough residents priority and cheaper access to our services and facilities	Spring 2019	<p>The steering group have met with a potential provider and identified a range of challenges based on their (the providers) previous experience. These include meeting the leader's aspiration to deliver the card to each household using the existing council's mail out of council tax demand.</p> <p>The integration with existing technical systems, the need for a clear design for the card and the relevant services and income reductions such as with Everyone Active and their existing contract. The steering group are working on a PID for the next transformation board in November.</p>	AMBER
Work with employers to expand apprenticeships for local young people	September 2018 and ongoing	<p>The council is reviewing its existing apprenticeship and employment offer to ensure it is an appropriate fit with the needs of our young people, and scoping a needs assessment.</p> <p>Slough Academy will be launched in Nov 2018 which will demonstrate how the Council is role modelling the agenda on Apprenticeships.</p>	GREEN
Support businesses to start, grow and locate in Slough	September 2018 and ongoing	<p>The council is working with various providers exploring options to support businesses.</p>	GREEN
Continue to support the expansion of Heathrow; working with Heathrow Airport and local business to maximise the training, employment and travel opportunities available to local people	Ongoing: Colnbrook and Poyle Masterplan Dec 18	<p>A third runway at London's Heathrow airport is now the government's official policy and plan after parliament approved the National Aviation Policy Statement (NPS) on 25 June giving the go-ahead for Heathrow's expansion.</p> <p>The council will continue to work with Heathrow Strategic Planning Group ('HSPG'), and support expansion, plan to optimise benefits, and mitigate for negative impacts of expanded Heathrow in a review of the Slough Local Plan.</p> <p>Working group meetings are being set up with Heathrow Airport to look at collaborative schemes. The council will develop a strategy that sets out how Slough shares the benefits of an expanded Heathrow.</p> <p>Bi-lateral meetings progressing well with a list of objectives produced; will require input from members to agree the outputs the council is looking to achieve.</p>	GREEN
Ensure that Slough benefits from Crossrail and Heathrow's expansion; with new hotel and event facilities, and investment in our transport infrastructure	Summer 2018 onwards	<p>The council has been working in collaboration with partners to deliver station access improvements at Burnham and Langley in preparation for Crossrail in 2019. Burnham Station LEP project now substantially complete with new car park facility opened in June.</p> <p>Langley station on-going; DSO increase resources.</p>	GREEN

HEALTH AND SOCIAL CARE

Manifesto Pledge	Date for Delivery	Actions taken	RAG
Work with partners to increase the availability of health checks	December 2018 onwards March 2019	<p>Our work continues with partners to increase use of a range of front-line workers trained in MECC (Making Every Contact Count). Part of this training supports raising awareness and uptake of NHS health checks across the community.</p> <p>Public Health is working with the Slough GP Members to make it easier for each practice to be able to offer Health Checks or to partner within GP Networks, ensuring full coverage across Slough. Early indication suggests that GPs are interested in this approach.</p>	GREEN
Construct new specialist housing for residents with learning disabilities on the former Rochfords Hostel site	Summer 2020	<p>We have asked SUR to review the feasibility on this site, which they have done. We have met with Adults Commissioning and they have given us their requirements. We have confirmed that the development will go ahead of 19 or twenty units. This depends on clarity about whether an office can be accommodated elsewhere in the scheme.</p> <p>The development will be built by Summer 2020 if all goes to plan.</p>	GREEN
Work with schools to ensure all children can access mental health services	September 2018 April 2019 September 2019 March 2019	<p>We continue to work with partners across East Berkshire on NHS England's CYP Mental Health Transformation plan (led by East Berks CCG) to improve MH provision including the offer for schools.</p> <p>We are working with partners including East Berkshire CYP Joint Commissioning Board to identify and address gaps in child and adolescent mental health service provision.</p> <p>Local Children Safeguarding Board (Education) has prioritised CYP Mental Health with various actions.</p> <p>Schools Effectiveness and Public Health establishing a Healthy Schools and an Early Years coordinator to support on wellbeing approaches including mental health.</p>	GREEN

Make the Council an exemplar for Slough, by working to become a disability friendly and Stonewall-accredited organisation	March 2020	<p>The council has signed up to the Stonewall Diversity Champions programme, which includes formal submission to their Workplace Equality Index (2019/20) and tailored support and advice in furthering LGBT+ equality in the workforce and in council services.</p> <p>At September's TalkAbout session a formal announcement of signup to Stonewall was made and the official logo is now being inserted into our recruitment literature. Also a staff network support group has been established for LGBT staff.</p> <p>Next quarter we will be updating our current HR policies and revising the Transgender Policy using guidance from Stonewall and preparing for the publicity for the Stonewall staff survey to take place in October.</p>	GREEN
Increase the number of people managing their own care and support via direct payment	Ongoing	<p>We are continuing to promote Direct Payments as a method of securing and controlling personalised support care packages to all existing and new users of adult social care services.</p> <p>This quarter, there has been a significant increase in the uptake of Direct Payments for carers. We have also undertaken some analysis of existing care packages and are targeting those that would benefit from a Direct Payment. We have set up a direct payments project group to review and refine our approach.</p>	AMBER
Increase the number of local people supported by the community and voluntary sector	Ongoing	<p>Continued development of the SPACE contract and delivery.</p> <p>Development of asset based conversations and community development - trial work in ward areas.</p> <p>Development of new co-production network.</p>	GREEN
Work with the NHS to try and co-locate more local health services within our neighbourhood-based hubs and other multi-use public buildings	Ongoing	<p>New Slough place based strategic meeting to start.</p> <p>Regular meetings between assets teams of council and NHS.</p> <p>Agree options - aligned between new service delivery options and existing/new assets.</p> <p>Adult Social Care Accommodation Project Board established to align the Locality working model with the co-location. Options appraisal underway to establish next steps.</p>	GREEN

SLOUGH HIGH STREET AND THE TOWN CENTRE

Manifesto Pledge	Date for Delivery	Actions taken	RAG
------------------	-------------------	---------------	-----

Carry out a town survey to gather residents' views on how best to improve the High Street	Autumn 2018	A borough-wide Place Survey is being conducted in autumn 2018 and will include questions regarding respondents' attitudes to the town centre. Procurement of a survey company has been completed and the questionnaire is expected to be distributed during October.	GREEN
Improve the immediate offer in the High Street, with street markets and community events - while longer-term major regeneration is prepared	September 2018 and ongoing	The Town Centre team is negotiating a number of 'Meanwhile' uses for vacant buildings in the town centre to 'home' cultural infrastructure organisations - Home Slough and Learning to work. Work is progressing on a Business Improvement District.	GREEN
Create a fit for purpose town centre; delivering the homes our residents need, and the quality jobs to match the ambitions of our young people	Preferred Spatial Strategy 'Dec 18. Transport Modelling August 2018 Employment Monitoring July 2018	Town Centre and 'Meanwhile use' strategies are under development. Significant regeneration is planned for the Town Centre and surrounding areas over the next few years, which will create additional homes, hotels, and business opportunities. Town Centre Transport Strategy to go to Feb 2019 Cabinet focussing on transport led development.	GREEN
Seek 'Purple Flag' accreditation for the town centre - having worked to ensure that it is able to 'provide an entertaining, diverse, safe and enjoyable night out'	Clean Safe Vibrant Programme July 2018 Self-Assessment October 2018 Purple Flag Assessment October 2019	Works delivered via the Clean Safe Vibrant programme will support the town's progression to Purple Flag accreditation. 30 day pledges completed in the town centre with introduction of wardens, deep clean and fly tip removal, repainted lamp columns and new banners, additional floral arrangements. Ongoing work for 100 day pledges for completion by 12.10.2018 Self-assessment of the town centre against the Purple Flag criteria planned for 05.10.2018 which will inform next steps: an action plan will be prepared and circulated by end of October 2018. Completion of 100 day pledges and transition to 180 days and the 'meanwhile' strategy to build vibrancy. Potential assessment for Purple Flag status – this will be dependent on progress made on Clean, Safe, Vibrant work streams. For more details on the Purple Flag accreditation scheme please see https://www.atcm.org/purple-flag	GREEN

CHILDREN AND YOUNG PEOPLE

Manifesto Pledge	Lead officer (NOT for publication)	Actions taken	RAG
-------------------------	---	----------------------	------------

Invest over £40 million to expand and improve local schools; delivering adequate places, better sports provision and facilities for Slough children	By March 2021	<p>£40 million will be spent over the period to March 2021 on a programme of planned works.</p> <p>Planned activities cover:</p> <ul style="list-style-type: none"> •The expansion of Wexham and Westgate Schools, adding 4.5 new forms of entry from September 2018. •Funding one additional form of entry at Langley Grammar School as part of their rebuild project. •Allocating more than £2m+ to non-academy schools to address high priority building condition needs and improve facilities. •Deliver a significant expansion of SEND and PRU places at schools including Littledown, Haybrook College, Arbour Vale and Marish Primary. <p>During Quarter 1, Priory School's new SEND resource based opened. This base provides 60 places for pupils with education, health care plans. Pupils at Wexham and Westgate Schools have starting using their new facilities.</p> <p>A number of SEND and PRU projects have been delayed due to budget issues which have triggered a review of the procurement strategy for large school projects.</p> <p>At present, all other works are proceeding as planned.</p>	GREEN
Give all school-starters a free book and library card, to help improve literacy		A scheme to deliver against this pledge is currently being costed, and more details will become available during Quarter 2.	AMBER
Work to bring a higher education facility back to Slough	Ongoing	<p>Early conversations have been held with Brunel University and Imperial College London to scope the possibility of interest in establishing a facility footprint within Slough.</p> <p>Exploring a Slough Campus, feasibility due March 2019. University of Slough event scheduled for the 5th October.</p>	GREEN

Increase post-16 skills and job training for young people with disabilities and special educational needs

Supported internships are study programmes for young people aged 16-24 with learning difficulties or learning disabilities, who want to get a job and need extra support to do this. Internships are unpaid and last for at least six months, and deliver a personalised package of training, support and work skills.

Quarter 2 saw progress made in preparation for the scheme's launch in the autumn term, including setting up a working group to oversee this activity.

Meetings have taken place with Post 16 providers (Windsor Forest College Group, Berkshire College of Agriculture and Arbour Vale School) to discuss establishing a Supported Internship curriculum. BCA have piloted the programme and have enrolled 7 learners onto the course

Funding for the role to support Children and Young People with EHCPs from Year 9 onwards has been agreed and will be delivered by Slough's YPS from Autumn term 2018. This role will help facilitate young people with SEND accessing Supported Internships

Further work to be done with providers to establish cohort of young people that can access Supported Internships and to identify potential employers.

SEND Supported Internship Grant to be used to employ member of staff to establish Supported Internship Forum and to fund training opportunities for providers.

AMBER

<p>Support the great work of Slough's Youth Parliament and champion the needs of Slough's Young People</p>	<p>Ongoing</p>	<p>The borough's first Youth Parliament was elected in January 2015, with second elections in January 2017.</p> <p>Members of Slough Youth Parliament ('SYP') serve for a two year term. SYP is made up of 33 elected young people aged 12-19. SYP meets monthly, facilitated by Slough Borough Council.</p> <p>In addition to their monthly meetings, youth representatives participate in a range of training and enrichment activities including volunteering at community events, membership of community forums and strategic boards and attending away days and residential stays. In April, we supported SYP representatives to attend the unveiling of a statue commemorating the life of the suffragist, Millicent Fawcett in Parliament Square.</p> <p>In June, we supported SYP representatives to attend a reception at the Houses of Parliament to collect an award for the Make Your Mark campaign, recognising the highest turnout of young voters in the UK. Make your Mark results for 2018 will be available by end of October 2018</p> <p>We will support the next SYP elections in January 2019, with awareness raising starting from October 2018.</p> <p>The SYP manifesto is on track, and MSYPs are ensuring Slough young people's needs are championed.</p> <p>https://thelink.slough.gov.uk/schools/young-peoples-service/slough-youth-parliament</p>	<p>GREEN</p>
--	----------------	---	--------------

<p>Create at least 400 new early years places across the Borough</p>	<p>By March 2023</p>	<p>The Early Years and Development service is working with providers across the sector to identify opportunities to extend provision. Capital funding to support the development of additional Early Years places has been approved and an Early Years Capital Board has been established. The Board is comprised of representatives from many council departments and includes PVI representation. Terms of reference have been decided upon and a meeting schedule prepared and instigated. The places will be developed in phases and cover a 5yr period (as detailed in the cabinet report February 2018). Section 106 developments are also being applied where appropriate to facilitate place creation. Update report on in year place development.</p> <p>During Quarter 2, the extension and refurbishment of Olive Tree Nursery was completed creating an additional 12 full time early years places. This brings the total number of places created this year so far to 128.</p> <p>This leaves a target of 272 places to be created by 2023, although we expect a further 40 places to be available before the end of the current year. We continue to be ahead of projections.</p>	<p>AMBER</p>
<p>Keep open all our Borough's Children Centres</p>	<p>Ongoing</p>	<p>The council operates 10 Children's Centres at accessible locations across the borough. Each delivers a range of support services and sessions for families with children aged under 5, and the network reaches 87% of under 5's across the borough. Partner organisations also operate out of the centres, promoting collaboration and providing an integrated offer for children and families. We are committed to keeping each of these centres open. https://www.sloughfamilyservices.org.uk/kb5/sloughcst/directory/directory.page?directorychannel=4</p>	<p>GREEN</p>

This page is intentionally left blank

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 19th November 2018

CONTACT OFFICER: Barry Stratfull, Service Lead: Finance (Deputy Section 151)
(For all enquiries) (01753) 875358

WARD(S): All

PORTFOLIO: Councillor Nazir, Lead Member for Corporate Finance & Housing

PART I
NON-KEY DECISION

REVENUE BUDGET MONITOR REPORT – 2018-19 (QUARTER 2)**1 Purpose of Report**

This report provides Cabinet with an update on the financial position of the Council's revenue account for the second quarter (July to September) of the 2018-19 financial year.

2 Recommendation(s)/Proposed Action

The Cabinet is requested to resolve:

- (a) That the reported and underlying financial position of the council as at the second quarter of the year be noted;
- (b) That the management actions being undertaken by officers to reduce the budget pressures be noted;
- (c) That the budget virements as explained in paragraph 8.01 be approved;
- (d) That the write offs as requested in paragraph 8.03 be approved;
- (e) That the S151 officer be given delegated authority to sign a members resolution agreeing that Morgan Sindall Investments waive interest due to them from 1 January 2018 to the end of the Slough Urban Renewal Wexham Green project in order to charge a development management fee as in paragraph 9.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

This report indirectly supports all of the strategic priorities and cross cutting themes. The maintenance of excellent governance within the Council helps to ensure that it is efficient, effective and economic in everything it does. It helps to achieve the corporate objectives by detailing how the Council is delivering services to its residents within the financial parameters of the approved budget.

4. Other Implications

(a) Financial

The financial implications are contained within this report.

(b) Risk Management

Risk	Mitigating action	Opportunities
Legal	N/A	N/A
Property	N/A	N/A
Human Rights	N/A	N/A
Health and Safety	N/A	N/A
Employment Issues	N/A	N/A
Equalities Issues	N/A	N/A
Community Support	N/A	N/A
Communications	N/A	N/A
Community Safety	N/A	N/A
Financial	N/A	N/A
Timetable for delivery	N/A	N/A
Project Capacity	N/A	N/A
Other	N/A	N/A

(c) Human Rights Act and Other Legal Implications

None.

(d) Equalities Impact Assessment

There is no identified need for the completion of an EIA.

KEY MESSAGES

5 THE CURRENT POSITION

5.01 Council Summary

At the end of period 6 (September 2018), the Council's profiled budget for this period was **£58.628m** and the total net expenditure for the same period was **£61.578m** this gives an adverse variance of **£2.950m** which is 2.95% of the budget. The reasons behind this variance are explained later in the report and a summary for each Directorate is shown in the table below:

SUMMARY - CURRENT POSITION				
Directorate	Revised Annual Budget	Year to Date Budget	Year to Date Expenditure	Year to Date Variance
	£'M	£'M	£'M	£'M
Adult & Communities	39.832	20.570	21.411	0.841
Children Learning & Skills	30.224	20.093	19.857	-0.236
Regeneration	9.238	4.692	5.914	1.222
Finance & Resources	7.530	7.418	8.078	0.660
Chief Executive Office	13.247	5.855	6.318	0.463
Total	100.071	58.628	61.578	2.950
% of revenue budget over/(under) spent				2.95%

5.02 Adult & Communities

The Directorate's profiled budget for this period was **£20.570m** and the total net expenditure was **£21.411m** this gives an adverse variance of **£0.841m** which is 2.11% of the budget. This is summarised in the table below:

Service	Revised Annual Budget	Year to Date Budget	Year to Date Expenditure	Year to Date Variance
	£'M	£'M	£'M	£'M
Safeguarding and Governance	0.459	0.229	0.161	-0.068
ASC Management	1.181	0.590	0.618	0.028
Directly Provided Services	2.137	1.068	1.156	0.088
Mental Health Services	4.205	2.102	2.213	0.111
Learning Disability Services	9.197	4.599	4.716	0.117
North Locality	3.561	1.780	2.138	0.358
South Locality	3.324	1.662	1.821	0.159
East Locality	4.417	2.209	2.493	0.284
Reablement	1.291	0.646	0.708	0.062
Care Group Commissioning	3.986	1.994	1.964	-0.030
Sub Total	33.758	16.879	17.988	1.109
Public Health				
Staffing	0.504	0.252	0.288	0.036
Project Work	5.369	2.685	2.468	-0.217
Internal Recharges	1.308	1.308	1.308	0.000
Income	-7.793	-3.897	-3.842	0.055
Sub Total	-0.612	0.348	0.222	-0.126
Communities				
Community and Skills	6.268	3.134	2.994	-0.140
Enforcement and Regulation	0.418	0.209	0.207	-0.002
Sub Total	6.687	3.343	3.201	-0.142
TOTAL	39.832	20.570	21.411	0.841

5.03 The main cause of this adverse variance is Adult Social Care; this is due to additional costs associated with care packages and is reflected in the forecasted year end position.

5.04 **Children Learning & Skills**

The Children Learning & Skills Directorate's profiled budget for the period under review was **£20.093m** and the total net expenditure during this period was **£19.857m** this gives a variance of **-£0.236m** which is - 0.78% of the profiled budget. The position is summarised in the table below:

Directorate	Revised Annual Budget	Year to Date Budget	Year to Date Expenditure	Year to Date Variance
	£'M	£'M	£'M	£'M
Directorate Services	0.942	2.490	2.833	0.343
Commissioning Partnerships & Performance	0.073	0.036	0.050	0.014
Slough Children's' Service Trust (SCST)	24.117	15.093	15.093	0.000
Early Years and Development	2.201	1.106	1.108	0.002
Access and Inclusion	0.937	0.732	0.826	0.094
School Effectiveness	1.929	0.632	0.662	0.030
Special Educational Needs & Disabilities	0.362	0.212	0.239	0.027
Sub Total	30.561	20.302	21.174	0.510
Dedicated Schools Grant (DSG)	-0.337	-0.208	-0.954	-0.746
TOTAL	30.224	20.093	19.857	-0.236

5.05 **Regeneration**

The profiled budget for this period was **£4.692m** and the total net expenditure during this period was **£5.914m** this gives a variance of **£1.222m** (13.23%). This is due mainly to the adverse variance of £1.354m in the Housing area which reflects the significant overspend projected for the Homelessness service.

5.06 There are currently staffing vacancies within the Major Infrastructure (Transport & Highways) service resulting in a favourable variance to date.

5.07 The latest position is summarised in the table below:

Directorate	Revised Annual Budget	Year to Date Budget	Year to Date Expenditure	Year to Date Variance
	£'M	£'M	£'M	£'M
Directorate Management Unit	0.380	0.190	0.280	0.090
Major Infrastructure (Transport & Highways)	3.965	2.100	1.833	-0.267
Transport & Parking	2.118	0.943	1.033	0.090
Planning	0.520	0.260	0.236	-0.024
Assets	-4.511	-2.256	-2.250	0.006
Building Management	3.975	1.955	1.940	-0.015
Other Regeneration	0.132	0.066	0.150	0.084
Strategic Housing Services	1.201	0.704	2.058	1.354
Neighbourhood Services	1.458	0.729	0.634	-0.095
TOTAL	9.238	4.692	5.914	1.222

5.08 **Finance & Resources**

At the end of the current period, the Directorate's profiled budget was **£7.418m** and the total net expenditure during this period was **£8.078m** this gives an adverse variance of **£0.660m** (19%). This is summarised in the table below:

Directorate	Revised Annual Budget	Year to Date Budget	Year to Date Expenditure	Year to Date Variance
	£'M	£'M	£'M	£'M
Customer and Communications	0.469	0.235	0.413	0.178
Organisation Development & HR	1.399	0.700	0.829	0.129
Governance	1.712	0.856	1.025	0.169
Digital & Strategic IT	0.553	0.276	0.571	0.295
Finance	-5.074	-0.002	0.131	0.133
Strategy & Performance	0.703	0.352	0.428	0.076
Transactional Services	7.891	5.001	4.681	-0.320
Corporate and Departmental	-0.123	0.000	0.000	0.000
TOTAL	7.530	7.418	8.078	0.660

5.09 The main reason for current variance of **£0.295m** is within Digital and Strategic IT. The pressures causing this overspend are detailed in para 2.55 below.

5.10 **Chief Executive**

The profiled budget for this period was **£5.855m** and the total net expenditure during this period was **£6.318m** this gives an adverse variance of **£0.463m**. The only significant variances relate to Environmental Services, Improvement & Development and the Chief Executive Office. This is summarised in the table below:

Directorate	Revised Annual Budget	Year to Date Budget	Year to Date Expenditure	Year to Date Variance
	£'M	£'M	£'M	£'M
Local Welfare Provision	0.275	0.138	0.083	-0.055
Improvement & Development Management	-0.094	-0.108	-0.108	0.000
Executive's Office	0.334	0.167	0.277	0.110
Prevent	0.000	0.000	0.000	0.000
Environmental Services	12.732	5.658	6.066	0.408
TOTAL	13.247	5.855	6.318	0.463

Environmental Services has a year to date adverse variance of **£0.408m** and this reflects the potential overspend in relation to the waste treatment contract.

The Chief Executive Office has a variance of **£0.110m** and this reflects additional staffing costs, consultancy and legal fees.

5.11 **Housing Revenue Account (HRA)**

The HRA's profiled budget for this period was **-£8.890m** and the total net expenditure for this period was **-£9.022m** this gives a favourable variance of **£0.132m**. This is mainly due to Housing Repairs where the expenditure is currently £0.371m.

5.12 The latest position is summarised in the table below:

Housing Revenue Account	Year to Date Budget	Year to Date Spend	Year to Date Variance
	£'M	£'M	£'M
EXPENDITURE			
Management Team (& Recharges)	1.984	1.957	-0.027
Supported Housing	0.014	0.001	-0.013
Tenant Services	0.778	0.378	-0.400
Neighbourhood Housing Area North	0.247	0.244	-0.003
Neighbourhood Housing Area South	0.195	0.172	-0.023
Neighbourhood Housing Area East	0.226	0.299	0.073
Arears & Investigations	0.258	0.220	-0.038
Customer Services	0.587	0.918	0.331
Neighbourhood Resilience & Enforcement Team	0.161	0.089	-0.072
Housing Allocations	0.031	0.033	0.002
Tenants Participation Team	0.123	0.106	-0.017
Lettings	0.108	0.111	0.003
Leaseholder Team	0.110	0.106	-0.004
Housing Repairs	4.301	3.930	-0.371
Loans, Bad Debt & Council Tax	0.000	0.000	0.000
Depreciation & Funding of Capital Projects	0.000	0.000	0.000
TOTAL EXPENDITURE	9.123	8.564	-0.559
INCOME			
Dwelling Rents	-15.769	-15.890	-0.121
Garage Rents	-0.246	-0.228	0.018
Shop Rent	-0.318	-0.249	0.069
Other Rents	-0.397	-0.102	0.295
Leaseholder Service Charges	-0.435	-0.400	0.035
General Service Charges	-0.840	-0.717	0.123
Interest	-0.008	0.000	0.008
TOTAL INCOME	-18.013	-17.586	0.427
TOTAL	-8.890	-9.022	-0.132

6. THE FORECAST (YEAR END) POSITION

6.01 COUNCIL SUMMARY

The total 2018/19 approved net budget for the Council (net cost of services) is **£100.071m** and the total estimated net expenditure forecast for the year across all service areas is **£103.298m**. This represents a budget pressure of **£3.227m**. This however, assumes in year savings of totalling £0.885m will be achieved during this year in order to arrive at this reported variance which is 3.23% of the approved budget.

6.02 This latest position has improved by a net of **£0.954m** since last month. This is due mainly to the inclusion of £1m of new funding for being part of the Berkshire NNDR Pilot. The current position is summarised in the table below with full details shown in Appendix A.

SUMMARY - FORECAST (YEAR END) POSITION					
Directorate	Revised Budget	Revised Forecast	Full Year Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Adult & Communities	39.832	40.833	1.000	1.000	0.000
Children Learning & Skills	30.224	31.132	0.908	0.749	0.159
Regeneration	9.238	11.443	2.205	2.305	-0.100
Finance & Resources	7.530	6.499	-1.031	0.203	-1.234
Chief Executive Office	13.247	13.392	0.145	-0.076	0.221
Total	100.071	103.298	3.227	4.181	-0.954
% of revenue budget over/(under) spent			3.23%		

6.03 Budget Changes

There have been a budget virements of **£0.122m** and **£0.1826m** between the various Directorates, These are detailed in paragraph 8 below but for ease of reference they have been included in the reported budgets above. This is however subject to Cabinet approval.

6.04 Housing Revenue Account (HRA)

The HRA has a planned budget deficit of **£1.171m** this will be funded using a contribution from housing reserves. At present, the account is expected to spend as planned, which will result in a net expenditure of £1.171m and therefore no variance against the planned budget deficit. Further details on the HRA are given in paragraph 2.46.

The HRA is a statutory ringfenced account and any balances at the end of the year must be carried forward within this account to the next year. This latest overall position is summarised in the table below and it is unchanged from last month.

Details	Revised Budget	Current Expenditure	Projected Outturn	Variance
	£'M	£'M	£'M	£'M
HRA Expenditure	37.197	2.793	37.197	0
HRA Income	-36.026	-8.167	-36.026	0
Total	1.171	-5.374	1.171	0

6.05 Dedicated Schools Grant (DSG)

The total funding provided to the Council for school services within the DSG for 2018/19 is **£69.442m**. The latest forecast shows that this will be overspent by **£1.745m**. When the balance carried forward from 17/18 is taken into account,

the DSG will have an estimated cumulative overspend of **£6.441m** at the start of 19/20. Further details are given in paragraph 2.25.

- 6.06 The DSG is also a statutory ringfenced account and any balances at the end of the year must be carried forward within this account to the next year. This latest overall position is summarised in the table below and is unchanged from last month.

DSG SUMMARY 2018/19						
DETAILS	Revised Budget	Actuals (YTD)	Projected Outturn	Variance	Brought Forward	Carry Forward
	£'M	£'M	£'M	£'M	£'M	£'M
Central Services Schools Block	0.901	0.175	0.901	0.000	0.000	0.000
Early Years Block (EYB)	15.304	5.622	15.304	0.000	-0.818	-0.818
High Needs Block (HNB)	17.842	10.339	19.587	1,745	5.514	7.259
Schools' Block	35.395	18.842	35.395	0.000	0.000	0.000
Total	69.442	34.978	71.187	1.745	4.696	6.441

6.07 ADULTS & COMMUNITIES

The Directorate's approved budget is **£39.832m** with a net expenditure forecast of **£41.718m** it has an underlying budget pressure of **£1.885m** (4.73%). This is an improvement of £0.156m on the position reported last month. The underlying budget pressures lies within the Adult Social Care service and is caused by the effect of inflation on the prices paid for care packages. There have also been increases both in the numbers of clients being accepted for care as well as the length of time some clients are spending in receipt of care services.

6.08 The Adults Social Care service is exploring all means to reduce this budget pressure and ensure that the final net expenditure by the end of the financial year is kept within the approved budget. As a result, a plan to reduce cost and maximise income has been developed. This is currently expected to yield savings totalling **£0.885m** giving a projected overspend forecast for the Directorate of **£1.000m** which is 2.51% of the revised approved budget. A summary of the Directorate's latest budget position is shown below.

Adult & Communities – Forecast Year End Summary								
DETAILS	Revised Budget	Projected Outturn	Underlying Budget Pressure	Planned In Year Savings	Revised Forecast	Full Year Variance	Last Month Variance	Change
	£'M	£'M	£'M	£'M	£'M	£'M	£'M	£'M
Adult Social Care	33.758	35.683	1.925	-0.885	34.798	1.040	1.040	0.000
Public Health	-0.612	-0.612	0.000	0.000	-0.612	0.000	0.000	0.000
Community & Skills	6.268	6.161	-0.107	0.000	6.161	-0.107	-0.107	0.000
Regulatory Services	0.418	0.486	0.068	0.000	0.486	0.068	0.068	0.000
Total	39.832	41.718	1.885	-0.885	40.833	1.000	1.000	0.000

6.09 Adult Social Care

This service has an underlying budget pressure of **£1.925m**. This has reduced from the £2.081m reported last month. This monthly movement is the result of fewer mental health clients and reduced care packages costs across the other care groups as well as some staff cost savings. Overall, the *reported* pressure on the Adult Social Care budgets is **£1.040m** and a summary of the service's latest budget position is shown below.

Adult Social Care - Summary			
DETAILS	Revised Budget	Projected Outturn	Variance
	£'M	£'M	£'M
Safeguarding & Governance	0.459	0.397	-0.062
ASC Management	1.181	1.141	-0.039
Directly Provided Services	2.137	2.204	0.067
Mental Health Services	4.205	4.147	-0.058
Learning Disability Services	9.197	9.519	0.322
North Locality	3.561	3.436	-0.125
South Locality	3.324	3.724	0.399
East Locality	4.417	5.087	0.670
Re-ablement	1.291	1.291	0.000
Care Group Commissioning	3.986	3.852	-0.134
Sub Total	33.758	34.798	1.040

6.10 There has been considerable progress against the original savings target with over £0.900m achieved of the £1.273m agreed by members at the start of the year. The Directorate remains on track to deliver these savings in full. Every effort is being made to deliver the in year recovery plans for Adult Social Care

so that the Directorate's final outturn is no more than £1m overspent. The areas being examined for these in year savings are

- Maximising income from Continuing Health Care,;
- Further reviewing all care packages to ensure clients are only receiving the level of care appropriate to their *current* needs;
- Recoupment of Direct payments;
- Use of underspending accruing from the Better Care Fund (this will require agreement of our BCF partners); and
- Examine any opportunities afforded by the new winter pressures funding recently announced by the Government.

Good progress is being made on all fronts although the Directorate still faces a stiff challenge to deliver the targeted in year savings. At present a further £0.885m still needs to be saved. This is however an improvement on the amount of £1.041m that was needed last month.

6.11 Public Health

This budget is fully funded by an external Government grant. It has planned spending commitments that are currently expected to be fully spent and therefore no budget variance is reported. This is unchanged from last month.

- 6.12 Most of these funds are committed on projects that are well established and where the expenditure commitment is known. The annual grant has been confirmed by the Government for the year and this is paid monthly. This is summarised in the table below.

Public Health - Summary			
DETAILS	Revised Budget	Projected Outturn	Variance
	£'M	£'M	£'M
Staffing	0.476	0.476	0.000
Project Work	6.062	6.062	0.000
Internal Recharges	1.867	1.867	.000
Income	-7.793	-7.793	0.000
Total	-0.612	0.612	0.000

6.13 Community & Skills

The Community & Skills service is forecasting an unchanged underspend of **£0.107m**. This is due to savings on the staffing budget caused by vacancies. Restructurings with the Library service and elsewhere are taking place. Once these are completed a clearer picture should emerge of any budget variance.

6.14 Regulatory Services

The service has an unchanged overspend of **£0.068m**. The overspend is due to an expected shortfall in income for the CCTV service and is partly offset by savings from staff vacancies in the Food Safety and Domestic Abuse services.

6.15 Management Action

The Directorate will continue to develop and review its recovery plan to ensure all measures are implemented in order to deliver the maximum possible in year savings and deliver a final budget variance of no more than £1m overspent.

CHILDREN, LEARNING & SKILLS (CLS)

6.16 The Directorate's **net** controllable Revenue Budget for 2018/19 *including* the Dedicated Schools Grant (DSG) is **£30.224m**. The net expenditure projected for the year is **£31.132m** and therefore an over spend of **£0.908m** is reported. This is an increase of £0.156m from last month which is due primarily to a further increase in the over spend on the Transport for Children budget. This is discussed in more detail later and the latest Directorate summary is below.

Children, Learning & Skills - Summary					
DETAILS	Revised Budget	Projected Outturn	Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Directorate Services	0.942	1.750	0.808	0.792	0.016
Commissioning, Partnership & Performance	0.073	0.106	0.033	0.002	0.031
Slough Children Services Trust	24.117	24.117	0.000	0.000	0.000
Access and Inclusion	2.201	2.322	0.121	0.003	0.118
School Effectiveness	0.937	0.897	-0.040	-0.024	-0.016
Early Years and Development	1.929	1.862	-0.067	-0.065	-0.002
Special Educational Needs	0.362	0.415	0.053	0.041	0.012
Sub-Total	30.561	31.469	0.908	0.749	0.159
DSG	-0.337	-0.337	0.000	0.000	0.000
TOTAL	30.224	31.132	0.908	0.749	0.159

6.17 The underlying budget pressure is due to additional PFI costs totalling £0.680m this is explained further within Directorate Services. There is also a budget pressure on Access & Inclusion which is overspending by £0.121m.

6.18 Directorate Services

This service area is reporting a budget pressure of **£0.808m**. This is due mainly to an unfunded budget gap in relation to the council's contribution to its PFI schemes from the General Fund and is unchanged from last month. A growth bid will be made for 2019/20 to address this problem from next year.

6.19 Slough Children Services Trust

The current approved budget available for the Trust is £24.800m although in addition to this core funding additional specific grants are paid over to the trust. The budget will therefore breakeven and is shown below.

Detail	Budget	Forecast	Variance
	£'M	£'M	£'M
Core Grant	24.489	24.489	0.000
Support Services	0.385	0.385	0.000
DSG Services	0.507	0.507	0.000
Other Grant Funded Services	0.995	0.995	0.000
Transformation Funded Services	0.560	0.560	0.000
Other Services	0.069	0.069	0.000
TOTAL	27.005	27.005	0.000

6.20 Commissioning Partnership & Performance

The service is expected to underspend by **£0.033m**.

6.21 Access and Inclusion

The service has an underlying budget pressure of **£1.103m** due to a pressure on the Transport Service; however various service initiatives will reduce the budget pressure to **£0.121m**. This has increased by £0.118m this month due to:

- a) Increase in the number of 1:1 journeys
- b) A rise in the number of SEN pupils accessing the service and
- c) Increase in the number of journeys made outside of the borough.

6.22 School Effectiveness

The service area is forecast to underspend by **£0.040m** due to staffing related cost savings.

6.23 Early Years & Development

The service is expecting to underspend by **£0.067m** due to some staffing vacancies.

6.24 Special Educational Needs & Disabilities (SEND)

SEND is expected to overspend by **£0.053m** reflecting the cost of additional staff needed to cover key core functions.

6.25 Dedicated Schools Grant (DSG)

The total funding provided to the Council for school services within the DSG for 2018/19 is **£69.442m**. The latest forecast shows that this will be overspent by **£1.745m**. When the balance carried forward from 17/18 is taken into account, the DSG will have an estimated cumulative overspend of **£6.441m** at the start of 19/20. This is due to the High Needs Block spending more than the available funds. This is unchanged from last month. A budget recovery plan is due to be presented to the December 2018 Schools' Forum.

The DSG is also a statutory ringfenced account and any balances at the end of the year must be carried forward within this account to the next year. This latest overall position is summarised in the table below.

DSG SUMMARY 2018/19					
DETAILS	Revised Budget	Projected Outturn	Current Variance	Brought Forward	Carry Forward
	£'M	£'M	£'M	£'M	£'M
Central Services Schools Block	0.901	0.901	0.000	0.000	0.000
Early Years Block (EYB)	15.304	15.304	0.000	-0.818	-0.818
High Needs Block (HNB)	17.842	19.587	1,745	5.514	7.259
Schools' Block	35.395	35.395	0.000	0.000	0.000
Total	69.442	71.187	1.745	4.696	6.441

6.26 Management Action

The service is developing a plan to address the budget pressure on the High Needs Block within the DSG.

REGENERATION

6.27 The Directorate's revised budget is **£9.238m**. The latest net expenditure forecast for the year is **£11.443m** this gives a projected overspend of **£2.205m**. This is £0.100m less than the amount reported last month. This improvement relates to additional car park income within the Transport & Parking Service. The latest position is summarised below.

Regeneration - Summary						
DETAILS	Revised Budget	Projected Outturn	Revised Forecast	Full Year Variance	Last Month Variance	Change
	£'M	£'M	£'M	£'M	£'M	£'M
Directorate Management	0.380	0.380	0.380	0.000	0.000	0.000
Major Infrastructure	3.965	3.908	3.908	-0.057	-0.057	0.000
Transport & Parking	2.118	2.018	2.018	-0.100	0.000	-0.100
Planning	0.520	0.520	0.520	0.000	0.000	0.000
Assets	-4.511	-4.511	-4.511	0.000	0.000	0.000
Building Management	3.975	3.775	3.775	-0.200	-0.200	0.000
Other Regeneration	0.132	0.347	0.347	0.215	0.215	0.000
Strategic Housing	1.201	3.548	3.548	2.347	2.347	0.000
Neighbourhood Services	1.458	1.458	1.458	0.000	0.000	0.000
TOTAL	9.238	11.443	11.443	2.205	2.305	-0.100

6.28 Directorate Management Unit

This service is reporting an unchanged forecast of breakeven as shown below.

Service	Revised Budget	Projected Outturn	Variance
	£'M	£'M	£'M
Directorate Management Unit	0.380	0.380	0
Total	0.380	0.380	0

6.29 The Directorate Management Unit now have a budget of **£0.380m** following a budget transfer to other service areas to correct and realign the current staffing establishment. This covers the cost of the Senior Management team and is expected to breakeven at present.

6.30 Major Infrastructure (Transport & Highways)

The Major Infrastructure service has an unchanged forecast of **£0.057m** underspent.

6.32 This is summarised below:

Service	Revised Budget	Annual Forecast	Annual Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Transport & Highways	1.048	0.935	-0.113	-0.113	-0.000
Public Transport	2.259	2.003	-0.256	-0.256	-0.000
Traffic Management System	0.400	0.418	0.018	0.018	-0.000
Community Transport	-0.019	0.284	0.303	0.303	0.000
Environmental Quality	0.242	0.242	0.000	0.000	0.000
Fleet Challenge	0.035	0.026	-0.009	-0.009	0.000
Total	3.965	3.908	-0.057	-0.057	0.000

6.33 The main variances within this area are explained as follows:

- **Community Transport** – is likely to overspend by **£0.303m** as a result of additional staff costs, higher leasing costs of and lower income than budgeted. This is offset by underspends on other services areas.
- **Transport & Highways** – an under spend of **£0.113m** is reported due to savings from vacant posts and recharges from Capital and Access Fund above the level expected.
- **Public Transport** – will underspend by **£0.256m** due to reduced activity on Concessionary Fares.

6.34 Transport & Parking

The Transport and Parking service is forecasting a new underspend of **£0.100m** and is summarised in the table below.

Service	Revised Budget	Annual Forecast	Annual Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Transport & Highways	1.782	1.702	-0.080	-0.080	0.000
Car Parks	0.442	0.422	-0.020	0.080	-0.100
Car Parks & Street works	-0.106	-0.106	0.000	0.000	-0.000
Total	2.118	2.018	-0.100	0.000	-0.100

The reasons for the above variance are explained below:

- **Car Parks** – will underspend by **£0.020m** due to a surplus in total level of income collected across all sites. This £0.100m more than previously estimated due to additional temporary car parking spaces being provided on the currently vacant TVU site.
- **Transport & Highways** – have a projected underspend of **£0.080m** which is due to two staffing vacancies.

6.35 Planning

There are no budget pressures forecast for the Planning service as a whole at present. This is unchanged from last month. Most of these areas are heavily dependent on fee income and this is monitored regularly. Current income estimates show that this will be sufficient to meet budgeted levels. The latest position is summarised below:

Service	Revised Budget	Annual Forecast	Annual Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Local Land Charges	-0.071	-0.071	0.000	0.000	0.000
Planning Policy	0.337	0.337	0.000	0.000	0.000
Building Control	0.056	0.056	0.000	0.000	0.000
Development Management	0.198	0.198	0.000	0.000	0.000
Total	0.520	0.520	0.000	0.000	0.000

6.36 Assets

A breakeven position is reported across this service area for the current period. The Strategic Acquisition Board budget includes a saving target of **£0.570m**. It also includes the £0.660m savings target that has been transferred from the DMU. There are plans being finalised that will lead to additional income following a new asset acquisition. So far sufficient additional income has been realised to meet the £0.570m savings target plus a further £0.372m which will go towards meeting the new £0.660m savings target. Further plans are being developed to at least address the remaining income expectations in the current year.

Service	Revised Budget	Annual Forecast	Annual Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Property Services	-0.526	-0.476	0.050	0.000	0.050
Asset Management	0.069	-0.168	-0.237	-0.032	-0.205
Commercial Properties	-0.339	-0.351	-0.012	-0.021	0.009
Age Concern	0.208	0.333	0.125	0.100	0.025
Capital Disposal & Feasibility	-0.213	-0.211	0.002	0.000	0.002
Strategic Acquisition Board	-3.715	-3.598	0.117	0.000	0.117
Property Management	-0.037	-0.036	0.001	0.000	0.001
Bus Station	0.042	-0.004	-0.046	-0.047	0.001
Total	-4.511	-4.511	0.000	0.000	0.000

6.37 Building Management

Building Management has an unchanged projected underspend of **£0.200m** due to income targets being exceeded on some sites such as *Britwell*, *Orchard Youth Centre* and *Manor Park Hall*. This is summarised below.

Service	Revised Budget	Annual Forecast	Annual Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Landmark Place	0.617	0.610	-0.007	-0.007	0.000
Building Management	0.227	0.227	0.000	0.000	0.000
Facilities Management	0.744	0.820	0.076	0.076	0.000
St. Martins Place	0.596	0.630	0.034	0.034	0.000
Community Caretakers	0.235	0.213	-0.022	-0.022	0.000
Corporate Landlord Function	1.556	1.275	-0.281	-0.281	0.000
Total	3.975	3.775	-0.200	-0.200	0.000

6.38 Other Regeneration

This service has an unchanged forecast overspend of **£0.215m** due to budget pressure in the Economic Development service. This is due to savings targets of £0.300m for income generation and the sponsorship of town hall assets which the service is struggling to achieve this year. The Directorate is looking at ways to increase income from other services to cover the shortfall. This is offset by savings of £0.060m & £0.025m respectively due to vacancies in the Emergency Planning and Economic Development service areas. The latest summary for this service area is shown below:

Other Regeneration	Revised Budget	Annual Forecast	Annual Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Economic Development	-0.071	0.169	0.240	0.240	0.000
Emergency Planning	0.203	0.178	-0.025	-0.025	0.000
Total	0.132	0.347	0.215	0.215	0.000

6.39 Strategic Housing Services

This service area has an unchanged projected overspend of **£2.347m**. This is because of a significant overspend on the Temporary Accommodation service area of **£2.137m** and the on the Home Improvements service of **£0.210m**.

6.40 The latest position for Strategic Housing Services is summarised below:

Strategic Housing Services	Revised Annual Budget	Annual Forecast	Annual Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Housing Allocations	0.053	0.053	0.000	0.000	0.000
Housing Revenues & Reviews	0.097	0.097	0.000	0.000	0.000
Temporary Accommodation	0.108	2.245	2.137	2.137	0.000
Housing Advice & Homelessness	0.612	0.612	0.000	0.000	0.000
Customer & Business Support	0.141	0.141	0.000	0.000	0.000
Home Improvements	-0.073	0.137	0.210	0.210	0.000
Social Lettings	0.037	0.037	0.000	0.000	0.000
Strategic Housing	0.226	0.226	0.000	0.000	0.000
JEH – Pendeen Court	0.000	0.000	0.000	0.000	0.000
JEH – High Street	0.000	0.000	0.000	0.000	0.000
JEH – General Admin	0.000	0.000	0.000	0.000	0.000
Total	1.201	3.548	2.347	2.347	0.000

6.41 Temporary Accommodation (TA)

This is forecast to overspend by **£2.137m** due to the increased numbers being accommodated. The latest monthly projections do show a small reduction in numbers however this is too early to change the year end forecast due to the winter months ahead. The projections show that the Temporary Accommodation numbers will be at approximately **588** by the end of the year. By March 2019, the numbers in TA will have increased by nearly 70% on the total that was accommodated in April 2017 and by over 300% since the start of 2014. This increase is also placing pressure on the unit price being paid for some accommodation such as Bed & Breakfast. It is estimated B&B prices will rise to a unit price of over £60-£70 a night where currently the average unit price is at £55 per night.

6.42 Actions to mitigate

The council has provided transformation funding to assist in new initiatives aimed at improvements and reductions in cost. James Elliman Homes Ltd. has been created and will invest up to £18m in accommodation that will provide extra units for temporary accommodation in the future. The Government has also provided Flexible Homeless Grants to assist with the crisis. The Medium Term Financial Strategy currently includes additional growth for Temporary Accommodation from 2019/20.

6.43 The Service Lead for Strategic Housing is working on a few initiatives that are being discussed with Directors, including an independent review of the housing services with recommendations to assist and improve the service.

6.44 Home Improvements (HIA)

The HIA has a budgeted income level that cannot be achieved based on its current levels of funding and capacity. The service is expected to make an income based expenditure of approximately £1.250m. However the current expenditure capacity with its available resources is about £0.700m. As a result there will be a shortfall in income of **£0.210m**. In the short term the Service Lead is examining ways to secure additional grants and speed up the processing of claims both of which could lead to an increase in the 2018/19 income for the

service. In the longer term other proposals including a growth bid to resolve this historic under funding could be considered.

6.45 Neighbourhood Services

The Neighbourhood Services service area is expected to break even. This is unchanged from last month. There are some underlying pressures in the Regulation and Enforcement areas. However these pressures are being contained either through staff management or new initiatives for example via the HMO Licensing project.

Services	Revised Budget	Annual Forecast	Annual Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Caravan Parks	-0.085	-0.085	0.000	0.000	0.000
Enforcement	0.390	0.390	0.000	0.000	0.000
NET Team North	0.213	0.213	0.000	0.000	0.000
NET Team South	0.207	0.207	0.000	0.000	0.000
NET Team East	0.258	0.258	0.000	0.000	0.000
Neighbourhood Resilience	0.475	0.475	0.000	0.000	0.000
Total	1.458	1.458	0.000	0.000	0.000

6.46 Housing Revenue Account (HRA)

The HRA is budgeted to spend **£37.197m** this financial year, with budgeted income of **£36.026** expected, this gives a planned net deficit budget for the HRA of **£1.171m**. This deficit will be made up by a planned contribution from the housing reserves.

The capital programme for new developments is being reviewed which could require more funding from the HRA but most of this funding is already included in the current forecast. This is summarised in the table below, with further details attached as [Appendix B](#).

Details	Revised Budget	Projected Outturn	Variance
	£'M	£'M	£'M
HRA Expenditure	37.197	37.197	0
HRA Income	-36.026	-36.026	0
Total	1.171	1.171	0

6.47 Management Action

The Regeneration Directorate has the following action to address its current budget issues.

- Examine and agree alternative proposals to deliver the savings that will not be achieved for income generation and sponsorship of town hall assets, both in this financial year and in subsequent years..

6.48 FINANCE & RESOURCES

This Directorate's current net budget is **£7.530m**. The latest assessment of the year end position is for a saving of **£1.031m** (13.69%). This is a reduction of **£1.234m** on the variance reported last month. This is due to previously new resources relating to NNDR pilot, pension growth and contract novation being included in the forecast for this period these are explained later in the report.

6.50 This forecast assumes that the council wide savings of **£1.826m** will be allocated across the council Directorates and will be achieved in full.

The latest position is summarised below:

Finance & Resources - Summary					
DETAILS	Revised Budget	Projected Outturn	Full Year Variance	Last Month Variance	Change
	£'M	£'M	£'M	£'M	£'M
Customer & Communications	0.469	0.630	0.161	0.000	0.161
Organisation Development & HR	1.399	1.510	0.111	0.000	0.111
Governance	1.712	1.778	0.066	0.063	0.003
Digital & Strategic IT	0.553	0.433	-0.120	0.300	-0.420
Finance	-4.885	-4.810	0.075	-0.124	0.199
Strategy & Performance	0.703	0.665	-0.038	-0.036	-0.002
Transactional Services	7.891	7.605	-0.286	0.000	-0.286
Corporate and Departmental	-0.312	-1.312	-1.000	0.000	-1.000
TOTAL	7.530	6.499	-1.031	0.203	-1.234

6.51 Customer & Communications

This area is now projected to overspend by **£0.161m**. This forecast now includes previously identified budget pressures where it was assumed compensating savings would be identified.

Service	Revised Budget	Projected Outturn	Variance	Last Variance	Change	Budget (YTD)	Actual (YTD)	Variance (YTD)
	£'M	£'M	£'M	£'M	£'M	£'M	£'M	£'M
Information Governance	0.148	0.180	0.032	0.000	0.032	0.074	0.107	0.034
Media & Communications	0.365	0.448	0.083	0.000	0.083	0.183	0.231	0.048
Events	0.003	0.022	0.019	0.000	0.019	0.002	0.022	0.021
Fireworks	0.011	0.007	-0.004	0.000	-0.004	0.006	0.013	0.007
Printing	-0.057	-0.027	0.030	0.000	0.030	-0.029	0.040	0.068
Total	0.469	0.631	0.161	0.000	0.161	0.235	0.413	0.178

The reasons for this variance in more detail are as follows:

- Information Governance - a **£0.034m** pressure is reported due to a combination of licence renewal, severance payments and agency staffing;
- Media and Communications – is now expected to overspend by **£0.048m** due to additional staff agency costs;
- Events Administration – is reporting a budget pressure of **£0.021m** due to costs of events outstripping the income generated;
- Fireworks – this event is projecting a saving of £0.04m as latest estimates of the total cost is now likely to be less than the available resources; and
- Printing – the estimated total costs of printing will exceed the level of income received via recharges by **£0.068m**. The recharge rate is being

examined as a means of increasing recharged income. An update on this will be provided next quarter.

6.52 Organisation Development & HR

The OD&HR service is projected to overspend by **£0.111m** as the previously identified underlying pressures are now included in the formal reported variance. This is summarised in the table below.

Service	Revised Budget	Projected Outturn	Variance	Last Variance	Change	Budget (YTD)	Actual (YTD)	Variance (YTD)
	£'M	£'M	£'M	£'M	£'M	£'M	£'M	£'M
Human Resources	0.997	1.002	0.005	0.000	0.005	0.499	0.640	0.141
Health and Safety	0.142	0.244	0.102	0.000	0.102	0.071	0.090	0.018
Training	0.233	0.227	-0.006	0.000	-0.006	0.116	0.080	-0.036
Equalities	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Union Work	0.027	0.036	0.009	0.000	0.009	0.013	0.019	0.006
Total	1.399	1.510	0.111	0.000	0.111	0.700	0.829	0.130

6.53 The reasons for this variance are:

- Human Resources – an overspend of **£0.005m** is expected due to staffing related cost pressures;
- Health and Safety – is forecast to overspend by **£0.102m** as a result of a combination of factors such as the Occupational Health contract costs (£0.011m), the Devolved software licence fee (£0.018m) and recharge income target (£0.014m) that will not be fully realised;
- Training – there will be small overspend of **£0.006m** in relation to a cost overruns on some projects; and

6.54 Governance

The budgets within the Governance service have a projected overspend of **£0.066m**. This is due mainly to a **£0.127m** pressure resulting from the Election Service resulting from a shortfall against planned income due to the fact that this is a non major election year. This is summarised in the table below with further details following.

Service	Revised Budget	Projected Outturn	Variance	Last Variance	Change	Budget (YTD)	Actual (YTD)	Variance (YTD)
	£'M	£'M	£'M	£'M	£'M	£'M	£'M	£'M
	Law & Corporate Governance	0.061	0.117	0.056	0.000	0.056	0.025	0.081
Corporate Procurement	0.316	0.223	-0.093	-0.107	0.014	0.120	0.058	-0.062
Committees Services	0.793	0.775	-0.018	-0.033	0.015	0.330	0.332	0.001
Elections	0.226	0.353	0.127	0.167	-0.040	0.134	0.250	0.116
Electoral Registration	0.087	0.103	0.016	-0.052	0.068	0.036	0.030	-0.006
Mayoralty/Civic	0.094	0.094	0.000	0.000	0.000	0.039	0.039	0.000
Group Support	0.135	0.113	-0.022	-0.020	-0.002	0.057	0.047	-0.009
Total	1.712	1.778	0.066	-0.045	0.111	0.741	0.837	0.095

The reasons for this variance are:

- Law and Corporate Governance - is expected to overspend by **£0.056m**. This is caused by the fact that having realised the saving linked to the outsourcing of the legal service there are still other recharge income targets that are not expected to be met;
- Corporate Procurement – is reporting an underspend of **£0.093m** in the Procurement Team due to staff vacancies. This more than offsets the pressure caused by income targets that will not be achieved;
- Committee Services - is projected to underspend by **£0.018m** due to staff vacancy saving and higher than budgeted income from schools;
- Election Service – have a reported budget pressure of **£0.127m** due to a shortfall against planned income caused by the fact that this is a non major election year.
- Electoral Registration - projects an overspend of **£0.016m** due to higher canvassers fees, printing and postages charges associated with elections; and
- Group Support – has a forecast underspend of **£0.022m** due to staff vacancies and lower than budgeted expenditure on running costs.

6.55 Digital & Strategic IT

This service is forecast to underspend by **£0.120m**. The previously reported budget pressures due to increased IT costs have been offset by one off pension growth income of £0.420m.

6.56 The latest budget summary for this Service Area is reported in the table below.

Service	Revised Budget	Projected Outturn	Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
IS & IT	0.362	0.222	-0.120	0.300	-0.420
Systems Support & Development	0.191	0.191	-0.000	-0.000	-0.000
Total	0.553	0.413	0.120	0.300	-0.420

6.57 Finance

This Service Area is currently not reporting any budget pressures.

Service	Revised Budget	Projected Outturn	Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Finance Miscellaneous	-0.097	-0.097	0.000	0.000	0.000
Corporate Finance	-2.879	-2.879	0.000	0.000	0.000
Insurance and Risk	0.426	0.301	-0.125	-0.125	0.000
Internal Audit	0.078	0.078	0.000	0.000	0.000
Investigations Unit	0.042	0.042	0.000	0.000	0.000
Finance & Resources	-2.644	-2.644	0.000	0.000	0.000
Total	-5.074	-5.199	-0.125	-0.125	0.000

6.60 Strategy & Performance

The area has a projected underspend of **£0.038m**. This is an increase on the previous underspend by **£0.002m**. This is summarised below:

Service	Revised Budget	Projected Outturn	Variance	Last Variance	Change	Budget (YTD)	Actual (YTD)	Variance (YTD)
	£'M	£'M	£'M	£'M	£'M	£'M	£'M	£'M
Policy and Performance	0.219	0.209	-0.010	-0.015	-0.005	0.110	0.136	0.027
Policy & Scrutiny	0.484	0.456	-0.028	-0.021	0.007	0.242	0.292	0.050
Total	0.703	0.665	-0.038	-0.036	0.002	0.352	0.428	0.077

6.61 Transactional Services

Transactional Services is now forecast to underspend by **£0.286m** as the budget pressures previously reported will now be met by contract novation work being undertaken with arvato.

6.62 The latest position is shown below:

Service	Revised Budget	Projected Outturn	Variance	Last Variance	Change	Budget (YTD)	Actual (YTD)	Variance (YTD)
	£'M	£'M	£'M	£'M	£'M	£'M	£'M	£'M
Transactional Services	7.891	7.605	-0.286	0.000	-0.286	5.001	3.761	-1.239
Total	7.891	8.355	0.464	0.000	0.464	5.001	3.761	-1.239

6.63 Corporate & Departmental Services

The council has retained an additional £1m of Business rates collected for being a member of the Berkshire wide NNDR pilot.

6.64 The latest position is shown below:

Service	Revised Budget	Projected Outturn	Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Corporate & Departmental	-0.312	-1.312	-1.000	0.000	-1.000
Total	-0.312	-1.312	-1.000	0.000	-1.000

6.65 Management Actions

A corporate decision is needed on how to allocate the historic savings.

6.66 CHIEF EXECUTIVE SERVICES

This area is projected to overspend by **£0.145m**. This is £0.221m better than the reported variance last month. This movement is the result of a review of the forecast shown for Environmental Services. These are explained in more detail below. The latest summary for the service is shown below:

Service	Revised Budget	Projected Outturn	Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Local Welfare Provision	0.275	0.275	0.000	0.000	0.000
Improvement & Development	-0.094	-0.094	0.000	0.000	0.000
Executive's Office	0.334	0.479	0.145	0.145	0.000
Prevent	0.000	0.000	0.000	0.000	0.000
Environmental Services	12.732	12.732	0.000	-0.221	0.221
Total	13.247	13.392	0.145	-0.076	0.221

6.67 Executive Office

There is an unchanged projected budget pressure of **£0.145m** on this budget. This is due a combination of staffing cost overspend due to the use of agency staff totalling **£0.031m**, consultancy fees of **£0.056m**, unbudgeted legal fees and disciplinary investigation costs of **£0.022m** as well as extra costs for corporate subscriptions of **£0.022m**.

6.68 Environmental Services

This area has a reported breakeven position.

Service	Revised Budget	Projected Outturn	Variance	Last Variance	Change
	£'M	£'M	£'M	£'M	£'M
Waste Management	3.762	3.889	0.127	0.000	0.127
Chalvey Transfer Station	1.583	1.483	-0.100	0.000	-0.100
Cleansing	1.948	1.892	-0.056	-0.056	0.000
Public Conveniences	0.029	0.029	0.000	0.000	0.000
Domestic Refuse	4.374	4.362	-0.012	-0.009	-0.003
Grounds Maintenance	0.742	0.820	0.078	0.122	-0.044
Waste & Environment	0.294	0.257	-0.037	-0.057	0.020
Total	12.732	12.732	0.000	0.000	0.000

7 SAVINGS

7.01 Current Position

As part of its budget plans at the start of the year the Council committed to revenue savings of **£7.042m**. At present **£1.972m** have already been saved which is 28% of the total agreed. This is an improvement of £0.114m on the reported position last month. The latest position in relation to these savings is shown in the table below.

RAG SAVINGS SUMMARY						
Directorate	Savings Agreed	Amount Saved	Will be Saved	Will Not Be Saved	%age Saved	%age Will be Saved
Adult & Communities	1.273	0.900	1.273	0.000	71%	100%
Regeneration	2.305	0.000	2.005	0.300	0%	87%
Finance & Resources	3.260	1.072	3.260	0.000	33%	100%
Chief Executive	0.204	0.000	0.204	0.000	0%	100%
TOTAL	7.042	1.972	6.742	0.300	28%	96%
Percentage	100%	28%	96%	4%		

7.02 Forecast Position

At present the forecast is that the council will achieve 96% (**£6.742m**) of the savings agreed at the start of the year, of this £1.972m have already been declared as achieved. Savings to the value of £0.300m from the Regeneration Directorate have now been declared as will not be achieved. This is also unchanged to the position reported last month.

7.03 RAG Analysis

RAG SAVINGS SUMMARY				
Directorate	GREEN	AMBER	RED	Total
Adult & Communities	584	689	0	1,273
Regeneration	2,005	0	300	2,305
Finance & Resources	2,952	308	0	3,260
Chief Executive	204	0	0	204
TOTAL	5,745	997	300	7,042
Percentages	82%	14%	4%	100%
	96%			

7.04 Full details are shown in Appendix C

8 VIREMENTS

8.01 The following virements have been prepared since the last quarter.

- a) **£0.122.6m** from Chief Executive to Regeneration, and
- b) **£1.826m** from Finance & Resources to Regeneration

8.02 Cabinet is requested to approve the transfer of budgets between the services shown in accordance with the financial procedure rules. Full details are shown in the table below.

Virement Ref	Reason for Budget Adjustment	Regeneration	Finance & Resources	Chief Executive
PL-422	Transfer of staff from Chief Executive to Regeneration	122,600		-122,600
PL-450	Transfer of Council wide savings	1,826,000	-1,826,000	
Grand Total		1,948,600	-1,826,000	-122,600

WRITE OFFS

8.03 Write offs totalling **£615,637.56** have been agreed over the past 3 months. Cabinet is requested to approve these write offs in accordance with the council's financial procedures rules.

WRITE-OFF SCHEDULE					
2nd Quarter 2018/19					
Reason	NNDR	Former Tenant Arrears	Sundry Debtors	Housing Benefits	Total
	£	£	£	£	£
Unable to trace/ Absconded	28,924.86	2,893.65	28,096.70	4,661.47	64,576.68
Vulnerable persons		1,771.72	0.00	0.00	1,771.72
Deceased		3,882.09	81,373.77	398.35	85,654.21
Statute Barred/Unable to Enforce		29,017.00	13,736.05	860.83	43,613.88
Bankruptcy			21,612.51	1,394.28	23,006.79
Instruction from Client			535.98		535.98
Dissolved/Proposal to Strike/Liquidation/Administration	570,422.57				570,422.57
Miscellaneous (including uneconomical to pursue)	3,200.61	394.99	4,310.41	32.43	7,938.44
Credit Balances	-181,882.71				-181,882.71
TOTAL	420,665.33	37,959.45	149,665.42	7,347.36	615,637.56

9 Slough Urban Renewal LLP – Change to interest arrangements.

9.1 Slough Urban Renewal LLP (“SUR”) is a 50:50 joint venture partnership between Slough Borough Council (“SBC”) and Community Solutions for Regeneration (Slough) Ltd (“CSR S”), a wholly owned subsidiary of Morgan Sindall Investments (“MSIL”).

9.2 MSIL provides funding for development subsidiaries via Slough Urban Renewal LLP under the PSP Initial Loan Note Instrument. This working capital funding is transferred down to development subsidiaries to bring forward commercial schemes through planning and achieve Contract Close. Following Contract Close, a PSP Loan Note is also provided to match the Council's Loan Note – representing the value of the acquired land.

9.3 Currently Slough Urban Renewal Wexham Green LLP (“SUR WN”) has borrowing under the LLP Loan Note Instruments; Loans have been provided for SUR WN since 11 May 2016 (Contract Close) both instruments attract an interest coupon of 6.5% + LIBOR. The current outstanding balance owed to SBC is £9,700,000 and to MSIL is £7,505,449 excluding interest. The current balances including interest charges to 31 December 2017 are as follows;

Issued by	Counterparty	Description	Total outstanding	Principle	Cumulative interest
CSR (Slough) Ltd	SUR LLP	PSP Loan Note Instrument dated 11 May 2016 constituting £9,700,000 of secured loan notes - Wexham Nursery	7,959,220	7,505,449	453,612
Slough Borough Council	SUR LLP	Council Loan Note Instrument dated 11 May 2016 constituting £9,700,000 of secured loan notes - Wexham Nursery	10,879,895	9,700,000	1,179,895

9.4 Interest accrued from 1 January 2018 is forecast as below;

Issued by	Counterparty	Interest to 31 Dec 17	Total interest forecast from 1 Jan 18	Total cumulative interest	Total interest forecast ¹
CSR (Slough) Ltd	SUR LLP	453,612	679,691	1,133,303	1,133,303
Slough Borough Council	SUR LLP	1,179,895	946,954	2,126,849	2,126,849

9.5 The proposal is as follows

- MSIL are proposing to waive the interest of £679,691 from 1 January 2018 to the end of the SUR WN project in order to charge a development management fee.
- MSIL propose to substitute it by charging a development management fee of £679,691 relating to the period 1 January 2018 to 31 December 2018.

9.6 It is important to note that this amendment does not result in any financial loss to SUR or SBC.

10 CONCLUSIONS

10.1 The current General Fund revenue position for the Council is an over spend of **£2.950m**.

10.2 The General Fund revenue position for the Council as forecast at the end of the financial year is an over spend of **£3.227m**.

10.3 The forecast for the Council’s Housing Revenue Account (HRA) is a planned net expenditure of **£1.171m** which will be funded from specific housing reserves.

10.4 The DSG is expected to overspend by **£1.745m** and have a cumulative net overspend of **£6.441m** by the end of the year

10.5 Management actions are being prepared and implemented to address some of the underlying budget issues raised in the report.

- 'A' - General Fund Revenue Summary
- 'B' - HRA Account Summary
- 'C' - Savings Review

Background Papers

- '1' - Supporting working papers held in finance

APPENDIX A – REVENUE GENERAL FUND 2018/19

Directorate	Revised Budget	Projected Outturn	Planned In Year Savings	Revised Outturn	Full Year Variance	Last Month Variance	Change
	£'M	£'M	£'M	£'M	£'M	£'M	£'M
Adult & Communities							
Adult Social Care	33.758	35.683	-0.885	34.798	1.040	1.040	0.000
Public Health	-0.612	-0.612	0.000	-0.612	0.000	0.000	0.000
Community and Skills	6.268	6.161	0.000	6.161	-0.107	-0.107	0.000
Enforcement and Regulation	0.418	0.486	0.000	0.486	0.068	0.068	0.000
Total	39.832	41.718	-0.885	40.833	1.000	1.000	0.000
Children Learning & Skills							
Directorate Services	0.942	1.750	0.000	1.750	0.808	0.792	0.016
Commissioning Partnerships	0.073	0.106	0.000	0.106	0.033	0.002	0.031
Slough Children's' Service Trust	24.117	24.117	0.000	24.117	0.000	0.000	0.000
Early Years and Development	2.201	2.322	0.000	2.322	0.121	0.003	0.118
Access and Inclusion	0.937	0.897	0.000	0.897	-0.040	-0.024	-0.016
School Effectiveness	1.929	1.862	0.000	1.862	-0.067	-0.065	-0.002
Special Educational Needs & Disabilities	0.362	0.415	0.000	0.415	0.053	0.041	0.012
Sub Total	30.561	31.469	0.000	31.469	0.908	0.749	0.159
Dedicated Schools Grant (DSG)	-0.337	-0.337	0.000	-0.337	0.000	0.000	0.000
Total	30.224	31.132	0.000	31.132	0.908	0.749	0.159
Regeneration							
Directorate Management Unit	0.380	0.380	0.000	0.380	0.000	0.000	0.000
Major Infrastructure	3.965	3.908	0.000	3.908	-0.057	-0.057	0.000
Transport & Parking	2.118	2.018	0.000	2.018	-0.100	0.000	-0.100
Planning	0.520	0.520	0.000	0.520	0.000	0.000	0.000
Assets	-4.511	-4.511	0.000	-4.511	0.000	0.000	0.000
Building Management	3.975	3.775	0.000	3.775	-0.200	-0.200	0.000
Other Regeneration	0.132	0.347	0.000	0.347	0.215	0.215	0.000
Strategic Housing Services	1.201	3.548	0.000	3.548	2.347	2.347	0.000
Neighbourhood Services	1.458	1.458	0.000	1.458	0.000	0.000	0.000
Total	9.238	11.443	0.000	11.443	2.205	2.305	-0.100
Finance & Resources							
Customer and Communications	0.469	0.630	0.000	0.630	0.161	0.000	0.161
Organisation Development & HR	1.399	1.510	0.000	1.510	0.111	0.000	0.111
Governance	1.712	1.778	0.000	1.778	0.066	0.063	0.003
Digital & Strategic IT	0.553	0.433	0.000	0.433	-0.120	0.300	-0.420
Corporate Resources	-4.885	-4.810	0.000	-4.810	0.075	-0.124	0.199
Strategy & Performance	0.703	0.665	0.000	0.665	-0.038	-0.036	-0.002
Transactional Services	7.891	7.605	0.000	7.605	-0.286	0.000	-0.286
Corporate and Departmental	-0.312	-1.312	0.000	-1.312	-1.000	0.000	-1.000
Total	7.530	6.499	0.000	6.499	-1.031	0.203	-1.234
Chief Executive Office							
Local Welfare Provision	0.275	0.275	0.000	0.275	0.000	0.000	0.000
Improvement & Development	-0.094	-0.094	0.000	-0.094	0.000	0.000	0.000
Executive's Office	0.334	0.479	0.000	0.479	0.145	0.145	0.000
Prevent	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Environmental Services	12.732	12.732	0.000	12.732	0.000	-0.221	0.221
Total	13.247	13.392	0.000	13.392	0.145	-0.076	0.221
GRAND TOTAL	100.071	104.183	-0.885	103.298	3.227	4.181	-0.954
% of revenue budget over/(under)					3.23%		

Appendix B – HOUSING REVENUE ACCOUNT 2018/19

Housing Revenue Account	Revised Budget	Annual Forecast	Annual Variance	Last Variance	Change in Variance
	£'M	£'M	£'M	£'M	£'M
EXPENDITURE					
Management Team (& Recharges)	4.374	4.374	0.000	0.000	0.000
Supported Housing	0.030	0.030	0.000	0.000	0.000
Tenant Services	1.560	1.560	0.000	0.000	0.000
Neighbourhood Housing Area North	0.494	0.494	0.000	0.000	0.000
Neighbourhood Housing Area South	0.389	0.389	0.000	0.000	0.000
Neighbourhood Housing Area East	0.451	0.451	0.000	0.000	0.000
Arears & Investigations	0.515	0.515	0.000	0.000	0.000
Customer Services	1.174	1.174	0.000	0.000	0.000
Neighbourhood Resilience & Enforcement Team	0.324	0.324	0.000	0.000	0.000
Housing Allocations	0.061	0.061	0.000	0.000	0.000
Tenants Participation Team	0.246	0.246	0.000	0.000	0.000
Lettings	0.215	0.215	0.000	0.000	0.000
Leaseholder Team	0.220	0.220	0.000	0.000	0.000
Housing Repairs	8.550	8.550	0.000	0.000	0.000
Loans, Bad Debt & Council Tax	6.648	6.648	0.000	0.000	0.000
Depreciation & Funding of Capital	11.946	11.946	0.000	0.000	0.000
INCOME					
Dwelling Rents	-31.537	-31.537	0.000	0.000	0.000
Garage Rents	-0.491	-0.491	0.000	0.000	0.000
Shop Rent	-0.635	-0.635	0.000	0.000	0.000
Other Rents	-0.800	-0.800	0.000	0.000	0.000
Leaseholder Service Charges	-0.869	-0.869	0.000	0.000	0.000
General Service Charges	-1.679	-1.679	0.000	0.000	0.000
Interest	-0.015	-0.015	0.000	0.000	0.000
Total	1.171	1.171	0.000	0.000	0.000

SAVING MONITOR 2018/19							
Directorate	Service	Savings Agreed	Amount Saved	Will Not Be Saved	Savings Item	RAG	Comments
A&C	Adult Social Care	32	32	0	Redesign of supported employment service	GREEN	
A&C	Adult Social Care	200	249	0	Continuing Health Care (transfer of funding responsibility from NHS)	GREEN	More savings have been made in these 2 areas to compensate for the cancellation of the saving in relation to the Curve below
A&C	Adult Social Care	150	189	0	Re-assessments to reduce Personal Budget levels	GREEN	
A&C	Adult Social Care	150	54	0	Direct Payment recoupment	Amber	
A&C	Adult Social Care	100	12	0	Increase in income (for those not currently paying)	Amber	
A&C	Adult Social Care	200	114	0	Vacant posts (one off)	GREEN	Keep vacant for 18/19 where possible
A&C	Communities and Leisure	323	250	0	Leisure Services - leisure contract management savings	Amber	Savings only going to be £250K on Leisure Contract
A&C	Communities and Leisure	88		0	Make the Curve self funding	GREEN	Achieved by overachieving on savings 2 & 3 above
A&C	Regulatory Services	30		0	Review of management structure to delivery the SAFE services or other alternative delivery	Amber	On going, not yet finished
TOTAL		1,273	900	0			

Directorate	Service	Savings Agreed	Amount Saved	Will Not Be Saved	Savings Item	RAG	Comments
Regen	Regeneration Delivery	583	0	0	Asset Management - Rental Income- Increase rent for Crown Court 65k, Strategic acquisitions 115k and commercial properties rents	GREEN	
Regen	Regeneration Delivery	350	0	0	Recharging of Staff Time to Capital Projects - to generate more income through recharging more staff time to Capital.	GREEN	
Regen	Planning	8	0	0	At least a 35% reduction in subsidy through additional income from discretionary work, expected increase in application numbers off the back of local plan review/growth agenda and review of fees and charges.	GREEN	
Regen	Planning	11	0	0	Reduction in subsidy - from income from pre-application and increased planning application numbers	GREEN	
Regen	Neighbourhood Services	82	0	0	Review of management structure to delivery the SAFE services or other alternative delivery	GREEN	
Regen	Planning	4	0	0	Reducing specialist consultancy support by training existing staff to undertake both petroleum licensing and environmental permitting.	GREEN	

Directorate	Service	Savings Agreed	Amount Saved	Will Not Be Saved	Savings Item	RAG	Comments
Regen	Building Management	10	0	0	Additional income - Maximise Use of Office Space - Embed flexible and mobile working to get better use of office space. Develop commercial approach to floor space at SMP through external lettings.	GREEN	
Regen	Building Management	5	0	0	FM Contracts Review - Review all FM Contracts to establish if savings can be made.	GREEN	
Regen	Planning	2	0	0	Re-negotiate landfill monitoring contract	GREEN	
Regen	Regeneration Delivery	700	0	0	Strategic Acquisition board	GREEN	Full year effect of 2017/18 investments
Regen	Transport Planning	150	0	0	Charging Staff time to capital	GREEN	
Regen	All Regeneration	200	0	200	Income Generation	RED	
Regen	Planning	50	0	0	LED Lighting - HRA Contribution	GREEN	
Regen	All Regeneration	100	0	100	Sponsorship of Town Centre assets	RED	
Regen	Neighbourhood Services	50	0	0	Income generation through delivery of a licencing service for private landlords, housing associations etc	GREEN	
TOTAL		2,563	0	300			

Directorate	Service	Savings Agreed	Amount Saved	Will Not Be Saved	Savings Item	RAG	Comments
F&R	Governance	25	25	0	Delete vacant level 5 post & Savings related to AD for procurement	GREEN	
F&R	Governance	122	122	0	Legal Service - delete Vacant posts	GREEN	
F&R	Finance	60	60	0	Audit fee reductions	GREEN	
F&R	Finance	225	225	0	Increased Treasury Management returns	GREEN	
F&R	Council Wide	640	640	0	2017/18 Senior Management Restructure	GREEN	
F&R	Council Wide	450	0	0	Reduction in Agency Staff	GREEN	
F&R	Council Wide	1,376	0	0	Service Lead Reviews	GREEN	
Regen	Strategy & Performance	54	0	0	Deletion of Policy Support for Children Services	GREEN	
F&R	All F&R	308	0	0	Restructure of Finance and Resources	Amber	
TOTAL		3,260	1,072	0			
Chief Executive	Environmental Services	204	0	0	Environmental Services Review	GREEN	
TOTAL		204	0	0			

RAG LEGEND	
GREEN	Delivered or on track to be delivered in full
AMBER	Partial delivery or likely to not be delivered in full
RED	Will not be implemented or likely to be not be implemented

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 19th November 2018

CONTACT OFFICER: Barry Stratfull, Service Lead: Finance (Deputy Section 151)
(For all enquiries) (01753) 875358

WARD(S): All

PORTFOLIO: Cllr. Nazir, Lead Member Corporate Finance and Housing

PART I
NON-KEY DECISION**QUARTERLY FINANCIAL UPDATE - CAPITAL, QUARTER 2 2018/19****1 Purpose of Report**

To provide Cabinet with a summary of spend against capital budgets for the second quarter of the 2018-19 financial year

2 Recommendation(s)/Proposed Action

The Cabinet is requested to resolve that the Capital activities for the second quarter of 2018/19 (April to September 2018) as set out in the body of this report be noted.

3 The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan**3.1. Slough Joint Wellbeing Strategy Priorities**

The report indirectly supports all of the strategic priorities and cross cutting themes. The maintenance of good governance within the Council to ensure that it is efficient, effective and economic in everything it does achieve through the improvement of corporate governance and democracy by ensuring effective management practice is in place.

3.2 Five Year Plan Outcomes

The report helps achieve the Five Year Plan outcomes by contributing to the Council's financial planning and particularly that The Council's income and the value of its assets will be maximised.

4 Other Implications

(a) Financial: As detailed within the report.

(b) Risk Management

Recommendation from section 2 above	Risks/Threats/ Opportunities	Current Controls	Using the Risk Management Matrix Score the risk	Future Controls
<p>Cabinet is requested to note the Capital activities for the first six months of 2018-19 as set out in this report.</p>	<p>The Capital strategy should be both affordable and prudent. Council has agreed to increase the 2018-19 borrowing requirement to support its capital programme. Extra interest costs can impact on future revenue budgets. If interest rates rise faster than expected interest payable costs could impact on revenue budgets going forward.</p>	<p>The council will work with its Treasury advisors in order to mitigate interest rate risk and ensure long term borrowing decisions are taken at the most advantageous time.</p>	<p>9</p>	<p>The Council has recently converted £50m of short term temporary borrowing into longer term PWLB Borrowing. The council will look to convert more of its Temporary Borrowing which has funded Capital Expenditure in recent years to Longer Term Borrowing in the future.. This may be more expensive initially but will reduce risk in the medium term.</p>

Risk	Mitigating action	Opportunities
Legal	None	none
Property	None	None
Human Rights	None	None
Health and Safety	None	None
Employment Issues	None	None
Equalities Issues	None	None
Community Support	None	None
Communications	None	None
Community Safety	None	None
Financial	Detailed within the report	None
Timetable for delivery – capital programme delivered under the 80% mark	Monthly review at Capital Strategy Group and the Bi-Monthly Strategic Finance Board and quarterly by O&S / Cabinet	Ability to increase the delivery of capital schemes
Project Capacity	None	None
Other	None	None

(c) Human Rights Act and Other Legal Implications

No specific legal implications arising from this report.

(d) Equalities Impact Assessment

Equalities Impact Assessments will be conducted, if required, for projects contained within the Capital Strategy.

5. Consolidated Capital Budgets 2018-19

5.1 The budgets, spend to date and projected outturns are shown in the table below.

	Revised 18-19 budget	Actual to end September 2018	Projected Outturn	Slippage %
Directorate	£000s		£000s	£000s
Children, Learning & Skills	32,323	8,697	17,769	45%
Chief Executive	705	186	705	0%
Finance and Resources	3,780	1,255	3,062	19%
Adults and Communities	24,782	8,059	19,898	20%
Regeneration	169,121	91,209	162,593	4%
Housing Revenue Account	10,705	5,275	7,791	27%
Affordable Housing	10,758	3,313	10,758	0%
Total	252,174	117,994	222,576	12%

5.2 Capital budgets were approved by Cabinet in February 2018 as part of the agreed capital strategy. These budgets have been adjusted during the financial year and the revised budgets shown in the table above were approved at Cabinet on 17th September 2018.

6 Revised 2018-19 Capital Programme

6.1 The current agreed capital budgets for 2018/19 are shown in the following appendices:

- Appendix A: General Fund 2018-2019 budget
- Appendix B: HRA 2018-2019 budget

6.2 Appendix C and D shows the re-profiling of the Capital Budget from 2019-20 to 2023/24.

- Appendix C: General Fund 2019-2024 budget
- Appendix D: HRA 2019-2024 budget

7 Detailed Directorate Narrative

7.1 Children, Learning and Skills.

7.1.1 The Capital Budget for Children, Learning and Skills is £32.323m.

7.1.2 So far after the first six months of the Financial Year, £8.697m of expenditure has been incurred this is predominantly due to £6.494m being spent on the Secondary School Expansion project. It is currently projected that 55% of the budget will be spent by the end of the financial year and this slippage is predominantly due to £9.3m of the Secondary School Expansion project for SASH2 being moved to 2019-20. Also £3.3m for the SEN Resource Expansion and £700k of the Special School Expansion project will be moved to 2019-20. The capital programme will be updated to reflect these changes and reported back to Cabinet for approval.

7.2 Chief Executive

7.2.1 The budgets are for two Environmental Services projects - the Mayrise Insourcing Project and the procuring of a new Refuse Fleet and grounds Plant equipment. Both of these budgets represent underspends from 2017-18 and it is currently projected that the £705k remaining in this area will be spent by the end of the financial year.

7.3 Finance and Resources

7.3.1 The revised budget for this Directorate in 2018-19 is £3.780m and includes £1.817m for the Community Investment Fund. Another significant budget is in respect of the LAAP Mortgage scheme (£1.0m). The Scheme is currently being remodelled and

will be reported back to members in due course. Other projects are in respect of IT and thus far only £1,225k of the revised budget has been spent. It is currently projected that 81% of the budget will be spent by the end of the financial year.

7.4 Adults and Communities

7.4.1 The revised budget for this new Directorate is now £24.782m. Large Projects include £11.938m of the new Leisure Centre at Farnham Road, £2.197m for the refurbishment of Langley Leisure Centre and £2.24m for the Cemetery Expansion scheme. Thus far £8.059m of the revised budget (33%) has been spent in the first six months of 2018-19, though it is expected that 80% of the budget will be spent by the end of the Financial Year.

7.5 Regeneration

7.5.1 The revised budget for this area is now £169.121m with the majority of projects previously shown under the Places and Developments Directorate being moved to the Regeneration Directorate. Large projects being transferred include the LED Street Lighting project (£7.892m), the A332 Windsor Road Widening LEP Transport Scheme (£4.637m), the Burnham station LEP Scheme (£1.220m), the Langley Station LEP Scheme (£1.313m) and £25.95m for Capital Loans to James Elliman Homes, a wholly owned subsidiary of the council set up to increase the supply of accommodation for those in temporary accommodation, the homeless and key workers.

7.5.2 Other large projects include the Strategic Acquisition Fund (£52.243m), the Thames Valley University Development (£5.962m), the Hotel Development (£4.01m) and the Stock Condition Survey (£2.4M). A further £100m expenditure was approved by Full Council on 7th June 2018- £50m for the acquisition and renovation of a new council Headquarters and £50m for new Strategic acquisitions.

7.5.3 Thus far £91.209m of this budget has already been spent mainly due to £41.665m on the purchase of a new Corporate Headquarters, £8.214m incurred for the second instalment of the Thames Valley University acquisition and £16.2m Capital Loans paid to James Elliman homes.

7.6 Housing Revenue Account

7.6.1 The Housing Revenue Account Capital Programme for 2018-19 has a budget of £10.705m which excludes the £10.758m Affordable Housing Budget.

7.6.2 Thus far, including commitments, £5.275m has been spent in the first six months of the 2018/19 Financial Year. The HRA Capital Programme will be re-profiled and this will form part of the RMI Contract discussions with the new contractor Osbornes. The new RMI Contract with Osbornes commenced on 1st December 2017. It is currently projected that 73% of revised budget will be spent in 2018/19.

7.7 Affordable Housing

7.7.1 The Affordable Housing Budget in 2018-19 of £12m has been reduced to £10.758m due to an over spend against this budget in 2017-18.

8 Comments of Other Committees

None

9 Conclusion

The Cabinet is asked to note the summary of spend and the forecasted outturn position against capital budgets for the 2018-19 financial year, as at the end of September 2018.

10 Appendices Attached

- Appendix A: General Fund 2018-2019 budget
- Appendix B: HRA 2018-2019 budget
- Appendix C: General Fund 2019-2024 budget
- Appendix D: HRA 2019-2024 budget

2018-19 Budgets – General Fund

Cost Centre	Scheme Name	Lead Officer	18-19 revised budget	Spend to September 2018	Anticipated spend to year end	Forecast to year end	Variance	Slippage	Comment
	Children, Learning and Skills		£'000	£'000	£'000	£'000	£'000	£'000	
P051	Primary Expansions (Phase 2 for 2011)	T Madden	1,619	503	1,116	1,619	0	0%	
P076	Town Hall Conversion	T Madden	400	386	89	475	75	19%	
P093	Schools Modernisation Programme	T Madden	659	129	350	479	(180)	-27%	
P101	SEN Resources Expansion	T Madden	4,189	58	831	889	(3,300)	-79%	
P749	Children's Centres Refurbishments	M Jarrett	48	1	47	48	0	0%	
P783	Schools Devolved Capital	T Madden	110	53	57	110	0	0%	
P139	323 High St/Haybrook	T Madden	118	26	92	118	0	0%	
P123	2 year old expansion prog	T Madden	40	41		41	1	3%	
P153	Special School Expansion- Primary, Secondary & Post 16	T Madden	4,693	1,005	2,088	3,093	(1,600)	-34%	£700k slipped to 19/20
P142	Children's Centres IT	T Madden	4	1	3	4	0	0%	

Cost Centre	Scheme Name	Lead Officer	18-19 revised budget	Spend to September 2018	Anticipated spend to year end	Forecast to year end	Variance	Slippage	Comment
P131	School meals provision	T Madden	0			0	0		
P095	Secondary Expansion Programme	T Madden	20,193	6,494	4,399	10,893	(9,300)	-46%	£9.3m slipped to 19/20 for SASH 2
	PRU Expansion	T Madden	0			0	0		£1.8M moved into P153
P196	Early Years Service Capital Development	M Jarrett	250		250	250			
	Total Children, Learning & Skills		32,323	8,697	9,072	17,769	(14,304)		
	Chief Executive								
P580	Mayrise Insourcing	I Coventry	38	15	23	38	0	0%	
P176	Refuse fleet & Grounds Plant equipment	I Coventry	667	171	496	667	0	0%	
	Total Chief Executive		705	186	519	705	0	0	
	Regeneration								
P006	Disabled Facilities Grant	C Moone	550	258	292	550	0	0%	
P005	Housing Renovation Grant	A Mann	79		79	79	0	0%	

Cost Centre	Scheme Name	Lead Officer	18-19 revised budget	Spend to September 2018	Anticipated spend to year end	Forecast to year end	Variance	Slippage	Comment
P179	James Elliman Homes	N Cooper	25,950	16,200	9,750	25,950	0	0%	
P102	Local Sustainable Transport Fund	S De Cruz	299	74	225	299	0	0%	
P111	Major Highways Programmes	Sing Wai	863	843	20	863	0	0%	
P174	Highways Maintenance Annual Programme	S De Cruz	849	62	787	849	0		No spend to date. DSO behind with works
P160	LED Upgrade	Sing Wai	7,892	1,847	6,045	7,892	0	0%	
P728	Highway Reconfigure & Resurface	Sing Wai	512	11	501	512	0	0%	
P881	Colnbrook Bypass	Sing Wai	131			0	(131)	-100%	Slippage due to delay in runway decision. Move to 19/20
P149/P098	A332 Windsor Road Widening Scheme LEP/Other	S De Cruz	4,637	(1)	1,500	1,499	(3,138)	-68%	Not required. Project near completion
P148	A355 Tuns Lane LEP Transport Scheme	S De Cruz	1,031			0	(1,031)	-100%	Not required. Project near completion

Cost Centre	Scheme Name	Lead Officer	18-19 revised budget	Spend to September 2018	Anticipated spend to year end	Forecast to year end	Variance	Slippage	Comment
P144	Slough MRT	S De Cruz		3		3	3		
P186	Bridge Capital Works	K Hothi	150	10		10			
P187	Flood Defence Measures SBC/EA Partnership	Sing Wai	100			0	(100)	-100%	
P189	Potholes	S De Cruz	500		500	500	0	0%	Agreed by cabinet 16/4/18
P157	Burnham Station LEP	M Choudhury	1,056	(86)	1,142	1,056	0	0%	
P053	Langley Station LEP	M Choudhury	1,314	51	1,263	1,314	0	0%	
	LTP Implementation Plan	S De Cruz	400		400	400	0	0%	
P579	A4 Cycle	M Choudhury	572	(132)	704	572	0	0%	
	Community Transport Fleet	J Northam	981		981	981	0		
P155	Air Quality Monitoring	J Newman	116		56	56	(60)	-52%	move 60k into 19/20
P147	DEFRA Air Quality	J Newman	15	12		12	(3)	-20%	
P125	Electric Vehicle Network	J Newman	550	5	345	350	(200)	-36%	move £200k into 19/20
P170	Carbon Management-Fleet Challenge	J Newman	191	7	184	191	0	0%	

Cost Centre	Scheme Name	Lead Officer	18-19 revised budget	Spend to September 2018	Anticipated spend to year end	Forecast to year end	Variance	Slippage	Comment
P168	Re-fit Programme	J Newman	1,087	134	953	1,087	0	0%	
P054	Slough Transport Model	S De Cruz	92	54	38	92	0		
	Car Club	J Newman	400			0	(400)		
TBA	Compulsory Purchase Order Reserve	A Salarkia	2,100		320	320	(1,780)		
P185	Manor Park Hall & Community Centre Refurbishment	C Dhillon	510	320	190	510	0		
P181	Fire Risk Assessment (Nova House)	J Griffiths	0	483		483	483		
P191	Fire Risk Assessment Works	C Dhillon	500	298		298	(202)		
P184	Refurbishment 2 Victoria St and 34 Herschel St	P Thomas	431	431		431	0		
P056	Slough Dog Recreation Area	I Blake	16		16	16	0		
P128	Corporate Property Asset Management	S Gibson	250	243		243	(7)	-3%	
P171	Slough Basin Scheme	S Gibson	80	1		1			
P135	Plymouth Road (dilapidation works)	S Gibson	140	13		13	(127)	-91%	
P172	TVU development Scheme	S Gibson	5,962	8,214		8,214	2,252	38%	

Cost Centre	Scheme Name	Lead Officer	18-19 revised budget	Spend to September 2018	Anticipated spend to year end	Forecast to year end	Variance	Slippage	Comment
P156	Strategic Acquisition fund	S Gibson	52,243	18,684	33,559	52,243	0	0%	
P159	Hotel development	S Gibson	4,010	922	3,088	4,010	0		
P180	Capital works following Stock Condition Survey	A Thomas	2,400	532		532	(1,868)		
P178	Lease surrender Serena Hall	S Aislabie	162	51	111	162	0		
	Purchase new Corporate HQ	S Gibson	50,000	41,665	8,335	50,000	0		Approved full council 7th June 2018
	Total Regeneration		169,121	91,209	71,384	162,593	(6,309)		
	Finance and Resources								
P143	LAAP Mortgage Scheme	N Wilcox	1,000			0	(1,000)	-100%	
P145/P161	Financial Systems Upgrade	N Wilcox	0	444		444			
P578	Digital Transformation programme phase 1	S Pallett	162			0	(162)	-100%	
P084	IT Infrastructure Refresh	S Pallett	781	276	505	781	0	0%	
P109	Superfast Broadband Scheme	N Cooper	20	20		20	0	0%	

Cost Centre	Scheme Name	Lead Officer	18-19 revised budget	Spend to September 2018	Anticipated spend to year end	Forecast to year end	Variance	Slippage	Comment
P871	Community Investment Fund	Various	1,817	515	1,302	1,817	0	0%	
	Total Finance and Resources		3,780	1,255	1,807	3,062	(1,162)	(2)	
	Adults and Communities		£'000	£'000	£'000	£'000	£'000	£'000	
P331	Care Act: Social Care IT Developments	S Lawrence	518		30	30	(488)	-94%	
P577	Learning Disability Change Programme	S Broad	1,955	583	1,372	1,955	0	0%	
P133	Extra Care Housing	J Senior	1,849	2		2	(1,847)	-100%	
P183	Management Information Centre	A Cowen	70	80		80	10		
P195	Autism Capital Grant	G Smith	18		18	18			
P083	Cemetery Extension	K Ghandi	2,240	13	1,000	1,013	(1,227)	-55%	
P873	Crematorium Project	K Ghandi	84	177		177	93	111%	
P107	Repairs to Montem & Ice Arena	A Hibbert	140	46		46	(94)	-67%	Agreed by Capital Monitoring Group May 2018
P162	Community Leisure Facilities	A Hibbert	251	57	194	251	0	0%	

Cost Centre	Scheme Name	Lead Officer	18-19 revised budget	Spend to September 2018	Anticipated spend to year end	Forecast to year end	Variance	Slippage	Comment
P141	Langley Leisure Centre	A Hibbert	2,197	1,445		1,445	(752)	-34%	Complete
P969	Salt Hill Leisure	A Hibbert	1,941	716		716	(1,225)	-63%	Complete
P146	Arbour Park Community Sports Facility	A Hibbert	0	73		73	73	#DIV/0!	
P165	Leisure Centre Farnham Road	A Hibbert	11,938	4,468	8,007	12,475	537	4%	
P164	New Ice	A Hibbert	1,581	399	1,218	1,617	36	2%	
	Total Adult & Communities		24,782	8,059	11,839	19,898	(4,884)		
	Total		230,006	109,220	94,102	203,322	(26,659)		
	FUNDING								
	Grant Funded		45,351			37,325			
	Borrowing		177,468			159,945			
	Section 106		7,187			6,052			
	Capital Receipts								
	Revenue								
	Total		230,006			203,322			

Budgets 2018-19 HRA

Cost Centre	Scheme name	18/19 revised Budget	Spend to September 2018 incl commitments	Forecast to year end	Variance	Slippage	Comment
		£'000	£'000	£'000	£'000	£'000	
	Housing Revenue Account						
	Decent Homes						
P409	Boiler Replacement	500	1,770	1,770	1,270	254%	
P410	Heating / Hot Water Systems	317		0	(317)	-100%	
P411	Insulation programmes	0	65	65	65		
P412	Front / Rear Door replacement	237	255	255	18	8%	
P413	Kitchen Replacement	410	504	504	94	23%	
P414	Bathroom replacement	256		0	(256)	-100%	
P415	Electrical Systems	136	171	171	35	26%	
P416	Additional Establishment Costs		375	375			
P417	Roof Replacement	628	44	44	(584)	-93%	
P418	Structural	802		0	(802)	-100%	
P559	ALMO-External package		(38)	(38)			
P565	External Landscaping		(7)	(7)			
	Total Decent Homes	3,286	3,139	3,184	(477)		
	Planned Maintenance - Capital						
P419	Garage Improvements	344	805	805	461	134%	
P420	Mechanical Systems /Lifts	200		0	(200)	-100%	
P421	Capitalised Repairs	46	540	540	494		

Cost Centre	Scheme name	18/19 revised Budget	Spend to September 2018 incl commitments	Forecast to year end	Variance	Slippage	Comment
P422	Security & Controlled Entry Modernisation	0		0	0		
P423	Darvills Lane - External Refurbs	400		400	0		
P565	Estate Improvements/Environmental Works	221	(7)	(7)	(228)	-103%	
P424	Replace Fascias, Soffits, Gutters & Down Pipes	250	147	347	97	39%	
P425	Upgrade Lighting/Communal Areas	71		0	(71)	-100%	
P426	Communal doors	78		0	(78)	-100%	
P427	Balcony / Stairs / Walkways areas	171		0	(171)	-100%	
P428	Paths	91		0	(91)	-100%	
P429	Store areas	250		0	(250)	-100%	
P430	Sheltered / supported upgrades	0		0	0		
	Total Planned Maintenance - Capital	2,122	1,685	2,285	(37)		
	Other						
P546	Environmental Improvements (Allocated Forum)	498		498	0	0%	
P406	Stock Condition Survey	469	34	469	0	0%	
P407	Commissioning of Repairs Maintenance and Investment Contract	253	92	253	0	0%	

Cost Centre	Scheme name	18/19 revised	Spend to September 2018 incl commitments	Forecast to year end	Variance	Slippage	Comment
P405	Tower and Ashbourne	3,933	207	933	(3,000)	-76%	reprofil into 19/20
P547	Major Aids & Adaptations	144	93	144	0	0%	
P575	Affordable Homes	10,758	3,313	10,758	0	0%	
P779	Britwell Regeneration	0	25	25	25		
P408	Broom and Poplar Fire Upgrade	2,963	185	2,913	(50)	-2%	To be financed from existing budgets
	Budget Virement from HRA Projects for Broome and Poplar	(2,963)	(185)	(2,913)	50	-2%	
	Total Other	16,055	3,764	13,080	(2,975)	-19%	
	TOTAL	21,463	8,388	18,349	(3,114)	-15%	
	Funding						
	Section 106	(2,300)		(2,300)			
	Capital Receipts	(3,227)	(994)	(3,227)			
	Major Repairs Reserve	(8,907)	(3,994)	(8,031)			
	RCCO	(7,029)	(3,600)	(4,71)			
	TOTAL	(21,463)	(8,588)	(18,349)			

Appendix C General Fund 2019-2024 Budget

Cost Centre		Lead Officer	19-20 revision	20-21 revision	21-22 revision	22-23	23-24	TOTAL Scheme Budget
	Children's, Learning & Skills Services		£'000	£'000	£'000	£'000	£000s	£'000
P051	Primary Expansions	A Thomas	500	0	0	0		500
P093	Schools Modernisation Programme	A Thomas	400	300	200	200	200	1,300
P101	SEN Resources Expansion	A Thomas	250	250	250	250	250	1,250
P749	Children's Centres Refurbishments	A Thomas	40	0	0	0		40
P783	Schools Devolved Capital	A Thomas	100	90	80	80	80	430
P673	DDA/SENDA access Works	A Thomas	50	50	50	50		200
P095	Secondary Expansion Programme	A Thomas	3,500	2,000	2,000	2,000	2,000	11,500
	Total Children's, Learning and Skills Services		4,840	2,690	2,580	2,580	2,530	15,220

Cost Centre		Lead Officer	19-20 revision	20-21 revision	21-22 revision	22-23 revision	23-24 revision	TOTAL Scheme Budget
	Finance & Resources		£'000	£'000	£'000	£'000	£000s	£'000
P084	IT Infrastructure Refresh	S Pallet	350	350	350	350	350	1,750
P871	Community Investment Fund	Various	1050	1050	1050	1050	1050	5,250
	Total Finance & Resources		1,400	1,400	1,400	1,400	1,400	7,000
Cost Centre		Lead Officer	19-20 revision	20-21 revision	21-22 revision	22-23 revision	23-24 revision	TOTAL Scheme Budget
	Adults & Communities		£'000	£'000	£'000	£'000	£000s	£'000
P133	Extra Care Housing	J Senior	800	0	0	0		800
	Total Adults & Communities		800	0	0	0	0	800

Cost Centre		Lead Officer	19-20 revision	20-21 revision	21-22 revision	22-23 revision	23-24 revision	TOTAL Scheme Budget
	Regeneration		£'000	£'000	£'000	£'000	£'000	£'000
P128	Corporate Property Asset Management	S Gibson	250	0	0	0		250
P172	TVU development	S Gibson	8,000	8,000	0	0		16,000
P159	Development Old Library Site	S Gibson	15,000	10,000	0	0		25,000
P006	Disabled Facilities Grant	P Thomas	550	550	550	550	550	2,750
P179	James Elliman Homes	P Thomas	15,900	16,200	16,600	0		48,700
P111	Major Highways Programmes	Sing Wai	765	765	765	765	765	3,825
P174	Highways Maintenance Annual Programme	S De Cruz	524	0	0	0		524
P728	Highway Reconfigure & Resurface	Sing Wai	500	500	500	500	500	2,500
	LTP Implementation Plan	S De Cruz	400	0	0	0		400
P125	Electric Vehicle Network	J Newman	200	200	0	0		400
P170	Fleet Challenge	J Newman	150	670	0	0		820

Cost Centre		Lead Officer	19-20 revision	20-21 revision	21-22 revision	22-23 revision	23-24 revision	TOTAL Scheme Budget
P168	Re-fit Programme	J Newman	800	484	0	0		1,284
	Car Club	J Newman	100	100	100	100		400
	Total Regeneration		43,139	37,469	18,515	1,915	1,815	102,853
	Total		50,179	41,559	22,495	5,895	5,745	125,873
	FUNDING							
	Grant Funded		3,789	2,575	1,895	630	2,530	11,419
	Borrowing		45,890	38,484	20,100	4,765	2,715	111,954
	Section 106		500	500	500	500	500	2,500
	Total		50,179	41,559	22,495	5,895	5,745	125,873

Appendix D General Fund 2019-2024 Budget

Cost Centre	Housing Revenue Account	Lead Officer	19-20 revision	20-21 revision	21-22 revision	22-23 revision	23-24 revision	TOTAL
	Traditional Homes		£'000	£'000	£'000	£'000	£'000	£'000
P544 (4601)	Boiler Replacement	J Griffiths	500	500	500	500	1,805	3,805
P544 (4602)	Heating / Hot Water Systems	J Griffiths	317	317	317	317	703	1,970
P544 (4603)	Insulation programmes	J Griffiths	0	0	0	0		
P552A	Window/ Front / Rear Door replacement	J Griffiths	125	125	125	125	424	925
P558 A4604	Kitchen Replacement	J Griffiths	410	410	410	410	348	1,989
P558 A4605	Bathroom replacement	J Griffiths	256	256	256	256	277	1,302
P558 A4606	Electrical Systems	J Griffiths	136	136	136	136	419	964
P559 (A4607)	Roof Replacement	J Griffiths	628	628	628	628	1,243	3,756
P559 (A4608)	Structural	J Griffiths	803	802	802	802	1,118	4,328
	Traditional Homes		3,175	3,175	3,175	3,175	6,337	19,038
	Planned Maintenance - Capital		£'000	£'000	£'000	£'000	£'000	£'000
P541	Garage Improvements	J Griffiths	150	150	150	150	194	794
P548	Mechanical Systems /Lifts	J Griffiths	200	100	110	110	52	572
P545	Capitalised Repairs	J Griffiths	46	46	46	46		184
P551	Security & Controlled Entry Modernisation	J Griffiths	0	0	0	0		0
P564	Darvills Lane - External Refurbs	J Griffiths	200	200	200	200		800
P565	Estate Improvements	J Griffiths	221	221	221	221	259	1,142
P569	Replace Fascias, Soffits, Gutters & Down Pipes	J Griffiths	250	0	0	0	236	486

Cost Centre	Housing Revenue Account	Lead Officer	19-20 revision	20-21 revision	21-22 revision	22-23 revision	23-24 revision	TOTAL
P573 A4000	Upgrade Lighting/Communal Areas	J Griffiths	71	71	71	71	324	607
P573 A4609	Communal doors	J Griffiths	78	78	78	78	121	432
P573 A4610	Balcony / Stairs / Walkways areas	J Griffiths	171	171	171	171	62	747
P573 A4611	Paths	J Griffiths	90	91	91	91	382	744
P573 A4612	Store areas	J Griffiths	0	0	0	0	97	97
	Sheltered / supported upgrades	J Griffiths	0	0	0	0	324	324
	Planned Maintenance - Capital		1,477	1,127	1,137	1,137	2,051	6,928
	Other		£'000	£'000	£'000	£'000	£'000	£'000
C4xxx P546 A4000	Environmental Improvements (Allocated Forum)	J Griffiths	100	100	100	100	130	530
P406	Stock Condition Survey	J Griffiths	160	160	160	160		640
P547	Major Aids & Adaptations	J Griffiths	250	250	250	250	324	1,324
P575	Affordable Homes		22,000	0	0	0	11,017	33,017
	Other		22,510	510	510	510	11,471	35,511
	TOTAL		27,162	4,812	4,822	4,822	19,859	61,478
	Funding		£'000	£'000	£'000	£'000	£'000	£'000
	Section 106 (AH)		0	0	0	0		0
	Capital Receipts		(6,600)	0	0	0	(3,305)	(9,905)
	Major Repairs Reserve		(12,562)	(4,812)	(4,822)	(4,822)	(8,000)	(35,018)
	RCCO		(8,000)	(0)	(0)	(0)	(8,554)	(16,555)
	TOTAL		(27,162)	(4,812)	(4,822)	(4,822)	(19,859)	(61,478)

This page is intentionally left blank

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 19 November 2018

CONTACT OFFICER: Neil Wilcox; Director of Finance & Resources;
s151 officer

(For all enquiries) (01753) 875358

WARD(S): All

PORTFOLIO: Cllr Mohammed Nazir, Cabinet Member for
Corporate Finance & Housing

PART I
NON-KEY DECISION

LOCAL WELFARE PROVISION POLICY PROGRESS REPORT**1 Purpose of Report**

To provide a half yearly progress report to Cabinet as requested on the current Local Welfare Provision Policy including

- Update on the first half year spend
- Reasons for the spend
- If any additional resources or actions needed
- Impact of Universal Credit on Local Welfare Provision

2 Recommendation(s)/Proposed Action

The Cabinet is requested to resolve that the report be noted.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

This report supports the 5 Year Plan through support to housing and adult's outcome through the use of the Local Welfare Provision funding stream.

3a Slough Joint Wellbeing Strategy Priorities

This report sets out the policies to ensure that residents of Slough can help support themselves when they are in a difficult situation e.g. loss of income, which will support both vulnerable adults and children as well as those with poor mental health.

3b Five Year Plan Outcomes

This report will primarily have implications for Outcomes 1, and 2, as it will assist customers to who are experiencing hardship for a one off payment, food bank vouchers or similar for example while their claim is being assessed, will assist customers who have limited income with essential goods e.g. fridge / bed. It will also support people who have a one off loss of income e.g. benefits being stolen etc.

4 **Other Implications**

Financial

- 4.1 Cabinet agreed on 22 January 2018 a Local Welfare Provision scheme with a budget of £300k which included the costs of administration as well as awards. The budget for awards was £270k.
- 4.2 Members requested that a progress report on the actual spend in the first half year of the 2018-19 scheme be presented.
- 4.3 The total spend for the first 6 months of the year is £122,911, this is from April to September 2018 and a breakdown is attached at Appendix A.
- 4.4 The current budget for 2018-19 is £300k, with £30k being used for administration costs.
- 4.5 The spend is on track against the profile for the whole budget to be spent, and there is the possibility that the £10k contingency will also be utilised depending on the take up especially over the Christmas period

(a) Risk Management

Recommendation from section 2 above	Risks/Threats/ Opportunities	Current Controls	Using the Risk Management Matrix Score the risk	Future Controls
To note the report.	There are none			

(c) Human Rights Act and Other Legal Implications

There are no direct legal implications.

(d) Equalities Impact Assessment

A completed EIA is attached at Appendix C.

5 Supporting Information

- 5.1 Local Welfare Provision (LWP) was originally administered by the Department of Work and Pensions as Community Care Grants and Crisis loans, these grants and loans were transferred with the budget to the local Authority in April 2013.
- 5.2 LWP is a discretionary award and was funded by the DWP for the first three years and since then has been funded by SBC from the general fund. There is no obligation on the Council to administer and pay for an LWP scheme.
- 5.3 The most recent data from the Centre for Responsible Credit (CfRC) which in September 2017 tracked local welfare provision schemes in 110 out of 155 English councils. It found that 26 Local Authorities including, London Borough of Hillingdon, Reading and West Berkshire had scrapped their schemes entirely. A further 11 councils have cut local welfare provision funding by more than 80% compared with 2013 levels only providing a skeleton service and in some cases simply transferring what little remains of their budget to local food banks or credit unions. Some 30 councils have imposed cuts of between 60% and 79% on local schemes.
- 5.4 SBC has actually increased the budget for LWP over this period, this was acknowledged in the CfRC report which stated

Whilst the overall picture is extremely bleak, we did find a small number of authorities which have taken the decision to maintain investment in their local welfare schemes at, or close to, the same level as their initial DWP allocations. For example:

Slough received £325,000 of funding from DWP in 2014/15, which included £272,000 of programme funding and the remainder for administration. In the 2015/16 local government funding settlement Slough's notional allocation for local welfare provision remained relatively high – at £197,000 – and although recognising that this amount was not ring-fenced it decided to boost this slightly to create a total budget of £250,000 including administration costs. It has since increased this further to £300,000 for 2017/18. It has achieved this by including this budget as a pressure which is offset by making savings elsewhere.

First half year spend including reasons for the spend

- 5.5 The spend on LWP for the first half of the 2018-19 financial year is £122,911 an analysis of the spend is at appendix A.
- 5.6 The number of claims made for LWP to date in 2018-19 is similar to the number made in 2017-18, please see below

	April to September 2017-18	April to September 2018-19
No of Applications received	964	943
No of applications approved	744	714
No of applications declined	182	211
No of applications pending	0	18

- 5.7 There were 54 foodbank vouchers issued during this period, there are 4 food banks in the borough, Slough, Cippenham, Langley and Wexham.
- 5.8 In order to access a food bank the customer needs to obtain a food bank voucher, a foodbank voucher must be obtained from a front line professional such as the Council (MyCouncil, Social Worker, Children's Centre) or other organisation e.g. Shelter.
- 5.9 Food banks provide a minimum of 3 days emergency food and support to people in crisis based on this one voucher. A customer is generally limited to 3 foodbank vouchers per annum.
- 5.10 In providing a foodbank voucher MyCouncil will also provide help and advice on claiming benefits or maximising income to reduce the need to rely on a foodbank.
- 5.11 The Slough foodbanks have made us aware that the MyCouncil provision issues a high number of vouchers compared to other organisations, this is probably because MyCouncil is accessible and customers are aware that the service is available.
- 5.12 However as the food bank is a charity, that does not ask for funding, we have agreed to be mindful of the numbers issued.
- 5.13 In addition LWP also issue Sainsbury's vouchers for food, which includes food such as baby formula which is not available at the food bank. Sainsbury's vouchers are also issued where the customer cannot access the food bank.
- 5.14 Argos vouchers are provided for white goods and furniture, this can be for a number of reasons, for example the need to move to cheaper alternative accommodation in order to minimise the impact of the benefits cap, if previous accommodation was furnished essential

furniture and white goods can be provided. White goods are also provided where they are essential e.g a fridge which has broken down.

- 5.15 The council did use its own recycled service for a period of time to provide white goods, however this was not cost effective as LWP budget still needed to pay for the goods, but found that the quality was compromised which meant additional expenditure. It was established that it was more cost effective to purchase unbranded goods from Argos.
- 5.16 However due to issues with the Argos vouchers as they are in the process of being discontinued, more cash has been provided to customers to allow them to purchase the goods themselves. In some instances customers are able to make a small contribution themselves.
- 5.17 Where they are unable to make a contribution themselves the average payment for essential furniture for a customer moving to unfurnished council or private accommodation is in the region of £1,400.
- 5.18 Cash which includes paypoint is also used to assist people who are struggling with gas and electricity charges. The amount varies depending on time of year and make up of household.
- 5.19 Travel warrants are issued to help customers attend interviews for jobs, for hospital visits if they are unable to afford the fare, to attend Benefits appeals panels (as they are generally not held locally), they have been issued to help someone attend a funeral of a loved one, to view property outside of the borough if they are intending move and reduce their DHP claim.

Impact of Universal Credit on Local Welfare Provision

- 5.20 Universal Credit live service (for new claims from single people and couples without children) has been available in Slough since September 2015 and full service (for all new claims – excluding those with 3 or more children and other claims as stated) went live on 11 April 2018.
- 5.21 The numbers of people on asking for assistance with furniture, white goods etc has remained at a similar number to the same period last year.
- 5.22 However as more people have claimed Universal Credit, LWP has seen an increase in the number of people requesting help with their day to day living costs. In June, July, August and September 2018 a total of 95 households on Universal Credit asked us to assist them. In the main the reason for assistance was because of waiting for Universal Credit and the repayment of the advance.

- 5.23 When a customer makes a claim on line for Universal Credit they have to wait to be invited for a verification interview at the Job Centre, this should take a couple of days but is usually up to a week, during this period because their claim for Universal Credit is not complete they do not qualify for an advance so approach LWP for assistance. At this stage the assistance provided is generally is a food bank voucher and a contribution, either cash or voucher to shopping / utility bills.
- 5.24 The customer is then seen by the Job Centre and an advance made quite quickly. As Universal Credit is paid in arrears when the customer receives their first payment, the payment has a recovery amount for the advance and this causes a financial crisis near the end of the period and we have seen a number of repeat customers at this stage who cannot manage until the next Universal Credit date, so food bank, cash and or shopping vouchers are supplied at this stage as well.
- 5.25 Payments (excluding food bank vouchers) for the above instance are in the region of £10k to date.

Additional Resources / Actions

- 5.26 The spend to date is in the region of the profile, however as more families move into Universal Credit we do expect to see more households making small claims for assistance before the Universal Credit advance is available, and initially while their advance is being recovered.
- 5.27 There is also an expectation that over the Christmas period depending when the Universal Credit payment date is, that there will be an increase in applications.
- 5.28 It is therefore still difficult to determine whether the current budget is sufficient for the needs of our customers for this financial year.
- 5.29 In order to ensure that there are sufficient funds available it is suggested that a contingency fund of £10k is made available to be drawn on at the discretion of the S151 Officer.

6 The impact of Universal Credit

- 6.1 Universal Credit full service has only been live in Slough since April 2018, and as stated there has been an impact on Local Welfare Provision from people claiming Universal Credit.

- 6.2 There are no statistic's available for the impact of Universal Credit across the borough, but some information is available with regard to rent arrears on Council tenancies

Number of Council Tenancies	6039	
Number in rent arrears by 1 month or more	650	11%
Number in receipt of Housing Benefits	2974	
Number in receipt of Housing Benefits in rent arrears	176	6%
Number in receipt of Universal Credit	322	
Number in receipt of Universal Credit in rent arrears	174	54%
Number of customers in receipt of Universal Credit who have claimed since April 2018	319	

- 6.3 This provides an indication to the impact on customers, and potentially the impact on LWP while residents prioritise their income and their spend.

6 **Comments of Other Committees**

This report has not been considered by any other committees.

7 **Conclusion**

That Cabinet note the report.

8 **Appendices Attached**

- 'A' - LWP Awards 2018-19 to end of September 2018
- "B" - Case Studies 2018-19
- "C" - EIA LWP

9 **Background Papers**

- "1" - Welfare Reform Act 2012

- “2” - Discretionary Financial Assistance Regulations 2001 (and amendments)
- “3” - Council Tax Benefit abolition (consequential amendments) regulations 2013
- “4” - Universal Credit consequential amendments regulations 2013.
- “5” - Local Welfare Provision Policy 2018-19
- “6” - Centre for Responsible Credit analysis of LWP September 2017

Local Welfare Provision Budget	Foodbank Vouchers	Cash	Sainsbury Vouchers	Argos	Total	Budget
						£270,000.00
Apr-18	10	£3,350.00	£2,340.00	£1,500.00	£7,190.00	£262,810.00
May-18	11	£12,140.00	£1,950.00	£4,155.00	£18,245.00	£244,565.00
Jun-18	7	£7,300.00	£4,820.00	£8,420.00	£20,540.00	£224,025.00
Jul-18	4	£13,945.00	£5,380.00	£9,700.00	£29,025.00	£195,000.00
Aug-18	12	£14,451.00	£6,230.00	£4,845.00	£25,526.00	£169,474.00
Sep-18	10	£10,605.00	£4,950.00	£6,830.00	£22,385.00	£147,089.00
Total	54	£61,791.00	£25,670.00	£35,450.00	£122,911.00	£147,089.00

LWP have assisted a large number of households to date this financial year, for a large number of reasons, some of which are outlined below:

- LWP pays where a customer is awaiting Universal Credit or has an advance recovered.
- LWP has paid travel costs where tragedies strike such as deaths or people falling ill and in hospital, we help our residents make arrangements so that they can go and visit their loved ones or attend funerals.
- In situations where tax credits or benefits have stopped or when people are waiting for their DWP awards and they do not have any other monies help is supplied via Sainsbury's or food bank vouchers
- When people move into temporary accommodation they sometimes need assistance in providing a deposit for utilities or for essential furniture especially beds when the property is furnished.
- When people move LWP assist with removal costs
- On a day to basis we help about eight to ten families with food and utilities such as gas and electric.
- On a weekly basis we help about six to eight families with furniture and white goods
- In addition domestic violence is a real issue with people having to leave home without funds and in this instance without clothes or money, when the customer is placed in temporary accommodation this is only the beginning and LWP assisted with food clothing and emergency funds.

Equality Impact Assessment

Directorate: Finance and Resources	
Service: Finance	
Name of Officer/s completing assessment: Jackie Adams	
Date of Assessment: 18.10.2018	
Name of service/function or policy being assessed: Local Welfare Provision Scheme 2018-19	
1.	<p>What are the aims, objectives, outcomes, purpose of the policy, service change, function that you are assessing?</p> <p>The <u>changes</u> to the Local Welfare Provision Scheme 2018-19 and future years</p>
2.	<p>Who implements or delivers the policy, service or function? State if this is undertaken by more than one team, service, and department including any external partners.</p> <p>The policy is delivered in the first instance by our partner Arvato, whose role it is to accept all applications, analysis them, request such supporting information as they see fit and assess how much Local Welfare Provision Payment a person will be entitled to within the bounds of the scheme. If the Customer disagrees with the assessment they have the right to ask Arvato as our partner to review their decision and if the decision stands the Customer has a right to appeal to the ombudsman as the next stage as this is a discretionary scheme and does not have another independent review body.</p>
3.	<p>Who will be affected by this proposal? For example who are the external/internal customers, communities, partners, stakeholders, the workforce etc. Please consider all of the Protected Characteristics listed (more information is available in the background information). Bear in mind that people affected by the proposals may well have more than one protected characteristic.</p> <p>All those who live in the borough and are experiencing hardship can apply for Local Welfare Provision.</p> <p>The scheme is a discretionary scheme set up to assist those people who are facing hardship for any number of reasons including those affected by the Welfare Reform changes, those who would in the past have been given a crisis loan from the DWP those who may have been given a budgeting loan from the DWP also those suffering financial hardship where additional help can be given – the budget is cash limited.</p> <p>The policy is generic to help all groups to provide support to all parts of the community affected and to assist them when they are</p>

experiencing hardship, though some groups are highlighted in the policy it does not preclude any one group

o Age – the policy provides assistance to young adults leaving care children aged 16 and 17 and young adults by helping them purchase white goods and furniture to set up a home of their own, it also assist people feeling domestic violence to set up a new home as well as those leaving prison

o Disability - Under the previous national scheme disabled people were a significant beneficiary population of social fund provision. They accounted for 32.4% of Community Care Grants expenditure and 18.5% of Crisis Loans in 2012-13. People with disabilities, long term health and mental health conditions remain over-represented amongst local welfare provision applicants

o Pregnancy and maternity – while the policy is generic priority for assistance will be given to pregnant mothers and those with young children to assist them in keeping their homes warm and to provide food.

o Race - While no data appears to be available on the ethnicity of local welfare provision recipients as a whole it is logical to assume that minority groups are over-represented in the beneficiary profile. Local welfare provision is designed to help those on very low incomes, and black and minority ethnic-headed households are at a higher risk of poverty than non- black and minority ethnic -headed households. The latest data shows, for example that the poverty risk for minority-headed households ranges from 25-44 percent compared to 15 percent for non- black and minority ethnic -headed households.

o Other - Applications from women and especially women fleeing domestic violence is a critical group which allows them to set up a new home.

With regard to the following there is no specific impact though the policy is open to all

o Religion and Belief

o Sex

o Sexual orientation

o Gender Reassignment

o Marriage and Civil Partnership

This policy aims to assist some of the most vulnerable people in the community and needs to be simple and easily implemented and understood. This is why each claim is considered individually and customers are given all of the support they need to access the scheme. Officers in Revenues, Customers Service, and Housing are fully aware of Local Welfare Provision and the process of claiming.

4.	<p>What are any likely positive impacts for the group/s identified in (3) above? You may wish to refer to the Equalities Duties detailed in the background information.</p> <p>None from the changes to the scheme for 2018-19</p>
5.	<p>What are the likely negative impacts for the group/s identified in (3) above? If so then are any particular groups affected more than others and why?</p> <p>None from the changes to the scheme for 2018-19, however the budget is cash limited and is funded fully by the Council.</p> <p>The LWP scheme provides assistance in the main for people who have the need to purchase white goods and can get funding from no other organisation, for example those fleeing domestic violence and need to set up home again, those leaving prison , those leaving care etc it also provides assistance to those in immediate help of financial assistance for example if someone loses their benefit money and needs to keep their home warm if they have a small child assistance will be provided in the form of a voucher to pay for heating costs. It also has the ability to refer customers to the foodbanks when they are experiencing hardship for example where they have been sanctioned by the DWP or are awaiting benefits, the scheme over the last two years has seen a dramatic increase in the numbers referred to foodbanks</p>
6.	<p>Have the impacts identified in (4) and (5) above been assessed using up to date and reliable evidence and data? Please state evidence sources and conclusions drawn (e.g. survey results, customer complaints, monitoring data etc).</p> <p>This is based on an evaluation of the payments made over the last four years and the reason for the payments. It has also taken into consideration a survey carried out by the DWP and the outcomes of that survey.</p>
7.	<p>Have you engaged or consulted with any identified groups or individuals if necessary and what were the results, e.g. have the staff forums/unions/ community groups been involved?</p> <p>No</p>
8.	<p>Have you considered the impact the policy might have on local community relations?</p>

	Yes
9.	<p>What plans do you have in place, or are developing, that will mitigate any likely identified negative impacts? For example what plans, if any, will be put in place to reduce the impact?</p> <p>In 2018-19 the policy will remain as now and there will be no negative impacts</p>
10.	<p>What plans do you have in place to monitor the impact of the proposals once they have been implemented? (The full impact of the decision may only be known after the proposals have been implemented). Please see action plan below.</p> <p>The current spend is monitored on a monthly basis to ensure that the spend remains within budget, the details of the customers that receive LWP are available to the Partnership Development and Client Monitoring Team who regularly monitor the payments made, and ensuring that the payments made are in line with the policy, they also monitor the refusals made.</p>

What course of action does this EIA suggest you take? More than one of the following may apply	✓
Outcome 1: No major change required. The EIA has not identified any potential for discrimination or adverse impact and all opportunities to promote equality have been taken	✓
Outcome 2: Adjust the policy to remove barriers identified by the EIA or better promote equality. Are you satisfied that the proposed adjustments will remove the barriers identified? (Complete action plan).	
Outcome 3: Continue the policy despite potential for adverse impact or missed opportunities to promote equality identified. You will need to ensure that the EIA clearly sets out the justifications for continuing with it. You should consider whether there are sufficient plans to reduce the negative impact and/or plans to monitor the actual impact (see questions below). (Complete action plan).	
Outcome 4: Stop and rethink the policy when the EIA shows actual or potential unlawful discrimination. (Complete action plan).	

Action Plan and Timetable for Implementation

At this stage a timetabled Action Plan should be developed to address any concerns/issues related to equality in the existing or proposed policy/service or function. This plan will need to be integrated into the appropriate Service/Business Plan.

Action	Target Groups	Lead Responsibility	Outcomes/Success Criteria	Monitoring & Evaluation	Target Date	Progress to Date

Name: Signed:Jackie Adams(Person completing the EIA)
Name:Neil Wilcox Signed:(Policy Lead if not same as above)
Date: 18 October 2018

This page is intentionally left blank

SLOUGH BOROUGH COUNCIL

REPORT TO : Cabinet **DATE:** 19 November 2018

CONTACT OFFICER: Stephen Gibson, Project Manager, Regeneration
(01753) 875852

WARD(S): Chalvey

PORTFOLIO: Leader of Council - Cllr Swindlehurst

PART I
KEY DECISION**CHALVEY REGENERATION STRATEGY UPDATE****1 Purpose of Report**

- 1.1 Cabinet approved Phase Two of the Chalvey Regeneration Strategy in October 2013. The report included the promotion of key sites and projects within Chalvey that aimed to improve the amenity of the area, to respond to issues raised via public consultation and deliver key outcomes set out in the rolling 5 Year Plan. Phase Two focused on projects that could be delivered within 5 years.
- 1.2 The purpose of this report is to review progress made in the 5 year period since October 2013 and to recommend projects to be included in Phase Three of the Chalvey Regeneration Strategy. Phase Three will take combined investment (SBC and third parties) in Chalvey to over the 10 year period to October 2023 to over £150m. Additionally, this report seeks to integrate The Chalvey Regeneration Strategy with the objectives of the emerging Customer Experience Strategy and deliver social, economic development and wellbeing outcomes.

2. Recommendations

The Cabinet is requested to resolve:

- (a) That it be noted that in the period since October 2013, 111 new homes have been completed in Chalvey, providing 23 affordable properties that are now owned by Slough Borough Council.
- (b) That it be noted that whilst not formally included in Phase Two of the Chalvey Regeneration Strategy, the Council's Joint Venture Partner, Slough Urban Renewal ("SUR"), completed the extension of Claycots Primary school in December 2017, the refurbishment and extension of Slough Ice Arena in March 2018 and Salt Hill Activity Centre in May 2018.
- (c) That it be noted that in the period since October 2013, circa £53m has been invested in regeneration-led projects in Chalvey that combine, housing, health and wellbeing outputs and outcomes set out in the 5 Year Plan.
- (d) That it be noted that a planning application was submitted for the construction of Grove Academy on 15 October 2018 and that both the school and the new Chalvey Hub (subject to planning) are intended to go on site in spring 2019, with completion anticipated by November 2020.

- (e) That it be noted that a planning application in relation to the proposed demolition and redevelopment of the Tower & Ashbourne site is expected to be submitted in December 2018.
- (f) That it be noted that SUR will submit the planning application for the proposed redevelopment of the former Montem Leisure Centre by April 2019, with demolition of the Montem Leisure Centre expected to commence by July 2019.
- (g) That it be noted that an update report will be provided every 6 months, with the next update scheduled for April 2019. This report will set specific targets on anticipated social, community and economic development outputs and outcomes associated with the delivery of the physical assets. Additionally, officers will establish a series of indicators to evaluate the health and wellbeing outcomes that are secured through a collaborative and integrated strategy that will see the introduction of new affordable housing, healthcare services and educational facilities in Chalvey (see sections 5.13 – 5.16).

3. **The Slough Joint Wellbeing Strategy, the JNSA, and the 5-Year Plan**

The promotion and delivery of high quality new housing will maximise the value of the Council's asset base, increase council tax receipts and provide an income stream which could contribute to the provision of front line services. This Housing Programme provides Slough the opportunities to create places that support and enable people of all abilities and in all stages of life to lead healthier lives.

3a. **Slough Joint Wellbeing Strategy Priorities**

Expedient construction of the schemes will improve local temporary employment opportunities, as well as increasing opportunities for apprenticeships, enabling local people to improve their learning, skills base and wellbeing. Redeveloping the sites and improving the public realm as quickly as possible will improve the quality of the built environment and the image of the town whilst providing much-needed high quality housing.

In meeting the demand for well-designed new homes in attractive communities, we can also facilitate healthier lifestyles by building places and communities that promote physical activity, have attractive green spaces or parks for play and recreation, fosters learning and wellbeing; with well-planned, convenient and safe routes to walk or cycle to school and work for example.

The introduction of a new integrated medical centre and extra care housing scheme would provide improved access to healthcare services (including mental health) for local residents and should foster the ability for people to be able to manage their own health and care needs, thereby contributing to increasing life expectancy in an area that has been highlighted as being in greatest need within Slough.

3b. **Five-Year Plan Outcomes**

Working expediently to deliver the portfolio of Chalvey regeneration sites and will address the Five-Year Plan outcomes through the following:

- **Outcome 1** – Ensuring that the schemes are designed in line with amenity requirements and create safe, useable and interesting public spaces will contribute towards Slough children growing up to be happy, healthy and successful.
- **Outcome 2** – Planning, designing and developing high quality new homes and public spaces will support residents of all abilities and all stages of life to lead healthier lifestyles, feel safe and connected in their communities and create environments that enable people to be better able to manage their own care needs.
- **Outcome 3** – Investing in one of the boroughs most deprived wards will encourage people to live, work and stay in Slough.
- **Outcome 4** – The delivery of mixed-tenure residential schemes will directly contribute towards our residents having access to good quality homes.
- **Outcome 5** - Investing in one of the boroughs most deprived wards will help attract and retain businesses whilst directly creating opportunities for our residents.

5 Other Implications

(a) Financial

There are no new financial implications as a direct consequence of this report.

(b) Risk Management

Risk	Mitigating action	Opportunities
Legal – Risk that Minister refuses CPO	Follow correct procedures and seek to negotiate with qualifying persons to remove potential/actual objections.	Seek to acquire via mutual treaty to avoid risk of CPO.
People and Practice	No Risks Identified	The opportunity exists to improve health and wellbeing through the delivery of 555 new homes
Property – House prices could fall, resulting in anticipated sales values being unachievable.	Using partnership working with commercial entities will ensure all commercial development realised is financially viable and synced to market cycles	On the Montem site if the market improves post land transfer SBC still participate in 50% of increase in the development receipts.
Energy	No Risks Identified	Improvements to the Ice Arena and investment in modern energy efficient homes should generate significant energy savings.
Planning –projects listed in section 5.7 below are all subject to planning	The applicants for the individual projects should follow due process and seek early intervention with the LPA. Because of the threat of risk, ensure that the proposals have considered flood risk issues.	Engage with Planning early to identify issues to be addressed before formal pre- application

Programme - the proposals for Tuns Lane, Grove Academy and the former SSE site are being developed by third parties, so outside the control of SBC	Encourage third party developers to engage with SBC to identify issues that may delay projects	
<u>Transport & Highways issues</u>	Ensure that all proposals are supported by a robust Transport /Travel Plan	Promoting green travel plans – potentially including incentivisation for children to walk/cycle to school.
Property – Flood Risk	Ensure that all developers are aware of flood risk issues associated with the Chalvey Area and, if required, build in appropriate mitigation.	
Human Rights	No Risks Identified	
Health & Safety	No Risks Identified	
Communications	Effective communication SBC and the local community to promote the various aspects of the Strategy and ensure there is meaningful community engagement.	
Community Safety	No Risks Identified	
Governance	No Risks Identified	
Performance	No Risks Identified	

(c) Human Rights Act and Other Legal Implications

There are no new Human Rights or Legal Implications as a direct consequence of this report.

(d) Equalities Impact Assessment

It is anticipated that the outputs and outcomes delivered via Phase Three of the Chalvey Regeneration Strategy will have a positive impact in relation to creating new houses, creating new community facilities, resolving environmental issues and improving accessibility to services.

e) Land and Property Implications

See section 6 below.

5. Supporting Information

Background

5.1 The Council launched its vision for Chalvey in 2009. Following Community Consultation where SBC sought to establish the issues that mattered most to local residents, it

commenced Phase One of the Chalvey Regeneration Strategy. In direct response to resident feedback, the Council: transformed the former Thames Valley community building, introduced a refurbished Chalvey Early Years Centre, created 420 new school places in the refurbished the old Town Hall, created a new one-way traffic system and improved car parking, undertook environmental improvements, including the introduction of planters and organised community clean-ups, and installed new CCTV cameras in Ledgers Road to deal with anti-social behaviour.

5.2 Building upon the success of Phase One, Cabinet approved the second phase of the Chalvey Regeneration Strategy in October 2013. In doing so, members agreed that the Strategy should have a specific emphasis on delivering regeneration outputs and outcomes for a select number of key sites. It was agreed that the second phase of the strategy would focus on:

- Integrating with and contributing to existing initiatives being developed and delivered via the Wellbeing Strategy and Corporate Plan, with a specific emphasis on housing, leisure, environment and health,
- Finding solutions for key areas of land that either provide a strategic opportunity and/or or undermine the amenity and environment of Chalvey.
- Making the best use of land to improve local services and enhance community cohesion, **and crucially,**
- Delivering results within 5 years.

Progress Report – Phase Two

5.3 Phase Two of the Strategy (and subsequent update reports) evolved to include the following 6 sites, which are pinpointed on the Ward Plan in Appendix One:

- 5.3.1 Site of Former Cross Keys Public House;
- 5.3.2 The former petrol station at Chalvey Road East;
- 5.3.3 Chalvey Halt;
- 5.3.4 The redevelopment of land at Ledgers Road;
- 5.3.5 New Changing Facilities & MUGA – Recreation Ground; and
- 5.3.6 The former SSE Depot (Primary Road).

5.4 Progress on the above projects in the past 5 years can be summarised as follows:

Project		Description/Actions	RAG Status
1	Redevelopment of former Cross Keys PH	This cleared site, which was located in a prominent location on Chalvey High Street and was the site of the former Cross Keys public house, had been stalled for circa 10 years. The adjoining car park was owned by SBC. Having resolved ownership and disposed of the SBC land, planning consent for 11 three storey terrace houses was granted in October 2016, works commenced in 2017 and completed earlier this year.	
2	Former Petrol Station at Chalvey Road East	The derelict Chalvey Road East filling station site, located at the eastern gateway of Chalvey, was owned by a private developer and had remained undeveloped for over 10 years due to viability issues associated with acquisition and remediation costs. The site was the source of considerable anti-social behaviour and complaints from local residents and was blight on the landscape. A detailed planning consent was submitted in November 2014 and consent was granted in November 2015. Works commenced on site in 2016 and completed earlier this year comprising 24 flats and 3 houses.	

3	Chalvey Halt	Introducing improved access to public transport for Chalvey was a long-term aspiration of the Council and was one of the messages drawn from public consultation in 2009.	
4	Redevelopment of Ledgers Road	This project was on the site of the former Town Hall annexe and was scheduled to be the first major housing project to be brought forward by Slough Regeneration Partnership, which was later rebranded as Slough Urban Renewal (“SUR”). SUR secured planning permission for a 73 unit scheme comprising 24 flats and 49 houses, of which 31% were affordable properties (purchased by SBC Housing). The project went on site in 2015 and was completed by 2017. All homes were purchased by homebuyers, 50% were from SL1, 2, 3 or 4.	
5	New Changing Rooms and MUGA	The introduction of new changing facilities and a Multi Use Games Area on the recreation ground were identified as a key requirement for the local community. This project completed in 2015.	
6	Redevelopment of Former SSE Depot	A local GP purchased the site and has secured planning permission for a 60 apartment Extra Care Housing (“ECH”) facility and an integrated medical centre. Subject to developing a successful business case, works are now expected to go on-site in 2019 – although this timescale is outside the control of SBC.	

5.5 The table above demonstrates considerable success. In the period since October 2013, the projects included in the strategy have:

- 5.5.1 Created 111 new homes, of which 23 are now owned by SBC to provide social affordable housing;
- 5.5.2 Resolved problems associated with ongoing complaints and anti-social behaviour in prominent sites that were abandoned and blighted for several years;
- 5.5.3 Improved access to and created new sports facilities that promote health and wellbeing and realise the objective of making more people, more active more often ; **and**
- 5.5.4 Through a combination of SBC and third parties, created a joint investment in excess of £50m in Chalvey since 2013

5.6 Whilst the proposed Halt is still showing red, this project is still being pursued. SBC officers have submitted a bid to the value of £30m to the Thames Valley Berkshire LEP. The project has received programme entry however due to fund allocation by government the project is not at present being allocated any funding. The council is continuing to work with the LEP and will continue to push the DfT that this is a worthwhile project specifically as the Electrification project for the Windsor Branch Line has been withdrawn. The Council’s emerging Transport Vision for the Town Centre focusses on improving public transport for connections to Windsor and Heathrow and therefore this project is vitally important to the delivery of regeneration in Slough.

Other Regeneration Projects in Chalvey from 2013 - 2018

5.7 Running in parallel with the second phase projects, the regeneration of Chalvey has been boosted through the completion of the following Council-led projects, all of which were delivered via the Council’s Joint Venture Company, Slough Urban Renewal (“SUR”):

Project		Description/Actions	RAG Status
7	Refurbishment & Extension of Slough Ice Arena	The existing Ice Arena was completed in March 2018. The rejuvenated leisure facility now includes a climbing wall, clip'n'climb, small gym and community café in addition to the fully refurbished Ice Rink.	
8	Extension of Claycots Primary School	The extension of Claycots Primary school was completed in December 2017. The extension provides 15 additional classrooms along with a new sports hall/dining area (which is available for community use out of school hours).	
9	Remodelling of the former ten Pin Bowling Centre	The Salt Hill Activity Centre was completed in May 2018. This completely refurbished leisure facility, provides a unique family oriented facility with trampolining, high-wire climbing, soft play, bowling, caving and party rooms.	
10	Green Gyms	Since 2015 the Council has delivered its leisure strategy commitment of improving leisure facilities in local neighbourhoods. It has delivered a programme of 18 new green gyms, 7 multi use games areas, 1 parkour park, 1 skate park and 7 artificial cricket wickets in the borough's parks and open spaces.	

Note: See Appendix One for location

Proposed Phase Three

- 5.8 Having completed most of the Phase Two projects within agreed timescales, the regeneration of Chalvey is set to continue, with the next 5 years seeing unprecedented levels of investment and development.
- 5.9 The Strategic Acquisition Board ("SAB") completed the acquisition of 33 Bath Road in October 2018. This investment asset has given SBC access to an additional 52,000 sqft of office space. Whilst the intention is that this building will be retained as office space for the foreseeable future, the potential exist to convert the office into 69 residential units under permitted development when vacant possession is secured. This newly acquired asset therefore provides additional flexibility to deliver the outputs described to Cabinet in May 2018 across a wider portfolio. In the meantime, it generates a substantial stream income that will finance Council services.
- 5.10 Taking the above into account, Phase Three of the Chalvey Regeneration Strategy will include the following projects:

	Project	Description	Dates
11	Remodelling of SMP	The conversion of SMP into 64 social and affordable properties for rent. A detailed feasibility study is being undertaken, with a report now scheduled to Cabinet in February 2019.	Update in February 2019
12	Redevelopment of Tower & Ashbourne	Subject to planning, this Council-led project will see the demolition of the existing tower blocks, to provide circa 195 flats and houses – a net increase of 80-90 units	TBC
13	Grove Academy	Subject to planning, the introduction of a new all-through school and four court sports hall. If there are no planning delays (including flood risk), works are intended to start on site in March 2019.	The hub will be complete by May 2020, the School open

		The Planning Application includes detailed information on a robust Green Travel Plan to encourage children to walk and cycle to school and/or use public transport. Several pedestrian routes will be upgraded with new street lighting as part of the overall contract – all of which will be funded by the DfE.	by September 2020 and the project complete by November 2020
14	New Chalvey Hub	Linked to project 13 and again subject to a successful planning application, Chalvey Community Centre and Chalvey Nursery will be demolished. These will be replaced by a new integrated Hub The New Chalvey Hub will be designed to be multi-functional and as flexible as possible to accommodate the changing needs of local residents	May 2020
15	Tuns Lane Redevelopment	The Council was approached by a developer, which is the majority land owner, to establish if the Council would consider using Compulsory Purchase Order (“CPO”) powers to assemble a site. The developers’ concept drawings indicate an ambitious plan to introduce a high quality residential mixed-tenure development, providing at least 200 new homes - a net increase of 176 units. Cabinet gave in-principle approval to use CPO powers in March 2017, provided the costs are underwritten by the developer via a CPO Indemnity Agreement.	Discussions are ongoing between the Council and the developer – however there are currently no fixed deadlines.
16	Redevelopment of Montem Leisure Centre	This site is optioned to SUR. The most recent capacity study shows the potential for up to 160 new properties, providing a mix of apartments and 2-3 bedroom houses. With works on the new Leisure Centre (at Farnham Road) now well under way, the expectation is that the Montem Leisure Centre will be demolished by August 2019, with SUR (subject to planning) taking possession of the site and starting phased construction works shortly thereafter.	Once on site, it is anticipated that the development will take 30 months to complete
17	33 Bath Road	The SAB acquired this investment asset in October 2018. With 52,000 sqft of office space, this new asset provides additional flexibility for the Council to deliver the objectives of the strategy. In the meantime, this investment asset provides a substantial income to the Council that is being used to corporately to pay for council services.	Update at next meeting
18	Former Adephi Theatre	The SAB acquired this asset in August 2018. The Council is looking at a range of options for future use and will provide an update on this asset by May 2019.	Update at next meeting

Note: See Appendix One for location

- 5.11 It is suggested that the redevelopment of the former SSE site (Project 6) and the proposed introduction of Chalvey Halt (Project 3), which did not complete by October 2018 remain included, with future progress reported simultaneously with Phase Three projects.

Use of CPO Powers

- 5.12 The Chalvey Update Report dated 10 March 2014 granted delegated authority to the equivalent of the Director of Regeneration to take all necessary steps to secure the making, submission, confirmation and implementation of the CPO of third party land as required to deliver the Chalvey Regeneration Strategy.

It remains the case that the Council will use CPO powers where the redevelopment of sites is stalled by third parties.

Community Development, Economic Development and Wellbeing

- 5.13 The Council's 5 Year Plan is people focussed. As a matter of course, it links physical regeneration and housing-led investment with wider community, social and economic development outputs and outcomes throughout Slough. Against this background, it makes sense for the Chalvey Regeneration Strategy to be treated as a microcosm of the 5 Year Plan.
- 5.14 To make sure that the outcomes delivered via physical regeneration are captured and recorded, this report recommends that the next update report will suggest a range of Key Performance Indicators to allow Cabinet to track progress on a broad range of outcome based targets to determine the overall success of the Chalvey Regeneration Strategy.
- 5.15 The linkages between housing, health and wellbeing are well established. It is accepted that good quality housing and housing services contribute significantly to the health and wellbeing of communities. Against this background it is recommended that the Council moves beyond treating new housing supply as an acceptable outcome.
- 5.16 Instead and in addition to Community Development and Economic Development KPI's, it is recommended that Officers should establish a range of indicators that will measure the impact of the new affordable housing on improved health and wellbeing. This will require an examination of how health and wellbeing can be planned and designed into new places; but also co-producing standards and targets to measure success in creating places that offer people improved choices and chances for a healthier life in Slough. This action will require collaboration and input from partners in housebuilding, local government, healthcare and local communities, to co-produce target measures

6 Conclusion

- 6.1 In approving a report to Cabinet in March 2013, members were keen to make the best use of land to improve local services for local people, enhance community cohesion, and deliver results within 5 years. This was linked to a people-focussed process where the Council responded to specific issues that were raised through public consultation.
- 6.2 As can be read from Sections 5 above, excellent progress has been made within the past 5 years, with combined investment (SBC and third parties) exceeding £50m. Phase Two of the Chalvey Regeneration Strategy has resolved stalled developments and/or realised the objective of finding solutions for key areas of land that either provided a strategic opportunity or undermined the amenity and environment of the area.
- 6.3 Looking ahead and subject to Cabinet approval, this report recommends the introduction of a Third Phase of the Chalvey Regeneration Strategy, that (subject to planning) would see the completion of up to 555 new homes, a new all-through school and 4 court sports facility (with community use), a new community hub and associated environmental improvements, bringing the total investment in Chalvey since 2013 to over £150m by 2023.
- 6.4 To ensure the effectiveness of future economic growth, the local Council will support a tailored approach built on themes drawn from it's inclusive growth framework. In particular, the Council will look to embed it's ambitions for inclusive growth at a Chalvey

neighbourhood level through: supporting schools engagement with business, exploring how it might secure new roles and business closer to the community and deploying funds to back and attract entrepreneurs to work and 'seed' the neighbourhood. A key Council wide priority is to engage with the 'Slough campus' which is a new way to secure careers for children over the next 15-20 years. The intention would be to secure section 106 agreements to reflect these priorities.

- 6.5 Moving forward, the Chalvey Regeneration Strategy will therefore have an outcome based focus. It will dovetail with the emerging Customer Experience Strategy to make sure that local people benefit from the planned social, community and economic development based regeneration.

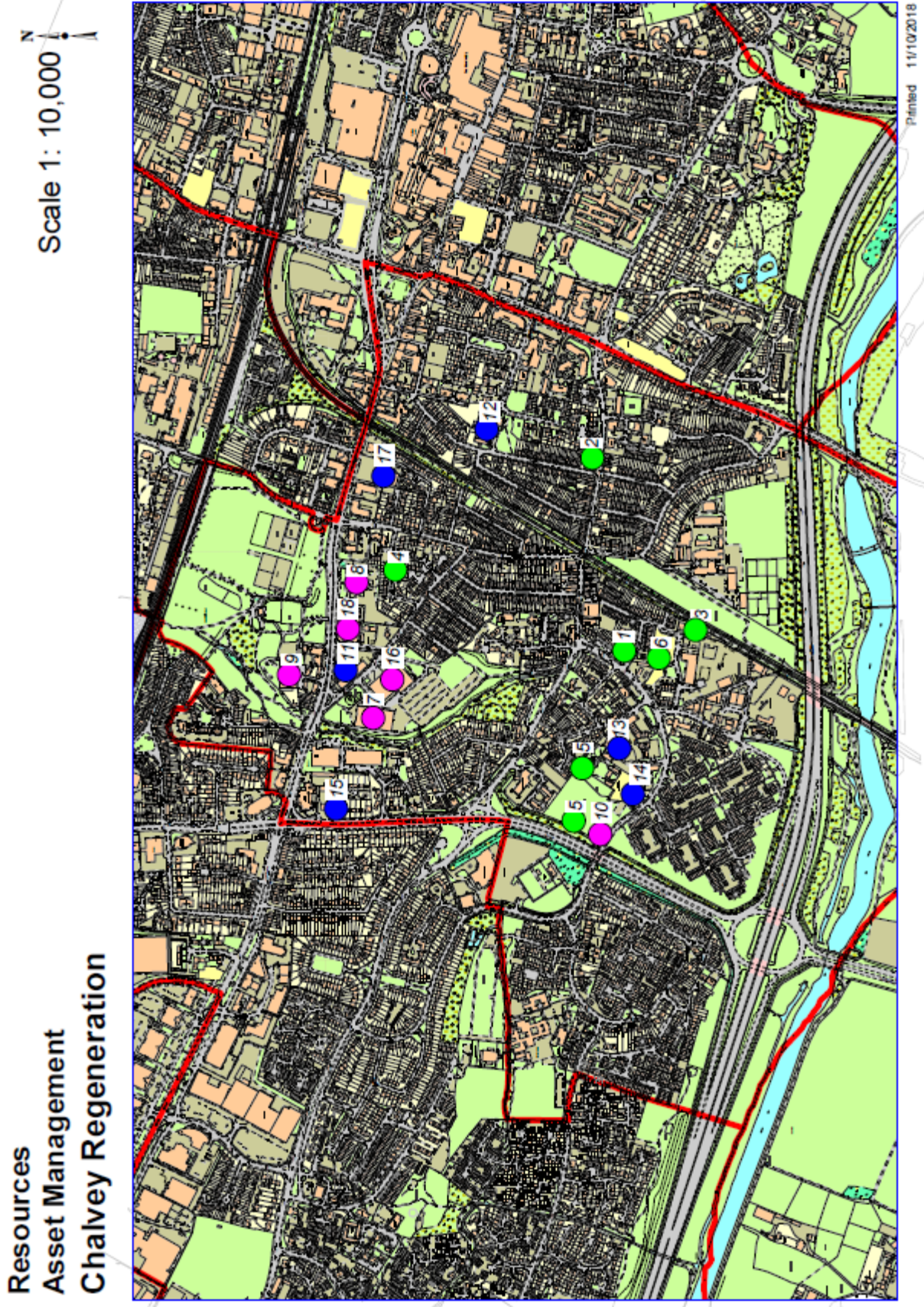
7 Appendices

Appendix One – Location Plan

8 Background Papers

Cabinet Report October 2013

Appendix One – Location Plan



This page is intentionally left blank

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 19th November 2018

CONTACT OFFICER: Catherine Meek, Head of Democratic Services
(For all enquiries) 01753 875011

WARD(S): All

PORTFOLIO: Leader, Regeneration & Strategy – Councillor Swindlehurst

PART I
NON-KEY DECISION

NOTIFICATION OF DECISIONS**1. Purpose of Report**

To seek Cabinet endorsement of the published Notification of Decisions, which has replaced the Executive Forward Plan.

2. Recommendation

The Cabinet is requested to resolve that the Notification of Decisions be endorsed.

3. Slough Joint Wellbeing Strategy Priorities

The Notification of Decisions sets out when key decisions are expected to be taken and a short overview of the matters to be considered. The decisions taken will contribute to all of the following Slough Joint Wellbeing Strategy Priorities:

1. Protecting vulnerable children
2. Increasing life expectancy by focusing on inequalities
3. Improving mental health and wellbeing
4. Housing

4. Other Implications**(a) Financial**

There are no financial implications.

(b) Human Rights Act and Other Legal Implications

There are no Human Rights Act implications. The Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 require the executive to publish a notice of the key decisions, and those to be taken in private under Part II of the agenda, at least 28 clear days before the decision can be taken. This notice replaced the legal requirement for a 4-month rolling Forward Plan.

5. Supporting Information

5.1 The Notification of Decisions replaces the Forward Plan. The Notice is updated each month on a rolling basis, and sets out:

- A short description of matters under consideration and when key decisions are expected to be taken over the following three months;
- Who is responsible for taking the decisions and how they can be contacted;
- What relevant reports and background papers are available; and
- Whether it is likely the report will include exempt information which would need to be considered in private in Part II of the agenda.

5.2 The Notice contains matters which the Leader considers will be the subject of a key decision to be taken by the Cabinet, a Committee of the Cabinet, officers, or under joint arrangements in the course of the discharge of an executive function during the period covered by the Plan.

5.3 Key Decisions are defined in Article 14 of the Constitution, as an Executive decision which is likely either:

- to result in the Council incurring expenditure which is, or the making of savings which are, significant, having regard to the Council's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards within the Borough.

The Council has decided that any expenditure or savings of £250,000 or more shall be significant for the purposes of a key decision.

5.4 There are provisions for exceptions to the requirement for a key decision to be included in the Notice and these provisions and necessary actions are detailed in paragraphs 15 and 16 of Section 4.2 of the Constitution.

5.5 To avoid duplication of paperwork the Member Panel on the Constitution agreed that the Authority's Notification of Decisions would include both key and non key decisions – and as such the document would form a comprehensive programme of work for the Cabinet. Key decisions are highlighted in bold.

6. Appendices Attached

'A' - Current Notification of Decisions – published 19th October 2018.

7. Background Papers

None.

NOTIFICATION OF DECISIONS

1 NOVEMBER 2018 TO 31 JANUARY 2019

Date of Publication: Friday 19th October 2018

SLOUGH BOROUGH COUNCIL

NOTIFICATION OF DECISIONS

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Page 144 This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email catherine.meek@slough.gov.uk (no later than 15 calendar days before the meeting date listed).

What will you find in the Notice?

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

What is a Key Decision?

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

Who will make the Decision?

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- | | |
|---|-------------------------|
| • Leader of the Council - Regeneration & Strategy | Councillor Swindlehurst |
| • Deputy Leader - Transformation & Performance | Councillor Hussain |
| • Environment & Leisure | Councillor Anderson |
| • Planning & Transport | Councillor Carter |
| • Regulation and Consumer Protection | Councillor Mann |
| • Corporate Finance & Housing | Councillor Nazir |
| • Health & Social Care | Councillor Pantelic |
| • Children & Education | Councillor Sadiq |

Where can you find a copy of the Notification of Decisions?

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at St Martin's Place, 51 Bath Road on weekdays between 9.00 a.m. and 4.45 p.m., from MyCouncil, Landmark Place, High Street, or Tel: (01753) 875120, email: catherine.meek@slough.gov.uk. Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

How can you have your say on Cabinet reports?

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

What about the Papers considered when the decision is made?

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

Can you attend the meeting at which the decision will be taken?

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

When will the decision come into force?

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

What about key decisions taken by officers?

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

Page 146

Are there exceptions to the above arrangements?

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

Cabinet - 19th November 2018

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><u>Performance & Projects Report Q2 2018/19</u></p> <p>To receive a report on the progress against the Council's balanced scorecard indicators and key projects for 2018-19.</p>	T&P	All	All	Dean Tyler, Service Lead Strategy & Performance Tel: (01753) 875847	-	None		
<p><u>Quarterly Financial Update - Revenue, Quarter 2 2018/19</u></p> <p>To receive an update on the latest revenue position; and to consider any write off requests, virements and any other financial decisions requiring Cabinet approval.</p>	F&H	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	-	None		
<p><u>Quarterly Financial Update - Capital, Quarter 2 2018/19</u></p> <p>To receive an update on the capital programme to for the second quarter of the year.</p>	F&H	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	-	None		
<p><u>LWP Update</u></p> <p>Further to the Cabinet report on 18th January 2018, to receive an in-year update on Local Welfare Provision spend and activity.</p>	F&H	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None		

Portfolio Key – R&S = Regeneration and Strategy, T&P = Transformation & Performance, E & L = Environment and Leisure, C&E = Children & Education, P & T = Planning & Transport, R & C = Regulation and Consumer Protection, H & S = Health and Social Care, F&H = Corporate Finance & Housing

Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<u>Remodelling of St Martins Place Options Appraisal</u> To consider a report on the options appraisal for remodelling of St Martin's Place following the relocation of the Council's HQ to the town centre.	R&S	Chalvey	All	Joe Carter, Director of Regeneration Tel: (01753) 875653	-	None		Yes, p3 LGA
<u>Chalvey Regeneration Strategy Update</u> To receive an update, and take any further decisions, on the Chalvey Regeneration Strategy as approved by Cabinet in October 2013, which includes a range of housing, leisure, environmental and health related projects.	R&S	Chalvey	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None	√	Yes, p3 LGA
<u>References from Overview & Scrutiny</u> <i>To consider any recommendations from the Overview & Scrutiny Committee and Scrutiny Panels.</i>	T&P	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None		
<u>Notification of Forthcoming Decisions</u> <i>To endorse the published Notification of Decisions.</i>	R&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		

Portfolio Key – R&S = Regeneration and Strategy, T&P = Transformation & Performance, E & L = Environment and Leisure, C&E = Children & Education, P & T = Planning & Transport, R & C = Regulation and Consumer Protection, H & S = Health and Social Care, F&H = Corporate Finance & Housing

Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

Cabinet - 17th December 2018

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><u>Medium Term Financial Strategy Update</u></p> <p>To receive an update on the latest medium term financial planning assumptions for the Council and take any decisions relating to savings and growth plans as part of the budget setting process leading to Budget Council on 21st February 2019.</p>	R&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None	√	
<p><u>Council Taxbases for 2019/20</u></p> <p>To present information on the properties in Slough and their categories of occupation for the purpose of determining the council taxbase for the borough for the 2019/20 financial year.</p>	F&H	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	-	None		
<p><u>Trelawney Avenue Community Hub</u></p> <p>To receive an update and take decisions on the plans for the Trelawney Avenue Community Hub as part of the wider redevelopment plan previously agreed by Cabinet.</p>	R&S, H&S	Langley Kedermister	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None	√	Yes, p3 LGA
<p><u>Hub Strategy Update</u></p> <p>To consider approval of the Council's strategy for the future community hubs in Slough.</p>	H&S, R&S	All	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None	√	Yes, p3 LGA

Portfolio Key – R&S = Regeneration and Strategy, T&P = Transformation & Performance, E & L = Environment and Leisure, C&E = Children & Education, P & T = Planning & Transport, R & C = Regulation and Consumer Protection, H & S = Health and Social Care, F&H = Corporate Finance & Housing

Bold – Key Decision

Non-Bold – Non-Key Decision

Italics – Performance/Monitoring Report

SAB - Review of Asset Purchases 2018 To receive a report informing the Cabinet of the asset purchases approved by the Strategic Acquisitions Board.	R&S	All	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None	√	Yes, p3 LGA
Hotels Project - Review and Approval of Business Case To consider approval of the business case for the hotels project on the Old Library site in Slough town centre.	R&S	All	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None	√	Yes, p3 LGA
Slough Mass Rapid Transit Phase 2 To consider a report on the progression of Phase 2 of the Slough Mass Rapid Transit scheme eastwards from Slough town centre.	P&T	All	All	Savio DeCruz, Service Lead Major Infrastructure Projects Tel: 01753 875640	-	None	√	
Update on HB Public Law Services To consider an update on the HB Public Law Services provided to the Council.	T&P	All	All	Sushil Thobhani, Service Lead Governance Tel: 01753 875036	-	None	√	
References from Overview & Scrutiny <i>To consider any references from the Overview & Scrutiny Committee and Scrutiny Panels.</i>	T&P	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None		
Notification of Forthcoming Decisions <i>To endorse the published Notification of Decisions.</i>	R&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		

Portfolio Key – R&S = Regeneration and Strategy, T&P = Transformation & Performance, E & L = Environment and Leisure, C&E = Children & Education, P & T = Planning & Transport, R & C = Regulation and Consumer Protection, H & S = Health and Social Care, F&H = Corporate Finance & Housing

Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

Cabinet - 21st January 2019

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><u>Cashier's Service Update</u></p> <p>Further to the decisions of the Cabinet on 15th October 2018, to consider the options and take further decisions arising from the investigative work on the future provision of the Council's cashier's service.</p>	F&H	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None	√	
<p><u>References from Overview & Scrutiny</u></p> <p><i>To consider any references from the Overview & Scrutiny Committee and Scrutiny Panels.</i></p>	T&P	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None	√	
<p><u>Notification of Forthcoming Decisions</u></p> <p><i>To endorse the published Notification of Decisions.</i></p>	R&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None	√	

Portfolio Key – R&S = Regeneration and Strategy, T&P = Transformation & Performance, E & L = Environment and Leisure, C&E = Children & Education, P & T = Planning & Transport, R & C = Regulation and Consumer Protection, H & S = Health and Social Care, F&H = Corporate Finance & Housing

Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

This page is intentionally left blank